CCMT Approach - RACI

Responsibilities	Xoserve	Shippers	GT	iGTs	Ofgem
Pre-execution					
Create draft CCMT Approach	R/A	C	C	C	
Review and approve CCMT Approach	R/A	R	R	R	I
Create Defect Management plan	R/A	C	C	C	
Review and approve Defect Management Plan	R/A	R	R	R	I
Create Release Management plan	R/A	C	C	C	
Review and approve Release Management Plan	R/A	R	R	R	I
Develop set of processes to be tested	R/A	C	C	C	
Agree Process set to be tested	R	R	R	R	
Development of test scenarios & test scripts	I	R/A	R/A	R/A	
Development of data requirements	R/A	R	R	R	
Review and approve data requirements	R/A	R	R	R	
Data provision	R/A	C	C	C	
Development of DPIA	R/A	C	C	C	
Review and approve DPIA	R/A	R	R	R	
Development of test schedule principles	R/A	C	C	C	
Review and approve test schedule principles	R/A	R	R	R	
Test schedule development and agreement	C	R/A	R/A	R/A	
Registration (API) set up	R/A	R	R	R	
Pre test integration of Test environment(s) and configuration	R/A	R	R	R	
Development of external reporting pack	R/A	C	C	C	
Review and approve reporting pack	R/A	R	R	R	I
Development of partnering arrangement proposals	R/A	C	C	C	
Review and approve partnering arrangements	R/A	R	R	R	
CCMT Webpage	R/A	I	I	I	
Query Management process	R/A	I	I	I	
Development of Entry and Exit Criteria	R/A	C	C	C	
Review and approve Entry and Exit Criteria	R/A	R	R	R	
Go No Go Decision	R/A	I	I	I	I
Execution					
Test script execution	I	R/A	R/A	R/A	

Test schedule delivery	C	R/A	R/A	R/A	
Defect fixes, remediation and root cause analysis on Xoserve systems	R/A	C	C	C	
Defect triage meetings	R/A	I	I	I	
Progress Report delivery	R/A	I	I	I	I
Defect fixes, remediation and root cause analysis on market participant system	I	R/A	R/A	R/A	
Post Execution					
CCMT Closure report delivery	R/A	C	C	C	I
Lesson learnt report delivery	R/A	C	C	C	

R = Responsible

A = Accountable

C = Consult

I = Inform