

**DSC Delivery Sub Group Meeting**

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

1st April 2019 – 10:30am

**Agenda**

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| Item | Title | Document Ref | Lead | Action Required From DSG |
| 1. | Welcome and Introductions | Verbal | Chair | Introduce yourself |
| 2. | Meeting Minutes | Verbal | Chair | Approval of the meeting minutes for the previous meeting |
| 3. | Defects |
| 3a. | AQ Defects | Spreadsheet published on Xoserve.com | Eamonn Darcy | Standing agenda item – for information (if there is an update) |
| 3b.  | Defect Dashboard | Slides Only | Mark Tullett | Standing agenda item – for information (if there is an update) |
| 4. | Portfolio Delivery  |
| 4a. | Portfolio Overview POAP | POAP published on Xoserve.com |  | Standing agenda item – for information (if there is an update) |
| 4b. | Retail and Network Delivery Overview | Slides only | Richard Hadfield/Julie Bretherton | Standing agenda item – for information – no update |
| 5. | Release Update |
| 5a. | November 19 | Slides Only | Tom Lineham | Standing agenda item – for information – no update |
| 5b. | Minor Release Drop 3 | Slides Only | Matt Rider | Standing agenda item – for information (if there is an update) |
| 5c. | June 19  | Slides Only | Tara Ross | Standing agenda item – for information (if there is an update) |
| 5d. | End User Categories 19 | Slides Only | Matt Rider | Standing agenda item – for information (if there is an update) |
| 5e. | November 19 | Slides Only | Tom Lineham | Standing agenda item – for information (if there is an update) |
| 6. | New Change Proposals **For Ratification of the Prioritisation Scores**  |
| 7. | Change Proposal Initial View Representations  |
| 7a. | XRN4871 - Modification 0665 – Changes to Ratchet Regime | Slides Only | David Addison / Ellie Rogers | None – For Information and discussion |
| 7b. | XRN4645 - The rejection of incrementing reads submitted for an Isolated Supply Meter Point (RGMA flows) | Slides Only | David Addison | None – For Information and discussion |
| 7c. | XRN4780 - Inclusion of Meter Asset Provider Identity (MAP Id) in the UK Link system (CSS Consequential Change) | Slides Only | David Addison / Simon Harris | None – For Information and discussion |
| 7d.  | Reporting XRN delivery recommendations | Slides Only | Jane Goodes | DSG action to approve solution option. |
| 8. | Undergoing Solution Options Impact Assessment Review  |
| 8a. | XRN4833 - Roll Out of Business Intelligence and Data Discovery Capability | Verbal Update | Jason McLeod | None – For Information and discussion |
| 9. | Solution Options Impact Assessment Review Completed  |
| 9a. | XRN4713 - Actual read following estimated transfer read calculating AQ of 1 (linked to XRN4690) | Slides Only | Simon Harris | None – For Information and discussion |
| 9b. | XRN4803 - Removal of validation for AQ Correction Reason 4 | Slides Only | Emma Smith | None – For Information and discussion |
| 10. | Miscellaneous |
| 10a. | XRN4777 – Acceptance of contact details updates | Slides Only | Emma Smith | DSG action to approve progression on current design |
| 11. | JMDG Update | Slides Only | Simon Harris | None – For Information Only as no change |
| 12. | Action Updates | Action log to be published on Xoserve.com | All | Updates required on DSG owned actions (see below) |
| 13. | AOB | Slides Only | Various | TBC |
| 13a. | Website Update – Change Packs and Change Proposals. | Slides Only | Richard Johnson | None – For Information and discussion |

Lunch will be provided *(please notify us if you require any special dietary requirements)*

If you have any questions relating to the above agenda, please email **uklink@xoserve.com**

**WebEx Details:**

DSC - DSG Meeting

Monday, Apr 1, 2019 10:00 am | 6 hours | (UTC+00:00) Dublin, Edinburgh, Lisbon, London

Meeting number: 596 034 153

Password: Xoserve123

<https://uknationalgrid.webex.com/uknationalgrid/j.php?MTID=me49241744f2896208362a17fc73fc75b>

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Access code: 596 034 153

**DSG Owned Actions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** | **Meeting Date** | **Action** | **Owner** | **Status** | **Update** | **Date Of Latest Update** |
| 19 - 0303 | 04/03/2019 | Can DSG review the Glossary format and give feedback for next meeting. Related to XRN4789 - Updating Shipper Reporting Packs and glossary | DSG | Open |  | 04/03/2019 |
| 19 - 0306 | 18/03/2019 | DSG to respond to the Extraordinary Change Pack for RN4871 - Modification 0665 – Changes to Ratchet Regime | DSG | New |  |  |

**Next DSG Meeting: Monday 15th April 2019**