

**PROJECT NEXUS**

**INITIAL CONSULTATION**

**May 2008**

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## About this Consultation

xoserve is planning a major systems investment programme, and wishes to consult on the potential scope for the investment prior to undertaking detailed requirements and design work with a view to achieving solution delivery in 2012 - 2013.

The consultation is concerned with data management arrangements in the gas industry and the scope and nature of xoserve's services. It is anticipated that the consultation will be conducted in a number of Stages, and this first Stage solicits initial views and seeks to understand change drivers, benefits, risks and dependencies. Taking into account initial views, subsequent Stages will explore the consultation themes further, leading to proposals for inclusion in a requirements phase.

All interested parties are encouraged to consider the questions raised in this document and submit responses.

Responses should be submitted by e-mail to [xoserve.projectnexus@xoserve.com](mailto:xoserve.projectnexus@xoserve.com) and marked for the attention of Martin Baker, or sent to the following postal address:

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To accompany the launch of the consultation, xoserve is hosting an industry event on 2<sup>nd</sup> July 2008 at

The Hilton Birmingham Metropole Hotel  
National Exhibition Centre  
Birmingham  
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If you wish to attend this event, please contact Diane Cedra on 0121 623 2342 or send an e-mail to [xoserve.projectnexus@xoserve.com](mailto:xoserve.projectnexus@xoserve.com)

Responses to this initial Stage of the consultation are required by **25<sup>th</sup> July 2008**.

An electronic copy of this document is available at [www.xoserve.com/nexus\\_home.asp](http://www.xoserve.com/nexus_home.asp)

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## **An Introduction to Project Nexus**

“Welcome to xoserve’s consultation on Project Nexus, which represents a unique opportunity for the industry to discuss and input into the scope of the next generation of data processes and systems that will underpin the competitive gas market in Britain.

Significant elements of the current UK Link and associated systems are ageing and will require major investment over the next few years. It is important that this investment is undertaken not only as efficiently as possible but also in such a way as to provide a platform that will meet the needs of the industry in the medium to long term.

As an industry, we face a number of developments and challenges that could lead to significant changes in how all of us operate. This consultation is therefore timely in giving us all the opportunity to have our collective thinking incorporated into any future process and system design. I am therefore keen to receive responses that cover strategic thoughts on future industry developments, data provisioning and service requirements, as well as views on current operational issues and constraints.

Throughout this consultation xoserve aims to ensure that all parties have their say, that options are discussed, prioritised and reviewed in a transparent way, and that relationships with all industry participants and interested parties are enhanced.

The consultation is open to everyone with an interest in the industry and the services provided by xoserve, and I would like to encourage as many people as possible to take part. You will see that as part of the initial Stage of the consultation we are hosting an industry event on 2<sup>nd</sup> July and I am looking forward to meeting with many of you then.”

**Jeff Scott, xoserve CEO**

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## 1. The xoserve Business

***This section contains background information on xoserve and the services that the company provides***

### 1.1 The role of xoserve

xoserve is appointed by the principal Gas Transporters of England, Wales and Scotland as their common agent to deliver a range of centralised gas transportation services as defined in the Uniform Network Code (“UNC”). The UNC governs the arrangements for the provision of transportation transactional services by Gas Transporters to Shippers, and the principal role of xoserve is to deliver those services on behalf of the Gas Transporters. xoserve also provides services which fulfil a range of Gas Transporters’ obligations as defined in their regulatory licences. Services are concerned primarily with the management of the register of Supply Points connected to the Gas Transporters’ networks and the preparation and submission of transportation and energy invoices to Shippers.

In addition to the provision of transactional services, a key element of the common agent role is the management of changes to these services, principally driven by Modifications to the UNC and/or Gas Transporters’ licences.

Both the transactional and change management services delivered by xoserve are fundamental to the efficient commercial operation of the gas industry and essential to enabling gas supply competition in Britain.

### 1.2 Operating model and funding arrangements

The table below outlines the arrangements which govern the provision of xoserve’s services.

<b>Contract</b>	<b>Services</b>	<b>Funding</b>
Agency Services Agreement with Gas Transporters	Core Services for which Gas Transporters have UNC responsibilities and regulatory licence obligations	xoserve is funded by Gas Transporters through their allowed revenues set under periodic price control reviews
	User Pays Services for which Gas Transporters have UNC obligations	Charges are cost reflective and based on the utilisation of the service. For the purposes of Gas
Framework Contracts with Shippers	User Pays Services for which Gas Transporters do not have UNC obligations	Transporters’ price controls, these services are treated as excluded services.

<b>Contract</b>	<b>Services</b>	<b>Funding</b>
Other bilateral contractual arrangements	Services are individually tailored to meet specific customer requirements and are outside the scope of Gas Transporters' UNC responsibilities and regulatory licence obligations	xoserve receives payment directly from those parties that request the services

### 1.3 Services and systems

xoserve's services are concerned primarily with the management of gas industry meter and supply point data and its application to supply point administration and invoicing processes. Section 5 includes more detailed descriptions. Receiving, processing, storing and dissemination of data and information are at the heart of xoserve's services.

xoserve delivers its services through the operation and maintenance of a suite of large and complex central IT systems, supplemented by a wide range of supporting systems. The following table provides a summary of xoserve's key services and associated systems.

