DSC Delivery Sub Group

Monday 26th May at 10:30am
Skype Meeting

Meeting Minutes

Industry Attendees		
NAME	**ORGANISATION**	**INITIALS**
Ikram Bashir	NPower	IB
Derek Weaving	British Gas	DW
David Morley	OVO Energy	DM
Helen Bevan	Scottish Power	HB
Eleanor Laurence	EDF Energy	EL
Patricia Parker	Utiligroup	PP
Lorna Lewin	Orsted	LL
Katherine Petter	SSE	KP
Steph Podgorski	Generis	SP
Sally Hardman	SGN	SHa
Matt Armstrong	seaglasscloud	MA

Xoserve Attendees	
Paul Orsler (Chair)	PO
Charan Singh	CS
Megan Troth	MT
Simon Harris	SH
Surfaraz Tambe	ST
Tom Lineham	TL
James Barlow	JB
Ed Healy	EH
Richard Hadfield	RH

Slides available here.

1. General Meeting Administration

1a.   Welcome and Introductions

1b.   Previous DSG Meeting Minutes and Action Updates

Paul Orsler (PO) introduced the meeting and the minutes from the previous meeting were accepted and approved by DSG.

2. Changes in Capture

2a. New Change Proposals – Initial Overview of the Change – None for this meeting

2c. Undergoing Solution Options Impact Assessment Review

2c.i. XRN4645A The rejection of incrementing reads submitted for an Isolated Supply Meter Point (RGMA flows)

James Barlow presented this agenda item. JB recapped that the change was raised to address the scenario of a valid RGMA transaction being submitted for an isolated meter point, with a read that shows progression (offtake).

- The transaction is currently accepted, and an exception generated when attempting to calculate consumption for the isolated period.
  - o   This is due to no commodity being deemed for an isolated period.
- JB explained MOD0723 will allow for a User to set an asset to a status of isolated without physical works actually taking place.
- Therefore, as a result, rejection part of the XRN4645 solution is required as soon as is practical in order to protect the integrity of reconciliation and UiG.

JB suggested to support this XRN4645 has now been split into Part A and B.

- Part A will deliver the rejection functionality
- Part B will continue to investigate and analyse the true scenario of consumption within an isolated period and the process required to support the proper allocation of volume

Solution Options:

There are two options to consider, however the functionality with both will be the same that is:

1. New RGMA rejection code to be provided for the rejection of incrementing reads where the isolation flag is set in the UK Link system
2. An existing specific code will look to be used with a new note in order to minimise impacts on Shipper systems
      (JB pointed out that investigation is ongoing into this option and explained the reasons for a possible new code needing to be required

   The difference in option is the delivery timeframe:
   - Option 1 – Implementation by Xoserve at their earliest opportunity

- Option 2 – implementation at the end of August

<u>Points to consider</u>

The option being recommended by DSG is based upon an existing code being used to associate the rejection to. Should this not be possible then an update will be issued to confirm the required solution and timeframe. This would occur in assist to allow a 3 month lead time. JB suggested that the reuse of an existing code, with new note is believed to offer a solution to Shippers with little to no impact at all.

The rejection is not one expected to be encountered at high volume (outside of Mod0723 activity) nor the scenario be unknown to the shipper

- Shippers not utilising Mod0723 may see this rejection but given the scenario the volume will be low

- Shippers utilising Mod0723 will know that when removing these isolations there is a risk that the read will have incremented. In this scenario a read equal to that at the point of isolation should be submitted within the RGMA transaction, followed by the true reading

IB asked if the option mentioned involving using the existing code and new note would impact the existing field limit?

JB explained that within the rejection code data set in RGMA, there are 3 fields which would be in line with the rejection codes that are already displayed and working within those fields.

The preferred option from Xoserve is option 1 as they involve implementing these solutions as quick as possible and the function change being little as a note will needed to be added.

Derek Weaving (DW) stated that based on the perceived uptake with 723, he supports option 1.

EL asked if JB was referring to a new sub description as the new note suggested.

JB agreed and stated the list would be description text with a header of the code being used and the description of the code (for example the note intended).

EL asked which code in particular are Xoserve looking to use to add this note to and use this code. JB stated that he will be consulting with the Xoserve colleagues to determine the code to be used and note added but would be open to suggestions.

JB asked participants to provide responses back in to the change pack as there is still a week of consultation period available.

EL supported Option 1 and suggested it would be better to use an existing code than create a new code. EL also asked if this code use would be a new sub-code within the generic code already there. JB stated that this option will be updated to define that it is a generic code.

JB also added that the change pack is still out for review and is welcome to responses on the change pack.

Action: Feed into ChMC as a view of DSG agreeing to the use of an existing code and new note.

