

## Notes and Actions from the Project Nexus Advisory Group

### Notes and Actions from the Project Nexus Advisory Group

Thursday 14 January 2010

Attendees:

<b>Name</b>	<b>Organisation</b>
Graham Frankland (Chair)	xoserve (XOS)
Nick Salter (NS)	xoserve (XOS)
Sue Turnbull (STu) (Secretary)	xoserve (XOS)
Shirley Wheeler (SW)	xoserve (XOS)
Steve Nunnington (SN)	xoserve (XOS)
Tim Davis (TD) - Tcon	Joint Office (JO)
Amrik Bal (AB) - Tcon	Shell Gas Direct
Rosie McGlynn (RM)	EDF Energy
Alastair Manson (AM) - Tcon	ERA – SRSM Project
Richard Court (RC)	National Grid Distribution (NG-D)
Nigel Nash (NN)	Ofgem
David Harries (DH) - Tcon	Total
Sean McGoldrick (SM)	National Grid Transmission (NG-T)
Sean Tierney (STi) - Tcon	Scottish Power
Alex Travell (AT)	Eon UK
Hazel Ward (HW)	Npower
Martin Brandt (MB) - Tcon	Scottish & Southern Energy
Steve Briggs (SB)	British Gas

Apologies:

<b>Name</b>	<b>Organisation</b>
Mark Ripley	National Grid Transmission (NG-T)
Rod Carr	Scotia Gas Networks
Joel Martin	Scotia Gas Networks
Mike Hogg	Shell Gas Direct
Phil Broom	Gaz de France Suez
Mark Knight	Scottish and Southern Energy
Richard Street	Corona Energy
Jason Brogden	ERA – SRSM Project
Steve Edwards	Wales and West Utilities
David Speake	AIGT, ES Pipelines

<b>Ref</b> (Date – Seq. No)	<b>Action Item</b>	<b>Action On</b>	<b>Update and Action Status</b>		
3011-07	Revision of Risk 37	SW/AT  AT/ RMcG	14/01/10  30/11/09	SW to change Risk 37 to an issue. xoserve to pass wording to AT for ratification.  AT/RMcG to provide new wording for risk 37 and send details to the box account.	<b>15/02/10</b>
3011-08	New Risk	ST ALL  SW	14/01/10  30/11/09	ST to circulate Risk 43. PNAG members to provide advice to relevant personnel who attend PNUNC.  xoserve to raise a new risk regarding the perceived lack of clarity between PNUNC and PNAG.	<b>15/02/10</b>

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1401-01	Principle and AMR workshop dates	SW/SN	14/01/10	xoserve to provide a list of workshops dates and topics.	15/02/10
1401-02	Scenario Plans for CCP Models A, B and C	SW	14/01/10	SW to provide a proposal for the scope of the scenarios to be developed.	15/02/10
1401-03	Link to ERA document	AM	14/01/10	AM to send a link to the ERA document.	15/02/10
1401-04	Produce a log for Project Brief changes	SW	14/01/10	SW to produce this log.	15/2/10
1401-05	Dashboard Report	SW	14/01/10	SW to reflect the agreed changes.	15/02/10
1401-06	Risk Review	SW SW	14/01/10	SW to rescore risk 25. Risk 30 to be submitted for closure and a new risk to be raised.	15/02/10
1401-07	Change to Next Meeting Date	ALL	14/01/10	Amendment to diaries and/or notify secretaries of the change of date from 16 <sup>th</sup> February to 15 <sup>th</sup> February.	21/01/10
1401-08	Meeting with ERA Representative	SW	14/01/10	SW to arrange a meeting between Simon Harrison and xoserve.	15/02/10
1401-09	PNAG members to advise PNUNC representatives	ALL	14/01/10	PNAG members to provide advice to relevant personnel who attend PNUNC	18/01/10
3011-01	Comments on Project Brief Version 2	SW	14/01/10 30/11/09	SW will give formal feedback to those people who responded with their comments. PNAG members to send their comments to the box account by 11 <sup>th</sup> December, 2009.	Closed
3011-02	Ownership of the Project Brief	SW	14/01/10 30/11/09	This has been completed. SW to put clearer governance/sign off/ownership of the document into the Project Brief.	Closed
3011-03	PNUNC and PNAG clarity	GF/TD	14/01/10 30/11/09	GF confirmed that PNAG acts in an advisory capacity. GF to meet with TD to discuss the interaction between PNAG and PNUNC.	Closed
3011-04	PNAG (Smart Announcement) Meeting	NS/SW	14/01/10 0/11/09	SW/SN presented on this at the January meeting. xoserve to provide a high-level overview of the impact of Smart at the next PNAG meeting following DECC's anticipated Smart announcement	Closed
3011-05	Future Meetings with DECC	NS/ ALL	14/01/10 30/11/09	NS is meeting with Neil Barns, Head of the Smart Metering Programme (Ofgem). xoserve to arrange another meeting with DECC (for Jan 2010). Consider at the next PNAG whether it is appropriate to include a DECC representative to attend PNAG meetings.	Closed
3011-06	Dashboard Amendments for January	SW	14/01/10 30/11/09	Action completed. xoserve to amend the Dashboard in light of the comments in 4.1 below.	Closed
3011-09	Availability for next meeting	ALL	14/01/10 30/11/09	Action completed. PNAG members to send their availability for 14 <sup>th</sup> January if they have not done so already and to confirm availability for subsequent meetings planned for 2010.	Closed