<b>Key Services</b>	<b>Associated Systems</b>
Supply Point Registration and Switching	SPA
Supply Point Register Maintenance	Sites & Meters, CSEPs, Unique Sites
Transportation Volumes and Invoicing	Sites & Meters, Invoicing 95, Billing 2000
Energy Balancing and Settlement	Invoicing 95, Gemini
Demand Estimation and Forecasting	Sites & Meters
Information Provision and Query Management	Conquest, IAD, Sites & Meters

The primary focus of the consultation is on services currently supported by systems other than Gemini. However, it is recognised that, depending on the nature of responses, there may be broader system implications.

A number of the above systems were originally designed and built to support the industry model that prevailed in the mid-1990's. Since that time, the gas industry has undergone a number of significant reforms which have necessitated making multiple changes to the

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delivered services. These changes have often introduced further systems and process complexity, and in some cases have caused aspects of the original functionality to become redundant. Examples of these reforms include the introduction of supply competition in the domestic sector, the unbundling of metering, meter reading and connection services from transportation services and, most recently, the diversification of Gas Distribution Network ownership.

Notwithstanding the technology enhancements that have been made in order to ensure the continued delivery of contracted services, the current UK LINK and other systems are ageing and will require significant investment over the next few years. The need to invest creates the opportunity to provide functionality and capability that will meet the needs of the industry in the medium to long term.

## 2. The Purpose of the Consultation

***This section explains why xoserve is carrying out this consultation, how the consultation is structured and how its conclusions will be used***

### 2.1 The consultation exercise

The primary purpose of the consultation is to solicit views from a wide range of industry participants on the long term strategic requirements for xoserve's services, which will in turn inform xoserve's systems investment plans. The conclusions of the consultation will be used to establish a baseline set of requirements for services for up to 10 - 15 years ahead.

We have previously hosted seminars with senior representatives from Shippers and Gas Transporters to obtain early views on the themes for discussion within the consultation. The themes presented in this document reflect these early views and are concerned with:

- (a) How the industry manages supply point data, discussed in Section 4; and
- (b) The scope and nature of xoserve's services, discussed in Section 5.

Whilst the consultation is focused on these themes, we would also welcome views on other services that could be considered for inclusion in the scope of xoserve's services. Relevant questions are set out in Section 5.6.

We are particularly interested to understand whether there are drivers to change the data management arrangements and the scope and nature of xoserve's services, the benefits and risks of change for different industry participants and the dependencies for achieving change. These views will allow us to assess the implications for xoserve's services and the systems that support their delivery.

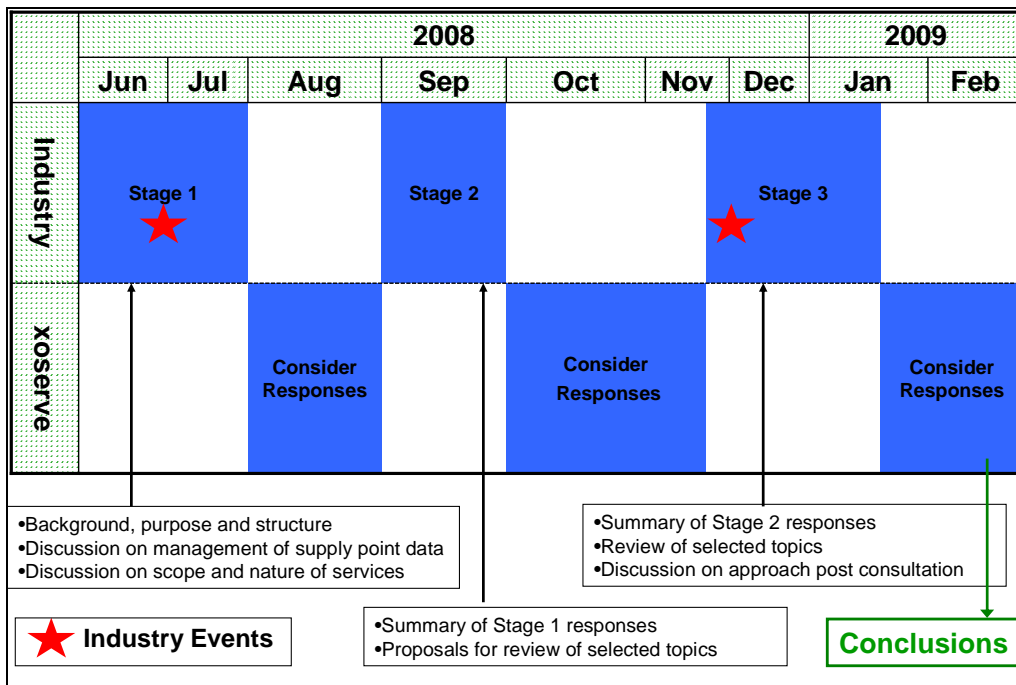
### 2.2 The structure of the consultation

The publication of this document launches Stage 1 of the consultation. Depending on the nature of responses received, it is anticipated that subsequent Stages will follow broadly the structure and timings outlined below.

