



Clarity for the AQ Correction Process

June 2017

AQ Correction Process

- The AQ value for a SMP can be amended for the following scenarios:
 1. Confirmed Theft
 2. Change in Consumer Plant
 3. Commencement of New Business
 4. Tolerance change
- This mechanism will also support the amendment/creation of the Winter Consumption value.

The AQI file will facilitate these transactions.

- The AQ & Winter Consumption correction files will be accepted or rejected within the normal file SLA.
- The AQ correction cannot be applied with another SPA change, which ever change was submitted first will be processed and the other rejected
- All AQ values will become effective on the 1st of the month
- To be effective the next month, the AQ & W/C submission needs to be prior to M-15 (Business days)
- Accepted Corrections received after M-15 will become effective the following month

AQ Correction Process

The submitted / outstanding AQ correction can be cancelled using the AQI/C42. The cancellation needs to have been submitted and accepted by M-8. (Business days) Failure to cancel the correction within the window will result in the accepted corrected value being applied.

The successful application of the AQ correction will create a backstop date that will result in a new AQ not being calculated for a period of 9 months. (and then only after a valid read has been received)

The AQ will fail to re-calculate a revised value due there being a backstop date. However reads should still be submitted and will support accurate consumption profile for future AQ calculations

The AQ correction will reset the Formula Year AQ value (Class 3 &4) from the effective date.

The Corrected AQ value will update both the Supply Meter Point AQ (rolling) and the Formula Year SMP AQ value (Billing) from the correction affective date. The Supply Meter Point AQ on 1st December will determine the Formula Year AQ value that will become effective on the 1st of April .

The exception to this will be if the AQ has been corrected between Dec – March, then the corrected AQ value will become the Formula Year AQ value from the 1st of April.

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AQ Correction Process

- Request Reason 1 - Confirmed Theft:
 - Should the AQ need to be corrected following 'Theft of Gas'. The correction will only be accepted if the corrected AQ value is increasing.
- Request Reason 2 - Change in Consumer Plant :
 - This is a genuine AQ value had the equipment been in place / removed for the duration of the retrospective review period.
- Request Reason 3 -Commencement of New Business:
 - This is your new business, allows 12 weeks for the SMP AQ to be corrected
 - Reason 3 is the only correction that has no requirement for a calculated AQ value to be present as the Transfer of ownership and green fields scenario's are exempt from this rule.
- Request Reason 4 - Tolerance change
 - This is where the Meter reading are failing the meter reading validation, the AQ can be corrected which in turn will influence the Meter Reading Tolerances.

AQ Correction Timeline