## Notes and Actions from the Project Nexus Advisory Group

### 1. Introduction

Everyone around the table and on the Tcon introduced themselves and apologies were noted.

### 2. Relevant Implications of Developments in 'High Technology' Metering

#### 2.1 DECC's Consultation Conclusion (Towards a Smarter Future – December 2009). Impact on Project Nexus

SN went through a presentation on the above and the following points were made.

The group were supportive in that AMR should be progressed as proposed within the presentation, i.e. initially 10 planned workshops based on collating and defining requirements over and above those stated under Daily Metering Elective (DME). It was agreed that there should be more workshops if required and that the frequency of the 10 meetings would be fortnightly. The approach indicates that the workshops would not commence until April. This is because of the dependencies on the Principles workshops to inform the AMR workshops. Also by April there may be some more information from SMIP which may further inform the timetable. It was agreed by the group that this proposal should be presented to PNUNC on the 18<sup>th</sup> January 2010. Whilst it was agreed that PNUNC are the decision making body, it would be helpful if PNUNC took on board advice from PNAG members. PNAG members should notify the relevant PNUNC representative in their organisation or group about the advice being given by PNAG. This will assist in ensuring a consistent approach.

**Action: PNAG members to provide advice to relevant personnel who attend PNUNC**

SB asked for a worksheet to be sent out detailing the workshop dates and topics.

**Action: SW/SN to provide a list of workshop dates and topics.**

SW informed the group that Project Nexus will be the xoserve gateway for interaction and engagement with SMIP. Formal checkpoints have been put into the Project Nexus Project Brief at six monthly intervals and the Project Brief will change as more information becomes available. All interactions between Project Nexus and SMIP will be managed and co-ordinated by xoserve.

SB asked what the impact was to Project Nexus of the timescale for Smart of Summer 2012 for the delivery of the SMIP Detailed Market Design. Does this mean that there is a need to carry out more Project Nexus activities now or can we afford not to do anything until there is a better understanding of the scope of the CCP. What is the critical path and is this SMIP or Project Nexus?

In order to address some of these concerns the group discussed the need for xoserve to carry out some scenario planning based on CCP Models A, B and C. xoserve agreed to take this away and develop a proposal of what the scope of the scenario planning could be. This to be presented at the next PNAG meeting in February 2010.

**Action: SW to provide a proposal for the way forward.**

AM referred to a document produced by the Energy Retail Association which outlines some CCP scenarios. This is published on the ERA website and AM agreed to send the link to PNAG members.

**Action: AM to send a link to the ERA document.**

## **Notes and Actions from the Project Nexus Advisory Group**

RM asked if Simon Harrison could be invited to meet with xoserve to talk xoserve through the document and scenarios..

**Action: SW to arrange a meeting between Simon Harrison and xoserve.**

### **2.2 Future Meetings with DECC/Ofgem/SMIP**

xoserve plan to engage with Ofgem and, if possible, their consultants who are currently developing the SMIP Prospectus.