Stage	Outline content	Release of document
2	Summary of Stage 1 responses Proposals for selected topics to be reviewed	September 2008
3	Summary of Stage 2 responses Review of selected topics and incorporation of industry views Discussion of preferred approach to industry engagement following completion of consultation	November 2008
4	Summary of Stage 3 responses Conclusions of consultation	February 2009

The conclusions of the consultation will, subject to xoserve Board approval, provide the basis for progression to the next phase of Project Nexus.

The diagram below illustrates the anticipated consultation Stages and timeline.



### 2.3 Industry change during the consultation

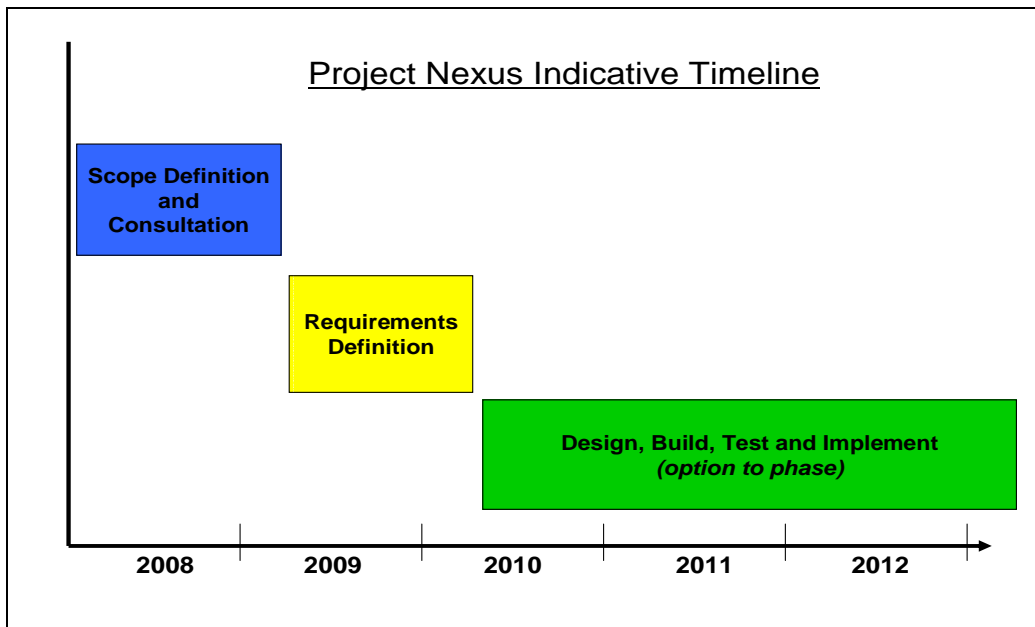
A number of UNC Review Group topics and UNC Modification Proposals are being actively discussed by the industry at the present time, and a number of these appear to anticipate that xoserve's investment plans could deliver the necessary supporting process solutions. Appendix 1 contains a schedule of the current relevant topics and Proposals.

It is expected that discussions will continue in accordance with the established industry governance arrangements. This consultation is not intended as a substitute for these discussions, although drawing together their outputs and combining them with the conclusions from the consultation will be important.

Certain of the UNC Review Group topics and UNC Modification Proposals are referenced in Section 5 where appropriate. Detailed information on all UNC Review Group topics and UNC Modification Proposals is available from the Joint Office of Gas Transporters at [www.gasgovernance.com](http://www.gasgovernance.com).

## 2.4 After the consultation

Once the consultation phase of Project Nexus is complete, conclusions about data management arrangements and the scope and nature of xoserve's services will be used as a foundation for a requirements gathering exercise. Baseline requirements will in turn be used for product design and development with a view to achieving solution delivery in 2012 - 2013. The diagram below shows the high level timeline of activities as currently anticipated.



### 3. The Consultation Background

***This section summarises what the industry has said previously about the need for xoserve to consult and how the investment in changes to services is to be funded***

#### 3.1 Introduction

Both the xoserve Services Workgroup Report<sup>1</sup> and the Gas Distribution Price Control Review (GDPCR) Final Proposals<sup>2</sup> stressed the value to the industry of consulting on the long term strategic scope of xoserve's services in advance of major investment.

#### 3.2 xoserve Services Workgroup

The xoserve Services Workgroup was established in 2006 under terms of engagement approved by Ofgem. The Workgroup objectives included reaching an agreed position on what central information system services are required by the gas industry. With regard to this objective, the Workgroup concluded that all of xoserve's existing service lines support processes required by the UNC or Gas Transporter licences and, as such, none could be excluded from scope or could be considered to be redundant. However, it was also recognised that new or modified service lines reflecting changes to current industry arrangements are likely to be required by the time that business requirements for systems investment are specified. In response to these conclusions, xoserve gave a commitment to undertake industry consultation on service requirements prior to completing detailed design.

