

II

Gemini Project

Shipper Working Group Notes 13th September 2005 Tottenham Court Rd, London

Present

Anupam Gupta	BG Group
Emma Hayes	BG Group
Dave Roberts (DR)	Centrica
Matt Wrigley (MW)	Centrica
Jamie Walsh (JW)	E.On UK
Tim Johnson (TJ)	E.On UK
John Sibley (JS)	Gaz de France
Mat Tyrrell (MT)	MLCE
Stuart Wing (SW)	Shell Energy
Rob Snow (RS)	Total
Mark Nicolson (MN)	NG
Sandra Kerr (SK)	NG
Zena Kirk	Wipro
Annie Griffith	xoserve

Apologies

Harjit Ruprai	Barclays
Mike Carter	Centrica
Andy Ryder	E.On UK
Guy Hammond	Gaz de France
Michael Reid	Scottish Power
Peter King	IBM

Agenda

- Introductions
- Progress from last Shipper Working Group Meeting
- Actions from last Shipper Forum Meeting
- Shipper Acceptance Criteria Validation
 - OAT System Status Report
 - Shipper Engagement
- Business Contingency
- MPLS/XP1 Update
- AOB

The Shipper Working Group (SWG) met to discuss the Shipper Acceptance Criteria Validation Document and Business Contingency and to receive an update on the MPLS/XP1 solution.

The following is intended to capture the salient points made at the meeting, including questions raised and agreements made, followed by actions.

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Workshop Content

Progress from last Shipper Working Group Meeting

MN reviewed and updated the actions from the previous SWG meeting. The following actions received further discussion:

SWG106: NG to look at message functionality

TJ requested a list of all the standard messages which will appear in Gemini (SWG135)

SWG110: NG to investigate putting a filter onto the re-nominations screen as both DM and NDM data is being shown, although this may not be completed before the end of Shipper Trials

The code will be deployed before Implementation; an e-mail will be distributed to the wider Shipper Community detailing which changes have been put into the Shipper Trials Environment

SWG118: NG to report on the updating of the LSO-specific proformas with regard to Gemini replacing AT-Link

JS wanted to know what the escalation procedure is for requests made to the Customer Lifecycle Team (SWG136)

SWG119: Guy Hammond to provide more information on the locking issue (Issues log 115)

This will be recorded as a Post-Implementation Issue.

SWG121: NG to investigate re-wording the warning message pertaining to the service level ID locking out (Issue log 136)

The wider reasons for the requirement for this warning message are to be recorded as a Post-Implementation Issue

SWG128: NG to report on the likely error messages should a Shipper attempt to enter a nomination using the API onto AT-Link during the PCO period

NG confirmed that the Gemini Shipper Trials Environment contains AT-Link data dating from 1996 including 11 tables which have been archived out of AT-Link

SWG131: NG to check the feasibility of bringing forward the pre-Implementation Day outage Demand Run to as soon as possible after 22:00

NG confirmed that they have committed to starting the Demand Run at 22:15

SWG133: NG to provide the rationale of the decision to 'fix forward' rather than revert

MN reiterated that the Project has always adopted a 'fix forward' strategy

SK presented the Reversion flowchart, highlighting the following points:

The latest time for reverting on the 18th October would be 20:00, as the Allocations will be run at that time, generating too much work to reverse

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The latest date for going live would be Friday, 21st October, as the Energy Balancing calculation will be run the following Monday, 24th October

NG are suggesting that instead of entering Nominations into AT-Link up to the 18th October, they should be input until the 19th, and these Nominations would be migrated to Gemini during the Implementation Day outage. This would mean that those Nominations would be in both systems, therefore allowing a smoother transition back to AT-Link should the need arise. This would not increase the Implementation Day outage time

No objections were voiced re the change of approach to the Phased Cutover; this will be presented to the Shipper Forum

The Implementation Pack will contain details of all outages

JS requested the Implementation Pack be distributed sooner than NG had planned (23/09/05); NG to investigate this possibility (*SWG137*)

Actions from last Shipper Forum Meeting

MN reviewed and updated the actions from the previous Shipper Forum meeting.

SF73: NG to check what would happen should a nomination not be available to re-nominate against during the Implementation Day outage

Trades will not require nominations in order to renominate against, but Best Practice dictates that a DM site would have been nominated against during the day for a re-nomination to be submitted.

