



DSC Delivery Sub Group

4th February 2019 at 10:30am

G.01, Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Meeting Minutes

Industry Attendees		
Swetta Coopamah	Centrica	SC
Niall McPherson	First Utility	NM
Daemon Mark	OVO	DM
James Barlow	Npower	JB
Claire Louise Roberts	Scottish Power	CLR
Danielle Giltrow	OVO	DG
Shane Preston	Utility Group	SP
Kelly Oldfield	Utility Group	K
Mark Jones	SSE	MJ

Xoserve Attendees	
Emma Smith (Chair)	ES
Simon Harris	SH
Tom Lineham	TL
Chan Singh	CS
Eamonn Darcy	ED
Julie Bretherton	JBr
Megan Troth	MT
Matthew Rider	MR
David Addison	DA
Jane Goodes	JG

1. Welcome and Introductions

Emma Smith (ES) started the meeting and informed all attendees of the following agenda:

[Link to DSG Presentation Pack](#)

2. Meeting's Minutes – 07th January 2019

ES asked for feedback on the minutes for the previous Delivery Sub-Group (DSG) occurrence; no comments were received. The minutes were approved.

3. AQ Defects

Eamonn Darcy (ED) informed DSG that there were no major updates since the previous DSG meeting. The resolution of the high priority AQ defects for mid-March remains on track. ED mentioned that three new defects have been raised recently, one of which is expected to be fixed in mid-March;

the other two require further analysis. ES mentioned that XRN3667a (*Provision of Prospective Formula Year AQ/SOQ and Historic RAQ to Proposing Users*) was implemented recently.

4. Portfolio Delivery Overview POAP

Julie Bretherton stated that there had not been any changes to the POAP since last time. JB stated that the R&N platform is currently looking into the scope for the next minor release, and resource mobilisation for the major release in November 2019. JB asked if DSG members had any questions. Swetta Coopamah (SC) wanted to know why the Gemini changes were not on the POAP. JB and ES confirmed that Gemini changes sit under a different platform to R&N, and were therefore not relevant to the POAP presented.

SC also enquired about the *Decommission XFTM & 3447 – XP1 Decommissioning* change on the POAP, and whether it had an external impact; JB later confirmed that it didn't.

5. Major Release Update

5a. Release 3

For Track 1, Tom Lineham (TL) informed DSG that Post Implementation Support (PIS) has officially closed. The overall closure report will be issued to Change Management Committee following the completion of Track 2.

Regarding Track 2, all testing phases have been completed. The Implementation Dress Rehearsal (IDR) on 23rd/24th January was successful. TL informed DSG that Track 2 was completed successfully, and that PIS will commence on 4th February. Invoice running started on the 2nd/3rd February weekend. SC asked if Shippers will receive invoices immediately. TL said that they will be validated first, and then the invoices will commence and any delays would be communicated to the industry.

Regarding XRN4534 (*RGMA Validation Rules*), which was de-scoped from Track 1, acceptance testing is in progress and the latest position will be presented to ChMC in February. Currently, XRN4534 is expected to be implemented on 1st March.

5b. June 2019

Matt Rider (MR) informed DSG that there are three changes in scope for June 2019:

- XRN4670 - *Reject a Replacement Read, Where the Read Provided is Identical to That Already Held in UKL for the Same Read Date*
- XRN4676 - *Reconciliation Issues with Reads Recorded between D-1 to D-5 incorrectly*
- XRN4687 - *Large Supply Point (LSP) Priority Service Register (PSR)*

As an overall, progress for June 2019 is on track. Detailed Design was completed on 25th January. Currently, the release is in the build and unit testing phases; preparation of testing activities is underway. MR pointed out that the Risks and Issues RAG status was amber due to internal resources being stretched and the proposed for duration for User Acceptance Testing and Regression Testing is possibly not long enough; MR did state that these risks have been mitigated and are being actively managed.

James Barlow (JB) wanted to know the release date for June 2019; the release date is Friday 28th June 2019.

5c. September 2019 – EUC

MR presented the latest position of the Creation of New End User Categories release to DSG. Progress is currently on track, MR summarised. Detailed Design activities were scheduled to complete on Friday 1st February, but MR informed DSG that a few more requirements need to be baselined; even so, build can still commence for certain aspects regardless.

SC wanted to know if this change would have any impact on Gemini. MR said that there are no impacts on Gemini and referenced the results of the Impact Assessment (IA), although the IA did recommend extensive testing. MR added that the costs for the change have been approved.

MR presented a timeline to DSG, and announced his intention to break down the timeline into a weekly schedule, replacing the existing monthly schedule. Build is in progress for the month of February. JB stated that the back end of July/1st August would be the implementation date, and the new End User Categories (EUCs) will run in September and therefore the invoices in October will have the new EUCs; MR confirmed that this was correct.

6. New Change Proposals (For Ratification of the Prioritisation Scores)

6a. XRN4806 – Additional Data At National Level to Support UIG Allocation Validation

ES mentioned that this agenda item is in the wrong agenda section as it is not a new Change Proposal.

ES said that this change was raised by Scottish Power to acquire additional information for Scottish Local Distribution Zones. The requirements for the changes have been finalised, and ES intends to take the changes to ChMC in February for approval of a solution option. The change will then be included in February's Change Pack as a Design Change Pack.

As this is a UIG related change, the implementation of it is urgent. ES also mentioned that the scope of the change has increased from Scottish LDZs to all LDZs.

DSG were in support of the above approach.