#### 3.3 GDPCR Final Proposals

The GDPCR Final Proposals stated that xoserve's investment plans provide a cost effective opportunity for the industry to rationalise and put in place revised systems that are fit for purpose, and expected xoserve to consult with the industry during 2008 on the potential scope.

#### 3.4 Funding

Whilst the purpose of this initial consultation is to gather views regarding the potential scope and nature of xoserve's systems investment, when considering the questions set out in this document, respondents are encouraged to bear in mind that:

- (a) There is a direct relationship between the scope of services and the scale of investment required; and
- (b) Chapter 8 of the GDPCR Final Proposals sets out the principles that:

<sup>1</sup> "Industry Dialogue on xoserve Services – Final Report", 23 February 2007, available at [www.gasgovernance.com](http://www.gasgovernance.com)

<sup>2</sup> "Gas Distribution Price Control Review – Final Proposals", 3 December 2007, available at [www.ofgem.gov.uk](http://www.ofgem.gov.uk)

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- (i) Gas Transporters have been funded through price control reviews for the replacement of xserve's systems on a like-for-like basis; and
  - (ii) Parties who are beneficiaries of an investment are expected to bear the cost of that investment.

At this stage it is not clear how practical effect will be given to the last of these principles, although we note that UNC Modification Proposal 213 "Introduction of User Pays Governance Arrangements into the UNC" has been raised and would expect this to lead to discussions on the funding of industry change.

## 4. Managing Supply Point Data

*This section contains a review of how the gas industry manages supply point data, and includes questions for respondents*

### 4.1 Introduction

xoserve's services are concerned primarily with the management of gas industry meter and supply point data and its application to supply point administration and invoicing processes. Section 5 includes more detailed descriptions. Receiving, processing, storing and dissemination of data and information are at the heart of xoserve's services.

This section discusses the arrangements for managing supply point data and asks questions about their suitability.

References in this document to "supply point data" include in their scope both standing and dynamic data, including but not limited to meter asset and meter read data.

### 4.2 Data management themes

The following table identifies a number of data management themes and describes:

- (a) A range of potential approaches to data management; and
- (b) Their application to the management of supply point data in the gas industry.

Theme	Range of potential approaches to data management	Prevailing features of supply point data management in the gas industry
<p><b>Data Maintenance and Availability</b></p>	<p>FROM:</p> <p>Responsibilities are fully distributed, and all industry participants maintain their own copies of data necessary and sufficient to operate their businesses.</p> <p>TO:</p> <p>The industry has a single and authoritative source of data which is accessible by all industry participants.</p>	<p>In general, responsibilities for the capture, storage, updating, processing and onward distribution of data are distributed amongst industry participants, although in some circumstances these functions are performed by a single entity on behalf of a number of industry participants. For example, xoserve manages a centralised supply point register, holding both standing and dynamic supply point data.</p> <p>Access to data is often dependent upon the effective operation of lengthy and complex data supply chains, so there is a tendency for different participants to hold copies of the same data. xoserve provides access to supply point data to facilitate supply point switching.</p>

Theme	Range of potential approaches to data management	Prevailing features of supply point data management in the gas industry
<b>Data Quality</b>	<p>FROM:</p> <p>Participants independently define and apply local data quality standards necessary and sufficient to support local business processes.</p> <p>TO:</p> <p>All industry participants are obliged to adhere to common data quality standards. Compliance is closely monitored and there are commercial incentives for adherence.</p>	<p>There is no single industry body with responsibility for ensuring the quality of data for and on behalf of the industry. Like many industry participants, xoserve carries out a number of local activities that contribute to the integrity of supply point data. However, these activities are not closely co-ordinated across the industry, and common governance arrangements apply to only certain groups of participants.</p>
<b>Data Validation</b>	<p>FROM:</p> <p>Participants define and apply local data validation rules necessary and sufficient to support local business processes</p> <p>TO:</p> <p>All industry participants are placed under obligation to apply common validation criteria at defined points in business processes. Common rules govern the responsibilities for resolving validation failures.</p>	<p>Validation responsibilities are defined and governed by a range of different rules and protocols which vary dependent on the nature of data items.</p> <p>Participants in receipt of data, including xoserve, expect to be able to rely on the accuracy of data items, but will normally validate that the format and structure of received data items is compliant with defined rules and protocols. Received data items which are found not to be compliant may be returned to the distributing participant and/or queried by recipients.</p> <p>Individual participants, including xoserve, are expected to validate data prior to its onward distribution.</p>
<b>Data Formats</b>	<p>FROM:</p> <p>There are few standards</p>	<p>The distribution of data between participants is normally via batch files whose format and structure is defined</p>

Theme	Range of potential approaches to data management	Prevailing features of supply point data management in the gas industry
	<p>governing the format and structure of industry data.</p> <p>TO:</p> <p>Common formats and structures are applied to all industry data transfer processes and there is industry level control over changes to these.</p>	<p>and governed by the relevant participants. xoserve validates the format and structure of received files prior to processing data into its systems.</p> <p>In addition, xoserve consults the industry on changes to formats via established committees and tests changes rigorously.</p>

