DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

18th February 2019 – 10:30am

Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	Welcome and Introductions	Verbal	Chair	Introduce yourself
2.	Meeting Minutes	Verbal	Chair	Approval of the meeting minutes for the previous meeting
3.	AQ Defects	Spreadsheet published on Xoserve.com	Michele Downes/Eamonn Darcy	Standing agenda item – for information (if there is an update)
4.	Portfolio Delivery Overview POAP	Slides only	Richard Hadfield/Julie Bretherton	Standing agenda item – for information (if there is an update)
5.	Major Release Update			
5a.	Release 3	Slides Only	Peter Hopkins	Standing agenda item – for information (if there is an update)
5b.	February 19	Slides Only	Matt Rider	Standing agenda item – for information (if there is an update)
5c.	June 19	Slides Only	Matt Rider	Standing agenda item – for information (if there is an update)
5d.	End User Categories 19	Slides Only	Matt Rider	Standing agenda item – for information (if there is an update)
6.	New Change Proposals **For Ratification of the Prioritisation Scores**			
6a.	XRN4853 – UIG – Recommendation 3.1 Option 5 – Interim Process to monitor & manually load reads into UK Link where the read was rejected for reason code MRE00458	Slides Only	Emma Smith	Ratification of the Prioritisation Score
6b.	XRN4851 – Moving Market Participant Ownership from SPAA to UNC/DSC	Slides Only	David Addison	Ratification of the Prioritisation Score
6c.	XRN4854 – Transfer of NDM sampling obligations from Distribution Network Operators to the CDSP	Slides Only	Emma Smith	Ratification of the Prioritisation Score

6d.	XRN4860 – National Temporary UIG Monitoring	Slides Only	Emma Smith	Ratification of the Prioritisation Score
7.	Change Proposal Initial View Representations			
7a.	XRN4645 – The Rejection of Incrementing Reads Submitted for an Isolated Supply Meter Point (RGMA Flows) – **Tentative Agenda Item**			Removed
8.	Undergoing Solution Options Impact Assessment Review			
8a.	XRN4801 – Additional Information to be made available on DES	Slides Only	Simon Harris/Richard Johnson	DSG to support with prioritisation of data items to be included in DES.
8b.	XRN4713 – Actual Read following transfer read calculating AQ of 1	Slides Only	Simon Harris	DSG to validate whether a report is the preferred solution option
8c.	XRN4833 – Roll Out of Business Intelligence and Data Capability	Verbal	Jason McLeod	None - For Information and Discussion
8d.	XRN4803 – Removal of Validation for AQ Correction Reason 4			Removed
8e.	XRN4789 – Updating Shipper Reporting Packs and Glossary	Slides Only	Jane Goodes	None - For Information and Discussion
8f.	XRN4738 - Shipper Portfolio Update of Proposed Formula Year AQ/SOQ	Slides Only	Simon Harris	DSG to review the slides and provide input into proposed solution and comment if there are any additional/redundant data items?
8g.	XRN4716 – Increased Filed Length – Updated by data item	Slides Only	Simon Harris	None - For Information and Discussion
9.	Solution Options Impact Assessment Review Completed **None for this meeting**			
10.	Defect Dashboard	Slides Only	Mark Tullett	None – For Information and Discussion
11.	Miscellaneous			
11a.	Action Reference 0407: Read Validation - Xoserve (DA) to speak with (MD) about training process. (ES) to compile an information document and send out to the industry.	Slides Only	David Addison	This could be ready for the DSG meeting on 18th February
11b.	IX Update	Slides Only	John Woodward	None – For Information and Discussion
12.	Change Management Committee Update	Slides Only	Emma Smith	None – For Information and Discussion
13.	UIG Update (post ChMC)	Slides Only	Leanne Jackson	None – For Information and Discussion
14.	JMDG Update	Slides Only	Simon Harris	None – For Information Only as no change

15.	Action Updates	Action log to be published on Xoserve.com	All	Updates required on DSG owned actions (see below)
16.	AOB	Slides only	Various	TBC
16a	XRN4867 - Sites due or have crossed the DM threshold of >58.6 million kWh	Slides only	Jane Goodes	DSG to review the slides and identify and additional data items required.
16b.	XRN4868 - Class 1, Class 2 read rejections – UIG recommendation	Slides only	Jane Goodes	DSG to review the slides and identify and additional data items required.
16c.	XRN4790 - Introduction of winter read/consumption reports	Slides only	Emma Smith	None – For Information and Discussion

Lunch will be provided *(please notify us if you require any special dietary requirements)*

If you have any questions relating to the above agenda, please email **uklink@xoserve.com**

WebEx Details:

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DSG Owned Actions

Title	Meeting Date	Action	Status	Update	Date Of Latest Update	Target Completion Date
1204	17/12/2018	XRN4801 – Additional Information to be made available on DES - DSG Action. Which of the requested data items should be treated as higher priority? Can any of the proposed data items be de-scoped?	Open	04/02/19 - We have asked the individuals within the industry, who asked for additional data item to be included in DES during the initial change, pack process, to provide justification for the data items they requested. We're currently working on prioritisation for each data item	07/01/2019	21/01/2019
19 - 0202	04/02/2019	Regarding XRN 4713 (Actual Read Following Estimated Transfer Read Calculating AQ of 1 Enduring Solution), DSG members to consider the solution options on slide 28 and report back at the next DSG meeting	New	No updates yet	07/01/2019	21/01/2019

Next DSG Meeting: Monday 4th March 2019