The following agenda items were removed from the agenda as the associated new Change Proposals have not been approved by ChMC:

- **6b. XRN4824 – National Grid Transmission Daily Gemini Report**
- **6c. XRN4841 – MAP Access to UKL Data Via API**

7. Change Proposal Initial View Representations

None for this meeting

8. Undergoing Solution Options Impact Assessment Review

8a. XRN4713 - Actual Read following Estimated Transfer Read Calculating AQ of 1 Enduring Solution

Simon Harris (SH) provided a background of XRN4713 and its associated change: XRN4690 (*Actual read following estimated transfer read calculating AQ of 1*).

XRN4690 was raised as an interim solution where, during the AQ process, if the first variance considered is a negative then the previous AQ would be rolled over as the associated positive consumption would not be considered if AQ was to be calculated.

XRN4713 was raised to look into a long-term solution to the original issue by re-estimate an estimated Shipper Transfer Read for scenarios when the next actual read is lower than the estimated read, thus causing a negative consumption.

SH presented a set of considerations associated with XRN4713 on slide 27, and set of associated solution options on slide 28 and is proposing a solution of a report highlighting where the negative consumption is present to allow Shippers (incoming and outgoing) to discuss and potentially submit a Shipper Agreed Read (SAR) to re-apportion the consumption more accurately.

There was discussion about the implications of faster switching: Shane Preston (SP) stated that when a supplier switches, they can be held for 30 days; JB and SH disagreed and said it was 10 days.

DSG provided little comment on the considerations and solution options, but agreed to take the following action:

Action 19 0202 - Regarding XRN 4713 (Actual Read Following Estimated Transfer Read Calculating AQ of 1 Enduring Solution), DSG members to consider the solution options on slide 28 and report back at the next DSG meeting

9. Solution Options Impact Assessment Review Completed

9a. XRN4772 – Composite Weather Variables (CWV) Improvements

Megan Troth (MT) presented the results of the Solution Option Impact Assessment, for the above change, to DSG. MT started by providing a summary of the change: according to UNC Modification 0659, the requirement is to get the solar radiation and precipitation values considered as a weather variable in order to improve the accuracy of the Composite Weather Variables (CWV). At this time forecast and actual temperature and wind speed are considered by the CWV calculation.

MT informed DSG of the only Solution Option: amend the existing means that data is loaded to UK Link systems to 1 are used in the CWV calculation process.

MT summarised the impacted systems and the associated assumptions, which can be found on slide 32. MT's presentation indicated Shippers as the only impacted parties, but assured

DSG that there would be direct impact on Shippers as the impacted file formats in question are CDSP to WSP (Weather Service Provider) flows.

MT also stated that this change is expected to be included in a major release; the exact release for implementation has not been decided yet.

DSG provided no comments.

10. Defect Dashboard

Richard Johnson (RJ) advised that defect dashboard has been added for DSG members to view.:

11. Miscellaneous

11a. JMDG/MIS Overview

SH presented the latest position of JMDG/MIS related changes to DSG. SH went through each of the Use Cases, and provided an update where applicable

- Use Case 42 has been implemented – *Supplier API (Twin Fuel)*
- No Change to the timeline for Use Case 27 – *Domestic M-Number Helpline (Gas)*
- For Use Case 06, Phase 1 has been implemented; Phase 2 will include MAMs for the associated service – *Meter Asset Details (Gas)*
- For Use Case 33, it'll be reviewed at JMDG on Wednesday, and Xoserve is looking at the DPM to identify what we can offer – *Third Party Services (Twin Fuel)*
- For Use Cases 01 and 57, analysis is in progress - *Central industry contact database and Industry Escalation Process*

New Use Cases include the following:

- Use Case 58 - *MAP API (Gas)*. This Use Case seeks to enable API access for MAPs so they can query Meter Serial Number to obtain Supplier information. It'll need a MOD to add MAPs to the DPM.
- Use Case 59 - *UKRPA Access to Gas data [Gas]*. This has been put on hold due to the possible existence of other routes for access.

11b. XRN4634 Data Catalogue

David Addison (DA) provided a verbal update to DSG. DA informed DSG that the data domains were recently issued to the industry for consultation via the Change Pack process.

Several responses were received, one of which requested further domains. We've added one domain to the previous domain set (volume). CV and Energy were suggested, but DA said that we are holding fire for these two additions.

Currently, DA is looking how we align the Gas, CSS and Electricity models and working with Electralink on the UNC and SPAA codes.

A long term objective is to define the data items, and then look at the file catalogues. For the approach, DA informed DSG that Xoserve does not was implement a solution that will have a

functional impact; most of the solutions will be administrative. DA said that DSG will be consulted during the development of this change.

JB wanted to know how XRN4634 would result in functional changes. DA stated when Xoserve identify file formats, we may spot anomalies regarding the treatment of zero values; a possible solution would therefore involve changing how the files in question are generated.

11c. XRN4790 – Introduction of Winter Read/Consumption Reports and Associated Obligations (MOD0652)

ES presented this agenda item to DSG, and started off by providing a summary of the change: MOD sets the obligation to provide the reads and submit amended Winter Consumption where one has failed to calculate. This is expected to be a zero cost change as UIG resources are building the reports. The reports are expected to deliver via business intelligence service but can also be distributed via email.

Within an excel document on slide 57, ES presented the requirements for each of the reports. DSG provided no comments and therefore seem to be in support of the requirements for each report.

ES intends to include this change within a Solution Review Change Pack in February. The change is expected to be implemented in April.

12. Action Updates

All DSG actions can be found on the relevant event page on Xoserve.com, including the four new actions that were raised during this meeting:

[Action Log](#)

13. AOB

SC wanted to know if CSSC would have any impacts on Gemini. Other DSG members said that there would be.

This was the end of February 4th DSC Delivery Sub Group meeting.

Next Meeting: **18th February 2019**

If you have any questions relating to the above meeting minutes, please email uklink@xoserve.com