#### Questions about Data Management

1. *What features of supply point data management already work well and should be retained?*
2. *What drivers impact the ways in which data is managed? Which features do you consider should be varied, and in what way? Should variations apply to either all or only certain types of supply points?*
3. *What would be the industry benefits and risks of varying these features? Who would be the principal beneficiaries?*
4. *Do you think that there are examples of effective data management in other industries which could be applied to the management of supply point data in the gas industry? If so, what are they? How could they be applied, and what would you see as the benefits?*
5. *Do you consider that there is a requirement to extend the range of co-ordinated services in order to provide the industry with greater assurance of supply point data quality? If so, what would be the nature, purpose and benefits of these services?*

## 5. A Review of xoserve's Services

***This section presents a discussion of the scope and nature of xoserve's services, and includes questions for respondents***

### 5.1 Introduction

The following section describes xoserve's principal services, discusses possible changes, and asks questions about the drivers, risks, benefits and dependencies for changing the scope and nature of the services.

The services have been grouped as follows:

- (a) Supply point administration services, discussed in Section 5.2;
- (b) Services which use energy consumption data, discussed in Section 5.3; and
- (c) Invoicing services, discussed in Section 5.4.

Sections 5.2, 5.3 and 5.4 all contain questions specific to the particular services under discussion, whilst Section 5.5 contains a number of generic questions which are relevant to all of the services.

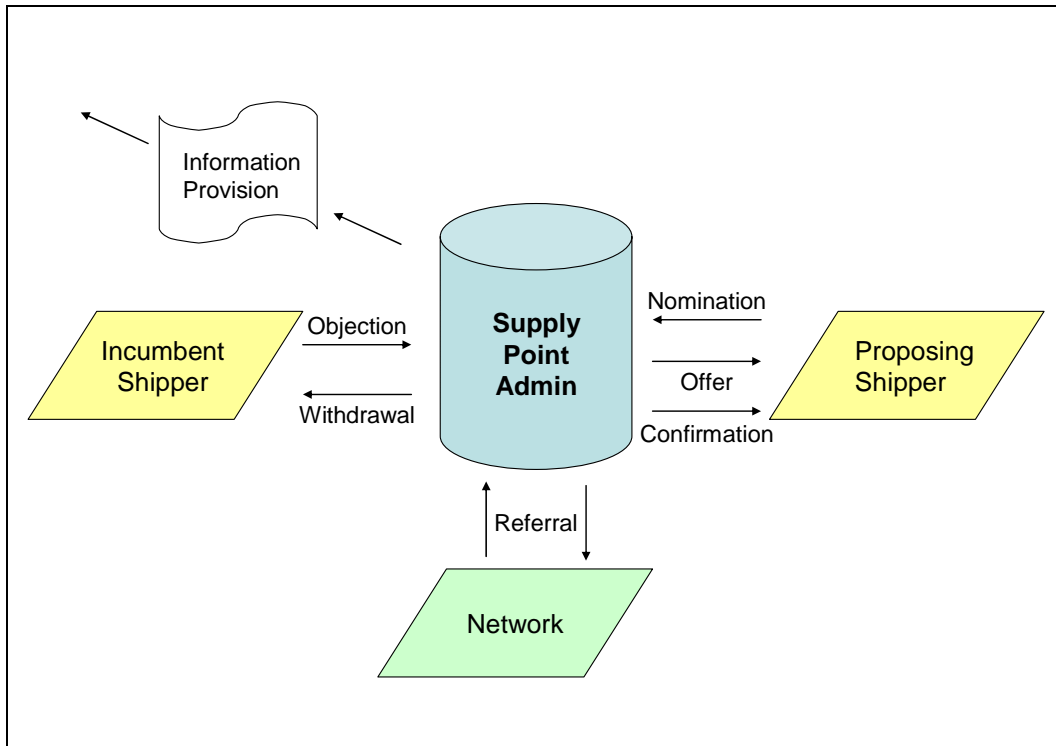
Section 5.6 invites respondents to consider whether:

- (a) Other services should be considered for inclusion in the scope of xoserve's services; and
- (b) Any existing services that xoserve provides should remain unaltered.

## 5.2 Supply point administration services

### Service Overview

Service	Description
Connection & Registration; Isolation & Withdrawal	xoserve registers new supply points on behalf of each Gas Transporter, creating unique Meter Point Reference Numbers (MPRNs) for each supply point. xoserve also updates the register when notified of supply point isolations and withdrawals, and manages exceptions.
Supplier Switching	xoserve maintains a supply point register on behalf of each Gas Transporter and facilitates the supplier transfer process, ensuring that the correct party is registered to the correct site at the correct time.



Supply point administration processes and switching timescales are largely common across all supply points, although there are some variations. These include:

- (a) Supply points on independent Gas Transporters' networks being outside the scope of the prevailing service<sup>3</sup>; and
- (b) Larger supply points being subject to both nomination and confirmation processes as part of supplier switching routines, whereas smaller supply points are subject to the confirmation process only.