Only one fax should be sent in for the end-of-day position; this will be easier for NG to manage.

SF74: NG to check if LSOs will still be able to reset AT-Link passwords after Gemini Implementation

It was not felt that this would be a loss since the SLA for resetting Gemini passwords via the Helpdesk is now 1 hour

Shipper Acceptance Criteria Validation Document

MN highlighted the updates within the Shipper Acceptance Criteria Validation Document including:

4.3.10 MN began by indicating that this meeting of the Shipper Working Group (13/09/05) was being held to verify the Shipper Acceptance Criteria, as detailed in 4.3.10. NG requested members of the Shipper Working Group should respond with any exceptions before the Shipper Forum

3.1.5 I'X Upgrades Plan has been presented to the Shipper Working Group and circulated to the Shipper Forum – this is considered complete, as there is nothing further tabled for I'X

4.2.4 NG is planning to provide Access and Security Role information by 23/09/05. No comments were received

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4.2.5 To allow confirmation to be sought from each user that access to the system has been proven, it is intended that Industry Engagement contact each organisation during the Phased Cutover period. An e-mail will be sent out to the wider Shipper Community with the number of users who have connected by 17/10/09 to provide confidence (*SWG138*)

4.3.2 The OAT System Status Report was distributed; members of the Shipper Working Group were asked to take this away and send comments back to the Communications mailbox

Some discussion took place around Disaster Recovery Test 6. It was felt that NG should run a clean Disaster Recovery Test before Go-live. MT suggested that NG communicating the nature of the issue stopping the test being run would help Shippers understand. MN explained that if a failover was required, it would be possible but would not be a smooth automated transition.

5.2 It may be appropriate that the Post-Implementation meeting should be held with xoserve

Industry Engagement

MN presented the chart and detailed picture of Industry Engagement.

SW pointed out that a user not engaged by Implementation would still be able to use the contingency faxes if needs be.

Business Contingency

MN reported that a conversation had taken place at the UK Link Committee with regard to Gemini not being available at 13:00 on 18th October. It was felt that a lot of work had been done to ensure that Gemini will go live, and also to be able to revert to AT-Link if this was deemed unavoidable.

The current contingency arrangements for AT-Link will apply to Gemini; if the Industry believes that changes should be made to these arrangements, they should be raised at the Ops Forum.

Manual Contingency will be invoked at 16:00 on 18th October.

JS expressed concerns over contingency procedures.

SK reiterated that any post-go-live queries should be raised via the NG Helpline

NG to distribute the link to the xoserve website (*added to SWG134*)

Any queries with the Implementation Pack should be raised after the document has been issued

MPLS/XP1 Update

MN distributed a proposed communication re MPLS/XP1 for comment; none was received

Post-meeting comment:

Charges for XP1: Installation is £500 with line rental at £250 per quarter. Call charges are additional.

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Any Other Business

1. TJ asked for clarification on the process for issuing user ids

SK informed him that the user ids would be issued by the 23/09/05; these will become effective from 11/10/05. Passwords may be retrieved from 6/10/05, between 9am and 5pm from the IS Security Team.

Entry Capacity users will need to change their passwords

The role shown may have been renamed, although the role itself may not have changed

2. TJ brought up the issue of Energy Balancing users now having access to Entry Capacity

MN referred to historical discussions that indicated two roles (read-only and update) would be suitable. This will be recorded as a Post-Implementation Issue

MN to provide an update on how xoserve will deal with Post-Implementation issues (*SWG139*)

3. TJ asked about Parent/Child BAs for Multiple BA Functionality

SK clarified that any number of BAs may be set up as the 'Parent'; the Customer Lifecycle Team will deal with these requests. Shippers should e-mail IGMS.Communications@ngtuk.com with their requirements

4. TJ reported that the performance of Entry Capacity has deteriorated since the HEMP outage took place

SK to investigate (*SWG140*), but it was pointed out that the current servers are not those to be used in Production

The Shipper Trials Environment will be removed on the 18th October; NG to clarify that Bulk Uploads and Downloads will cease to go to the Trials Environment from 11th October (*SWG141*)

5. MN requested ideas for a celebration after Implementation, which will take place mid-November 2005. Shipper Working Group members were asked to forward any preferences to MN

Meeting Closed