2d. Solution Options Impact Assessment Review Completed – None for this meeting

3. Changes in Detailed Design – None for this meeting

3a. Design Considerations

3a.i. XRN4832 – Defect 838 Workaround Report RGMA on transfer Date

Simon Harris presented this agenda item. SH explained that this item has been to past DSG meetings and explained that defect 838 was raised to look into issues faced when an RGMA update is received for an effective date that is D+1 of the shipper transfer effective date and the Transfer Effective Read is then being replaced.

- 4 Solution Options were discussed and DSG recommended that a report be made available showing Shippers where this has occurred to allow them to take action if required (Solution Option 4)
- Shippers could, if they felt it necessary submit a consumption adjustment to re-apportion the consumption

SH explained that development of an excel report was ongoing and the requirements were also fed into DDP for a future release. It has since transpired that DDP delivery timelines for this has been brought forward in regard to requirements set out for XRN4832.

As a result, it is proposed that XRN4832 and the report solution agreed be provided via DDP. The report showing Shippers MPRN's affected by the issue will be made available via DDP in the coming weeks with a communication being issued accordingly with appropriate details. SH stated this will be conducted in the next few weeks but as of yet, still awaiting confirmation of the exact dates for deployment,

EL asked what release phase of DDP auto email report functionality will be coming in whereby Shippers will be able to schedule a report and creating push notifications to the relevant teams.

Action: EDF requested clarification when shippers will gain self scheduling/ development capability for this.

3b. Requirements Clarification – None for this meeting

4. Major Release Update

4a. June 2020

Surfaraz Tambe (ST) presented this agenda item. ST explained that the June RAG status is currently sitting in amber as there have been issues with UAT and RT are being experienced by Xoserve which is having a cumulative impact on plan hence have changed the RAG status to amber.

Training workshops have been completed on 11th May for 6 changes. And the workshop slide deck has been uploaded to Xoserve.com under the June 2020 page.

Action: ST to include the link within this to the customer awareness training session slides.

Market Trials can start Monday 1st June if all of the prep in progress goes ahead with the 5 network participants.

ST explained there will be an IDR and preparation has commenced with a planned implementation on the 27th June. Implementation is scheduled for Saturday 27th June confirmed and the implementation approach has been shared to the industry.

ST stated that there is a risk that the progress of June 2020 project phases and Market Trials for XRn4850 will be impacted from COVID-19 leading to a delay in implementation. ST ensured that this is being closely monitored with the impacts of WFH and any staff number reduction across Xoserve and Suppliers.

EL – stated that she is quite uncertain on the timelines and cutover period as well as the volumes to be submitted in regard to XRN4850. ST stated that he has the volumes and duration that Xoserve will be working towards. ST stated he will contact EL directly providing the migration plan and requested other customers to contact their customer advocate to plan in and discuss the migration of data (E.g. Timescales and size).

PO explained that Xoserve has in this case not been able to relay a thorough migration plan as this volume of migration has not occurred since project nexus therefore going forward Xoserve will be looking to have this nailed for the future releases such as November 2020 release. PO stated that Xoserve is looking to build a clear and coherent approach.

EL added that depending on the outcome of the migration for XRN4850, is EDF provide all of the data on the night of the change, will Xoserve be managing this data over a few days into the UK Link system. EL explained that any sort of slow release of that data over time will eventually lead to the data being out of date by the time it is processed.

EL asked how does Xoserve want the data to be provided and will that data still be valid by the time Xoserve comes to process it.

PO replied to EL stating that this seems like an issue to be raised rather than an action. ST added that he will be get into contact with EL to provide clarity and a clear approach going forward.

4b. November 2020

Ed Healy (EH) presented this agenda item. EH stated that the project is running with an amber RAG status, this is due to a three week delay to the design phase. This was caused by having to conduct some rework on a number of changes in scope. Furthermore, there has been resource constraints as other projects such as June 2020 release are requiring more resource building up to implementation.

EH stated that this will be going into build phase as of next week as the environment should be vacated by CSS to use. EH added that the implementation for November 2020 release was agreed at the eChMC to remain in November and not be moved to February 2021 due to the current issues with COVID-19 pandemic.

EH provided a list of the changes in scope of November 2020 release:

- XRN4801 - **Additional Information in DES**
- XRN4871b - **– Rachet Regime Changes**
- XRN4897 - **Resolution of deleted Contact Details (contained within the S66 records) at a Change of Shipper event**
- XRN4899 - **Treatment of Priority Service Register Data and Contact Details on a Change of Supplier Event**
- XRN4931 - **Submission of a Space in Mandatory Data on Multiple SPA Files**
- XRN5014 - **Facilitating HyDeploy2 Live Pilot**

Helen Bevan (HB) asked if 4780c is included in November Release scope.