To support Gas Transporters' obligations, xoserve provides a number of information provision services which enable a range of industry participants to obtain a variety of supply point related data items.

**Questions about supply point administration and information provision services**

- 6. *What drivers do you consider to have an impact on the scope of supply point administration services and associated information provision services? Do you consider that these drivers impact either all or only certain types of supply points?***
- 7. *What changes to the scope and nature of supply point administration services and associated information provision services do you consider would be beneficial?***

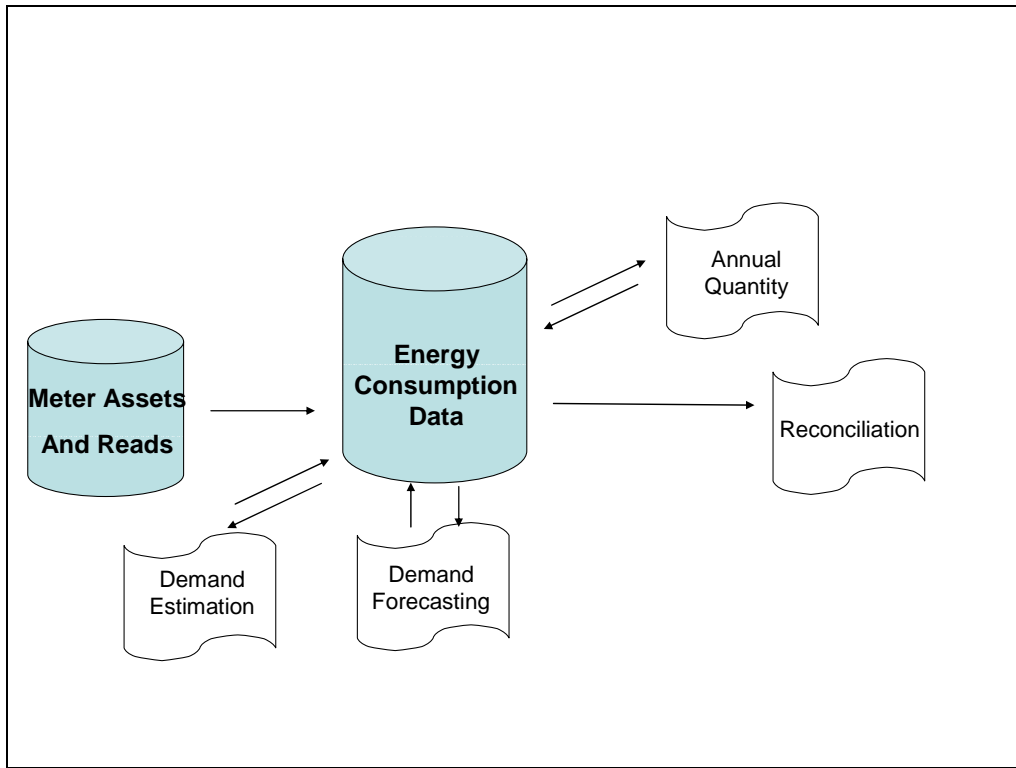
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<sup>3</sup> UNC Review Group 157 is considering settlement and reconciliation arrangements for supply points on independent Gas Transporters' networks

### 5.3 Services which use energy consumption data

#### Service Overview

Service	Description
Demand Estimation and Allocation	Demand Estimation supports the within day and after the day allocation process. xoserve derives the algorithms and parameters that form the basis of the allocation of gas on a daily basis, taking into account differences in levels of usage and customer behaviour. The outputs from the process have a direct influence on xoserve's invoicing and AQ calculation processes.
Demand Forecasting	Demand Forecasting is carried out on behalf of Gas Transporters, to provide projections of the amount of gas that will be consumed within mainland Britain for the next ten years.
Reconciliation	Validated meter reads are submitted and logged to the appropriate supply point. xoserve compares actual and allocated consumption to derive reconciliation amounts, calculated either on an individual meter point basis or reconciled in aggregate.
AQ Review	xoserve calculates Aqs based on meter readings submitted by Shippers and proposes new AQ values to Shippers who assess and amend these if necessary. Reviewed Aqs go live at the start of each Gas Year. There is also an ongoing AQ Appeal process which allows Aqs to be revised, where there has been a marked change in usage on the site, at any point during the Gas Year.



The anticipated future deployment of Smart Meters and Automated Meter Reading equipment on a significant scale is expected to greatly increase the volumes of energy consumption data available to the industry. This could impact a number of prevailing data management arrangements, including the following processes in the wholesale gas market:

- (a) The data sources for sample meter reads which feed into Demand Estimation and Demand Forecasting processes;
- (b) The data attributes used to group supply points for Demand Estimation profiling;
- (c) The manner in which demand is attributed or allocated to supply points<sup>4</sup>;
- (d) The manner in which Demand Forecasts are prepared;
- (e) The operation of the AQ Review process<sup>5</sup> including:
  - (i) Changing responsibilities for revisions to AQ values; and
  - (ii) The application and validation of supporting meter read, meter asset and consumption data; and
- (f) The operation of the reconciliation process, including:

<sup>4</sup> UNC Review Group 175 is considering participation in the elective Daily Metered Regime

<sup>5</sup> UNC Review Group 177 and UNC Modification Proposal 209 consider features such as the frequency of revision of AQs and responsibilities for validating AQs

- (i) The frequency of reconciliation for different groups of supply points on either an individual or aggregated basis;
- (ii) The time to completion of all reconciliations for a given consumption period; and
- (iii) The validation of meter reads and investigation of validation failures.

