

Registered User Portfolio Reporting Service

This table is provided in line with the Services Schedule Part 5 and details the scheduled delivery dates and associated lead times for provision of the Registered User Portfolio Service.

For the purposes of this table "M" means the 1st day of the calendar month. All other capitalised terms shall have the meanings given to them in the Conditions.

| Registered User Portfolio Report Name | Description | Frequency | Data effective date | Scheduled delivery date | Order lead time | Minimum cancellation lead time (applies to annual services only) |
|---|--|---|--------------------------------|--|---|--|
| Query Management - Standards of Service | Standards of service report for a month | Annual Service (scheduled monthly reports) | Previous Calendar Month | M + 10 Business Days | M - 10 Business Days | M - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | M + 10 Business Days | M - 10 Business Days (for report at M + 10 Business Days) | |
| Registered User Portfolio Statement | Number of supply points by type at a point in time | Annual Service (scheduled monthly reports) | Last Day of the previous month | M + 5 Business Days | M - 10 Business Days | M - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | M + 5 Business Days | M - 10 Business Days (for report at M + 5 Business Days) | |
| Registered User Portfolio Report | Registered User's UNC Portfolio details as recorded on the Sites and Meters Database at a point in time. | Annual Service (scheduled monthly reports) | As agreed with individual User | As agreed with individual User (one per month) | Report data effective date - 10 Business Days | Report data effective date - 10 Business Days |
| | For supply points > 73,200 kWh | Ad hoc Service (for one scheduled monthly report) | | | Report data effective date - 10 Business Days | |
| CSEPS Portfolio Report | Registered User's CSEP portfolio details at a point in time. | Annual Service (scheduled monthly reports) | As agreed with individual User | As agreed with individual User (one per month) | Report data effective date - 10 Business Days | Report data effective date - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | | Report data effective date - 10 Business Days | |

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|--------------------------|--|--|---|--|--|---|
| Unique Sites Portfolio | Registered User's Unique Sites portfolio details at a point in time. | Annual Service (scheduled monthly reports) | As agreed with individual User | As agreed with individual User (one per month) | Report data effective date - 10 Business Days | Report data effective date - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | | Report data effective date - 10 Business Days | |
| Annual Asset Portfolio | Registered User's UNC portfolio, containing meter asset details at a point in time. | Annual Service (once per year) | April | April | 1st April - 10 Business Days | 1st April - 10 Business Days |
| | | Ad hoc Service (as agreed) | As agreed with individual User | As agreed with individual User | As agreed with individual User | |
| Transco Asset Portfolio | Industry portfolio of meter asset and metering services information for larger capacity meters (above 11 cubic meters) at a point in time. | Annual Service (scheduled monthly reports) | Last business day of the previous month | M + 5 Business Days | M - 10 Business Days | M - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | M + 5 Business Days | M - 10 Business Days (for the report at M + 5 Business Days) | |
| Data Portfolio Snapshot | Report of high level portfolio information for Smaller Supply Points | Annual Service (scheduled monthly reports) | As agreed with individual User | As agreed with individual User (one per month) | Report data effective date - 10 Business Days | Report data effective date - 10 Business Days |
| | | Ad hoc Service (for one scheduled monthly report) | | | Report data effective date - 10 Business Days | |
| IAD Last Accessed Report | To provide a list of all IAD accounts with their current status and last accessed date | Annual Service (twelve (12) scheduled monthly reports) | Monday prior to M + 15 Business Day | M + 15 Business Days | M-10 Business Days | M-10 Business Days |
| | | Annual Service - quarterly (four (4) scheduled reports (April, July, October and January)) | | | | |
| | | Annual Service - six-monthly (two (2) scheduled reports (April and October)) | | | | |
| | | Adhoc Service (for one scheduled monthly report) | | | | |