

**DSC Delivery Sub Group Meeting**

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

1st April 2019 – 10:30am

**Agenda**

|  |  |  |  |  |  |  |  |
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| Item | Title | Document Ref | | Lead | | | Action Required From DSG |
| 1. | Welcome and Introductions | Verbal | | Chair | | | Introduce yourself |
| 2. | Meeting Minutes | Verbal | | Chair | | | Approval of the meeting minutes for the previous meeting |
| 3. | Defects | | | | | | |
| 3a. | AQ Defects | Spreadsheet published on Xoserve.com | | Eamonn Darcy | | | Standing agenda item – for information (if there is an update) |
| 3b. | Defect Dashboard | Slides Only | | Mark Tullett | | | Standing agenda item – for information (if there is an update) |
| 4. | Portfolio Delivery | | | | | | |
| 4a. | Portfolio Overview POAP | POAP published on Xoserve.com | |  | | | Standing agenda item – for information (if there is an update) |
| 4b. | Retail and Network Delivery Overview | Slides only | | Richard Hadfield/Julie Bretherton | | | Standing agenda item – for information – no update |
| 5. | Release Update | | | | | | |
| 5a. | November 19 | Slides Only | | Tom Lineham | | | Standing agenda item – for information – no update |
| 5b. | Minor Release Drop 3 | Slides Only | | Matt Rider | | | Standing agenda item – for information (if there is an update) |
| 5c. | June 19 | Slides Only | | Tara Ross | | | Standing agenda item – for information (if there is an update) |
| 5d. | End User Categories 19 | Slides Only | | Matt Rider | | | Standing agenda item – for information (if there is an update) |
| 5e. | November 19 | Slides Only | | Tom Lineham | | | Standing agenda item – for information (if there is an update) |
| 6. | New Change Proposals  **For Ratification of the Prioritisation Scores** | | | | | | |
| 7. | Change Proposal Initial View Representations | | | | | | |
| 7a. | XRN4871 - Modification 0665 – Changes to Ratchet Regime | | Slides Only | | David Addison / Ellie Rogers | None – For Information and discussion | |
| 7b. | XRN4645 - The rejection of incrementing reads submitted for an Isolated Supply Meter Point (RGMA flows) | | Slides Only | | David Addison | None – For Information and discussion | |
| 7c. | XRN4780 - Inclusion of Meter Asset Provider Identity (MAP Id) in the UK Link system (CSS Consequential Change) | | Slides Only | | David Addison / Simon Harris | None – For Information and discussion | |
| 7d. | Reporting XRN delivery recommendations | | Slides Only | | Jane Goodes | DSG action to approve solution option. | |
| 8. | Undergoing Solution Options Impact Assessment Review | | | | | | |
| 8a. | XRN4833 - Roll Out of Business Intelligence and Data Discovery Capability | | Verbal Update | | Jason McLeod | None – For Information and discussion | |
| 9. | Solution Options Impact Assessment Review Completed | | | | | | |
| 9a. | XRN4713 - Actual read following estimated transfer read calculating AQ of 1 (linked to XRN4690) | | Slides Only | | Simon Harris | None – For Information and discussion | |
| 9b. | XRN4803 - Removal of validation for AQ Correction Reason 4 | | Slides Only | | Emma Smith | None – For Information and discussion | |
| 10. | Miscellaneous | | | | | | |
| 10a. | XRN4777 – Acceptance of contact details updates | | Slides Only | | Emma Smith | DSG action to approve progression on current design | |
| 11. | JMDG Update | | Slides Only | | Simon Harris | None – For Information Only as no change | |
| 12. | Action Updates | | Action log to be published on Xoserve.com | | All | Updates required on DSG owned actions (see below) | |
| 13. | AOB | | Slides Only | | Various | TBC | |
| 13a. | Website Update – Change Packs and Change Proposals. | | Slides Only | | Richard Johnson | None – For Information and discussion | |

Lunch will be provided *(please notify us if you require any special dietary requirements)*

If you have any questions relating to the above agenda, please email [**uklink@xoserve.com**](mailto:uklink@xoserve.com)

**WebEx Details:**

DSC - DSG Meeting

Monday, Apr 1, 2019 10:00 am | 6 hours | (UTC+00:00) Dublin, Edinburgh, Lisbon, London

Meeting number: 596 034 153

Password: Xoserve123

<https://uknationalgrid.webex.com/uknationalgrid/j.php?MTID=me49241744f2896208362a17fc73fc75b>

**Join by video system**

Dial [596034153@uknationalgrid.webex.com](mailto:596034153@uknationalgrid.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

**Join by phone**

+44-20-7108-6317 UK London Toll

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Access code: 596 034 153

**DSG Owned Actions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** | **Meeting Date** | **Action** | **Owner** | **Status** | **Update** | **Date Of Latest Update** |
| 19 - 0303 | 04/03/2019 | Can DSG review the Glossary format and give feedback for next meeting. Related to XRN4789 - Updating Shipper Reporting Packs and glossary | DSG | Open |  | 04/03/2019 |
| 19 - 0306 | 18/03/2019 | DSG to respond to the Extraordinary Change Pack for RN4871 - Modification 0665 – Changes to Ratchet Regime | DSG | New |  |  |

**Next DSG Meeting: Monday 15th April 2019**