A meeting has been arranged with Ofgem's Neil Barnes, Head of Smart Metering.

**Action: NS to review possible meeting with the SMIP consultants following discussions with Ofgem.**

### **2.3 Next Steps**

Covered as part of the agenda items above.

## **3. Project Nexus Development of Requirements Project Brief**

It was agreed that once the Project Brief has been baselined, it should be issued no more frequently than quarterly unless there are any significant changes. xoserve agreed to produce a log of changes to show what any updated versions should incorporate.

**Action: SW to produce a log of changes that are required for future versions of the Project Brief.**

## **4. Project Governance**

### **4.1 Dashboard Report**

The amendments requested at the last meeting have been completed.

SW ran through the dashboard report and the following was agreed:-

- The workstream topic traffic light is now amber as an agreement on workshop dates has now been reached.
- The SMIP traffic light is now amber because more information is available. Also replace the word 'Link' with 'Interaction'.
- iGT traffic light has moved to red and the word SPAA to be removed

**Action: SW to reflect the above on the Dashboard report.**

Discussion was held about the raising of the iGT UNC Modification, which was to ensure some clarity around governance. The Project Nexus Consultation responses highlighted a requirement to explore aligning iGT and GT SPA systems and processes. AT explained that given the potential interaction with the SMIP, the proposed modification would not be raised until a later date. AT would keep the Group informed of progress.

AT pointed out that if the principle in the Allocation discussions is that all supply requirements are treated the same, then iGT supply points should be included in the debate.

## Notes and Actions from the Project Nexus Advisory Group

### 4.2 Risk Register

SW read out a new risk, number 43, but as this has only recently been approved by the Project Board, there was not time to send it out in the pack. ST will circulate this risk for comment and agreement.

**Action: ST to circulate Risk 43.**

It was agreed to change Risk 37 into an Issue and xoserve to provide AT wording for ratification..

**Action: SW to change Risk 37 to an issue pass wording to AT for ratification.**

Risk 25 is still valid, but the score should be lowered to high impact and low probability.

**Action: SW to rescore risk.**

It was agreed that Risk 30 be submitted for closure and a new risk raised to cover the Project Nexus risks associated with the SMIP.

**Action: SW to submit Risk 30 for closure and raise a new risk.**

### 5. Updates from other meetings

#### 5.1 Update from the Project Nexus UNC Workstream

There were no other updates.

#### 5.2 Update from the SPAA regarding iGT SPA

There were no other updates.

### 6. Review and Approval of Notes and Actions from Previous Meeting

The notes and actions from the previous meeting were agreed.

### 7. Any Other Business

There was no other business.

### 8. Meeting Dates

It was agreed that the next meeting of PNAG will take place on Monday, 15<sup>th</sup> February, in Solihull.

**Action: Amendment to diaries and/or notify secretaries of the change of date from 16<sup>th</sup> February to 15<sup>th</sup> February.**

#### **Details of Next PNAG Meeting**

15<sup>th</sup> February 2010 – 10.30am – 31 Homer Road, Solihull

## Notes and Actions from the Project Nexus Advisory Group

Planned future dates are:-

16<sup>th</sup> March, 2010  
 14<sup>th</sup> April, 2010  
 13<sup>th</sup> May, 2010  
 10<sup>th</sup> June, 2010  
 06<sup>th</sup> July, 2010  
 17<sup>th</sup> August, 2010  
 07<sup>th</sup> September, 2010  
 05<sup>th</sup> October, 2010  
 16<sup>th</sup> November, 2010  
 14<sup>th</sup> December, 2010

### Meeting attendees contact list

<b>Attendee Name</b>	<b>Organisation</b>	<b>Email Address</b>	<b>Telephone No</b>
Rosie McGlynn	EDF Energy	<a href="mailto:Rosie.McGlynn@edfenergy.com">Rosie.McGlynn@edfenergy.com</a>	0203 126 2322
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Sean Tierney	Scottish Power	<a href="mailto:Sean.Tierney@scottishpower.com">Sean.Tierney@scottishpower.com</a>	0141 568 3335
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