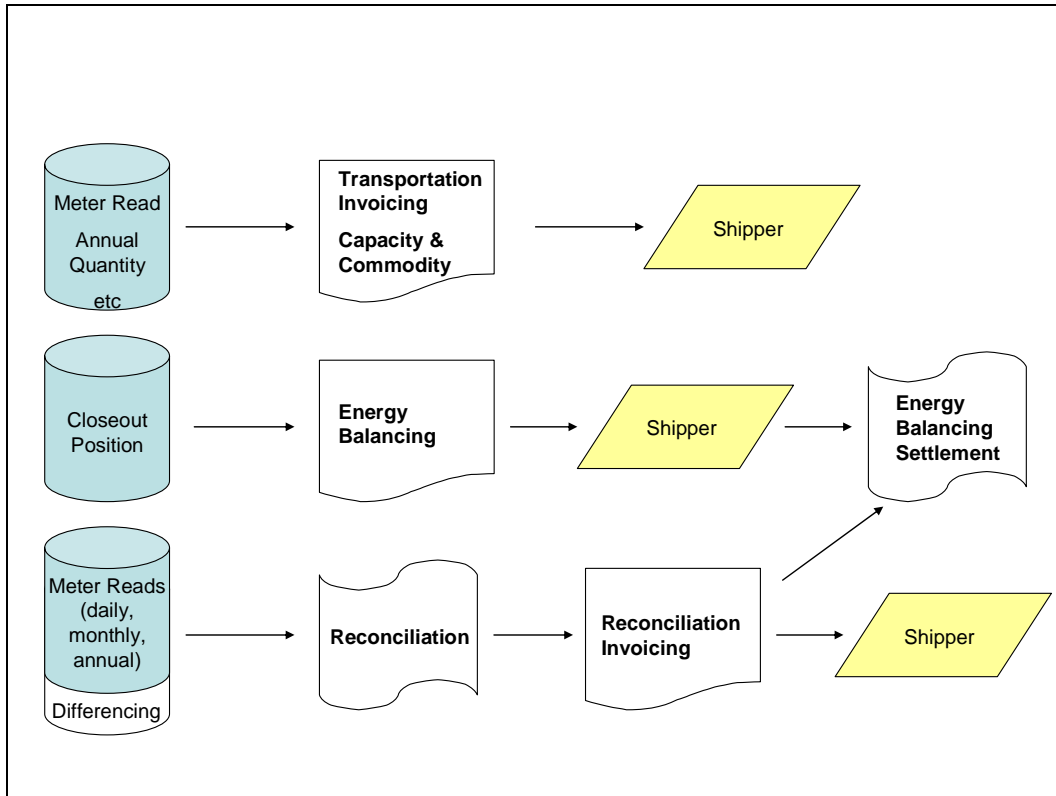
**Questions about services which use energy consumption data**

- 8. *What do you consider to be the value to the industry of additional energy consumption information? How could this value be harnessed? In what ways would the value of the additional information differ between retail and wholesale gas supply markets?***
- 9. *In the event that there is an increase in the volume of energy consumption information available to the industry, for what purpose and in what ways do you foresee the need and/or opportunity to vary the scope and nature of xoserve's services? Should variations apply to either all or only certain types of supply points?***

## 5.4 Invoicing services

### Service Overview

Service	Description
Charge Calculation, Invoice Creation and Issue	xoserve uses a combination of supply point attribute data, allocated or actual consumption data, transportation rates, energy prices and charge algorithms to prepare, validate and issue Transportation invoices to Shippers on behalf of all Gas Transporters, and to prepare and issue Energy Balancing invoices to Shippers.



The essential structure of Gas Distribution Networks' transportation charges comprising Capacity, Commodity and Reconciliation and the associated invoicing arrangements have remained largely unchanged for some time, but a number of emerging trends and possible future events suggest that there is potential for change to these arrangements. These include:

- (a) Transportation rate changes which are scheduled to take effect in October 2008 will result in the majority of Distribution Networks' allowed revenue being collected through Capacity, with a substantial reduction in the revenue collected through Commodity and Reconciliation;
- (b) The anticipated future deployment of Smart Meters and Automated Meter Reading equipment on a significant scale could greatly increase the volume of energy consumption data available to charge calculation processes;
- (c) In contrast to the expected reduction in transportation reconciliation values, rising energy prices are likely to increase energy reconciliation values; and
- (d) In the event that the Enduring Offtake Reform proposals (currently being considered under UNC Modification Proposals 116 and 195, including a number of alternatives and variations) are implemented, Distribution Networks will be required to put in place new arrangements for the recovery from Shippers of costs associated with the purchase of Capacity from National Grid Gas (Transmission).

