

AQ Process 2009 – Wednesday 23rd September to Friday 25th September

The AQ Process is an annual series of events, which culminates in the recalculation of the annual quantity for all meter points. You will be aware from previous years that this is a major transactional event, which requires processing an extraordinary volume of data. It will affect the way we process SPA files and the data updates to IAD.

This note outlines what the impacts are and when we anticipate the SPA processing returning to its normal cycle. Throughout this period, customers must continue to send xoserve all their files as normal to enable a smooth catch-up.

We are now entering the busiest time for this year's AQ system processing. On Wednesday 23rd September all SPA file processing will be put on hold to allow for the preparation for uploading data onto the UK Link system. The SPA file processing is planned to start again from Thursday 24th with all file processing being up-to-date by Friday 25th September. Please continue to send in all your SPA files as normal throughout this period.

Delay in the following processes between Wednesday 23rd September and Thursday 24th September:

- Processing UMR files and xoserve sending the response (URN, URS, MBR) to Shippers.
- xoserve sending Meter Reading instructions (MRI files) to Shippers
- Processing RGMA files (JOB, UPD, CDN) from Shippers and xoserve sending the response files (JRS, UPR, CDR) to Shippers.
- Processing MAM files for recording Meter Asset owner change and xoserve sending the response MAS files to Shippers.
- Processing Supply Point Changes files (SPC) and xoserve sending the response (SCR) files to Shippers.
- xoserve sending of SPA notification files for Ceased responsibility (MPE), Lapsed Confirmation (DCF), Shipper Information Service (SIS) and Notification of Duplicate Meter Points (MPD)
- Processing of Transfer of ownership and xoserve sending the (TRF) files to Shippers between 23rd Sept and 24th Sept.
- The data in IAD will be updated once the UK Link SPA processing catch up begins. During the catch up there is the possibility IAD performance may slow during the refresh periods.

Please be aware there are further file delays between 1st and 2nd October, details of which will be communicated soon.

Please can you cascade this note within your organisation, as you feel appropriate, to ensure awareness of any operational impacts. Should you have any further questions regarding the delays or this years AQ process please do not hesitate to contact your Customer representative.