

**Connected System Operator (CSO) System Set up Request Form**

**Version 1.0**

**Customer Lifecycle**

**Connected System Operator (CSO) System Set up Request Form**

(For the creation of a Connected System Operator on Xoserve systems)

**Section 1: Company Details (Mandatory)**

|  |  |
| --- | --- |
| **Company Name:** |  |
| **Three Letter Short Code:**  **(If an existing Uniform Network Code signatory)** |  |
| **Registered Address:** |  |
| **Company Registration Number:** |  |
| **VAT Registration Number:** |  |

|  |  |
| --- | --- |
| **Operational Contact:** |  |
| **Operational Email Address:** |  |
| **Telephone Number:** |  |
| **Fax simile Number:** |  |

**Section 2: Anticipated Timescales (Mandatory)**

|  |  |
| --- | --- |
| **Target Go Live Date:** |  |

**Section 3: Additional Information (Optional)**

|  |  |
| --- | --- |
| **Additional Information In Support of Your Request** |  |

**Section 5: Applicant Signature and Name (Mandatory)**

|  |  |
| --- | --- |
| **Please Sign and Print Name** |  |
| **Date of Request:** |  |

Completed requests should be sent via email in PDF format to:

[**Customerlifecycle.spa@Xoserve.com**](mailto:Customerlifecycle.spa@xoserve.com)

Alternatively, please post the completed form to Xoserve, Customer Lifecycle Team, Lansdowne Gate, 65 New Road, Solihull, B91 3DL