PO explained that there is a new SPAA change that has an alternative change which will not align to the November implementation of 2020. PO stated that there has been strong steer from SPAA and MAMCOP that this alternative change will not be ready for implementation in November 2020. EL asked when will the industry be likely to know when 4780C will not be progressing in November 2020 release due to this new alternative change being raised.

ACTION: PO to confirm how Xoserve is progressing with XRN4780c from a scope perspective and regulatory perspective.

EL asked what is happening in SPAA that is causing delays to XRN4780C.

PO stated that once the alternate change is approved, parties will require 6 months implementation notice, therefore there is no date when that decision will be made on the change proposal.

4c. XRN4914 – MOD 0651- Retrospective Data Update Provision

Tom Lineham (TL) presented this agenda item. TL explained that step one of the PoC is complete and that the project is looking to get the PoC outputs and analysis completed and shared out to the industry. The intention was to have the deep dive activities in May 2020 but due to the resource issues this has led to around a 3 week delay. TL stated that the aim is to have all of deep dive analysis and outputs with recommendations ready for the end of June, ready to be published in July. TL explained that it has been discussed whether to release the PoC information during COVID-19 would be well received by the industry. TL stated that ChMC suggested to publish the information when it is ready, so the industry has an informed view.

4d. Minor Release Drop 7

PO provided an update for this agenda item. PO stated there are 3 changes currently in scope for MiR drop 7.

- XRN5036 – Updates to Must Read Process (removes AMR and SMART from Must Read contacts - precursor to Nov 2020)

- XRN4989 – Online Solution for Credit Interest Process (to automatically issue the supporting info through IX)

- XRN5065 – Addition of Email Address to DES Last Accessed Report (security enhancement)

The implementation date approved is 04/07/2020 for this release.

PO explained that the detailed implementation planning has commenced, and testing phases commenced for the changes.

There is a risk that Minor Release drop 7 cold have resource issues during implementation due to geminin Migration project going live 5th July 2020 – Xoserve have an implementation approach agreed internally to reduce the risk and mitigate this issue.

PO stated the project is on track and has a RAG status of Green.

5. Retail and Network Delivery Overview

Richard Hadfield (RH) presented this agenda item. RH explained that Xoserve is looking for scope approval for another minor release, this will be looking to go to July's ChMC for an October implementation. Furthermore, there is a minor release scheduled to implement in February 2021 as a placeholder and another scheduled for April 2021.

Major Release June 2021 is being closely looked at and getting an indicative scope approval of changes is being pursued as a priority This will also be going to July's ChMC for indicative approval. In addition, November 2021 is looking to be scheduled also with a view to obtain an indicative approval in December ChMC.

RH also added there is a list of UK Link allocated Changes and unallocated Changes that are still being worked on within Capture phases of the Change Lifecycle.

6. Issue Management

6a. AQ Task Force Update

PO presented this agenda item. PO explained that as of 11th May, there are 55 defects impacting AQ since august 2019. With 17 Open defects of the 55 with 38 being resolved.

PO stated that from a DSG perspective, an important thing to note is the recommendations of the task force may introduce recommended changes with the input from this group. PO added that Xoserve seek to demonstrate a slowing down of AQ defects being instigated and an increase in resolution times – aided by the focus on improving the overall e2e defect

process. This includes, continuing to explore areas for efficiency and overall process improvements.

DM asked if the number of affected MRPNs is 2000 sites, these are impacted by the 17 open defects. PO agreed that this is correct

Action: DM asked if this would be worth showing the KW/H value of each defect and AQ impact on this. (What are the size of sites, number, KW/H)

7. AOB

7a. XRN5116 – Domestic report plus read notification

The slides for this agenda item can be found [here.](#)

The purpose of the change as a whole is looking to change the frequency of the NUR domestic report. This is to move the frequency of the report to monthly. This is to support proactive Shipper activity around submitting reads for IGT's in line with UNC must read obligations. MT explained the current report is only issued quarterly, therefore shippers are only aware quarterly of any impacts. MT explained that there will be no change functionally to the report and only change will be the report will be issued out monthly.

MT asked DSG if there will be any impacts or issues with this moving to a monthly frequency. MT explained that the slides will be issued after the meeting and a communication will be issued out notifying once the slides are available.

EL asked if this is an email attached report and who it goes to. EL asked for this to be emailed over for an example. MT agreed that she will be able to do this.

DW suggested that sites are unable to be read at the current moment due to the covid-19 pandemic. PO agreed that due to the restrictions in place due to COVID-19 reads have not been able to be obtained.

This was the end of 26th May DSC Delivery Sub Group meeting. Next Meeting: **(Monday 22nd June 2020)**

If you have any questions relating to the above meeting minutes, please email **uklink@xoserve.com**