Changes of this nature suggest that there are opportunities to review a number of charging and invoicing arrangements, including:

- (a) Calculating a greater proportion of Commodity and Energy Balancing charges by reference to actual meter reads as opposed to allocated volumes, potentially leading to a lower value of charges being processed through Reconciliation;
- (b) Varying the frequency of energy related invoices calculated by reference to actual meter reads, where frequency might be varied for different groups or types of supply points;
- (c) Reorganising the content and timing of transportation invoices; and
- (d) Reviewing the data content of invoice backup information files to assess whether these remain appropriate and whether the same data set is required by all invoice recipients for all supply points.

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**Questions about invoicing services**

- 10. What do you consider to be the emerging trends and possible future events which are drivers to vary the charging and invoicing services which xoserve provides?***
- 11. In what ways might these drivers impact the scope and nature of the charging and invoicing services which xoserve provides?***
- 12. Do you consider that there are ways in which industry processes for validating invoice charges could be improved? If so, for what purpose and in what ways?***

## 5.5 Questions relevant to all services

The following questions are relevant to all of the services described in Sections 5.2, 5.3 and 5.4. Respondents are encouraged to consider the specific application of these questions to each service area in turn.

### Questions relevant to all services described in Sections 5.2, 5.3 and 5.4

**13. What do you think would be the benefits to the industry of changing the scope and nature of xoserve's services? Who would be the principal beneficiaries?**

**14. What do you think would be the risks of making these changes?**

**15. What dependencies need to be addressed in order to introduce these changes?**

## 5.6 Other considerations

The preceding sections discuss the principal services provided by xoserve and raise questions about how the scope and nature of these might be varied in the future. However, we would like to understand whether there are:

- (a) Any additional services that should be considered for inclusion in the scope of xoserve's services; and
- (b) Any existing services that xoserve should continue to provide and that should remain unaltered.

### Questions about other considerations

**16. Do you think that there are any additional services which xoserve could or should provide? If so, what is the nature of these services, why would they be required and who would they benefit?**

**17. Do you think that there are existing services which should remain unaltered? If so, what is the nature of these services, and why should they remain unaltered?**

## 6. The Consultation Process

*This section explains the administrative arrangements for responding to the consultation and provides information about an industry event*

### 6.1 When and how to respond

Responses to this initial Stage of the consultation are required by **25th July 2008**.

Responses should be submitted by e-mail to [xoserve.projectnexus@xoserve.com](mailto:xoserve.projectnexus@xoserve.com) and marked for the attention of Martin Baker, or sent to the following postal address:

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Please note that you should mark any relevant elements of your response as confidential if you do not wish these to be made publicly available. Please refer to the confidentiality statement on Page 3 for full information on the treatment of confidential responses.

Please state whether you are responding as an individual or on behalf of an organisation. If you are responding on behalf of a representative or membership organisation:

- (a) Please make clear who your organisation represents and, where applicable, how the views of your members were canvassed and assembled; and
- (b) Please ensure that you have the authority to represent that organisation.

### 6.2 Industry events

xoserve proposes to hold a series of industry events to support the consultation. To accompany the launch of the consultation, xoserve is hosting the first of these events on 2<sup>nd</sup> July 2008 at

The Hilton Birmingham Metropole Hotel  
National Exhibition Centre  
Birmingham  
B40 1PP

If you wish to attend this event, please contact Diane Cedra on 0121 623 2342 or send an e-mail to [xoserve.projectnexus@xoserve.com](mailto:xoserve.projectnexus@xoserve.com)

### **6.3 Help with queries**

If you have questions about issues raised in this document, they can be addressed to

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Solihull  
West Midlands  
B91 3LT

Phone: 0121-623-2692  
Fax: 0121-623-2792  
E-mail: [xoserve.projectnexus@xoserve.com](mailto:xoserve.projectnexus@xoserve.com)

### **6.4 Consultation Code of Practice**

xoserve is seeking to apply the principles of the Consultation Code of Practice to this consultation. If you wish to comment on the way this consultation has been conducted, please contact

Chris Smith  
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31 Homer Road  
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## Appendix 1 – UNC Review Group Topics and Modification Proposals

Effective as at 16<sup>th</sup> May 2008

Category	Ref	Title
Review	208	Information relating to Unallocated Energy
	178	Reclassification of SSP ("Smaller Supply Point") to Domestic only
	175	Encouraging Participation in the elective Daily Metered Regime
	157	Review of iGT ("independent Gas Transporter") Settlement and Reconciliation Arrangements
Modification	211	RbD ("Reconciliation by Difference") Audit Governance Arrangements
	209	Rolling AQ ("Annual Quantity")
	204	Amendment to the calculation of WCF ("Weather Correction Factor")
	202	Improvement to More Frequent Readings Provisions to allow benefits of AMR ("Automated Meter Reading")
	194	Correct Apportionment of NDM ("Non Daily Metered") Error – Energy
	192	Introduction of DNO ("Distribution Network Operator") obligations to facilitate resolution of unresolved USRVs ("User Suppressed Reconciliation Values")