Detailed Design Change Pack

# Communication detail

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| Comm Reference: | 3425.2 - VO - KG |
| Comm Title: | XRN5872 – Updates to the Annual Quantity (AQ) amendment process (Modification 0876S) |
| Comm Date: | 13/10/2025 |

# Change Representation

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| Action Required: | For Representation |
| Close Out Date: | 27/10/25 |

# Change Detail

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| Xoserve reference Number: | [XRN5872](https://www.xoserve.com/change/customer-change-register/xrn-5872-updates-to-the-annual-quantity-aq-amendment-process-modification-0876s/) |
| Change Class: | Functional. |
| \*ChMC Constituency Impacted | Shipper, All Classes  Distribution Network Operators (DN)  Independent Gas Transporters (IGT)  \*Assumed impacted parties of the proposed change, all parties are encouraged to review |
| Change Owner: | [uklinkdelivery@xoserve.com](mailto:uklinkdelivery@xoserve.com) |
| Background and Context: | **1. Modification background**  At present, the Uniform Network Code (UNC) allows for a Supply Point Annual Quantity (AQ) to be amended where the most recently calculated AQ does not reflect the expected consumption of gas.  Currently there are ‘eligible causes’ set out within UNC TPD G, known in UK Link as ‘Reason Codes’, which are used to describe the reason for the amendment. One of these eligible causes (‘Reason Code 2’) is “*the installation, replacement or removal of Consumer's Plant which results in a material change in the basis on which gas is consumed’ as defined in UNC TPD G2.3.21(b)*”.  It has been noted by the Performance Assurance Committee (PAC) that there has been a notable increase in the usage of ‘Reason Code 2’, used to amend an AQ. In some instances, it has become clear that ‘Reason Code 2’ has been used beyond the present intention specified in the UNC (i.e., misused).  Previously, the CDSP had the facility (as part of an offline manual process) to reinstate the previous AQ for a misuse of Reason Code 3 (“*the commencement of a new business activity or discontinuance of an existing business activity at the consumer's premises*”). Revisiting this facility allows a means to handle a wider set of cases where the ‘eligible cause’ has been misused.  If an AQ amendment is identified by the PAC as misused, XRN5872 will put processes in place to address the misuse.  **2. ChMC Constituencies impacted**  XRN5872 will change the current AQ amendment process that is available to **Shippers**. **Distribution Network Operators** (DNOs) and **Independent Gas Transporters** (IGTs) are also considered impacted parties, because of the impact of amended AQ’s on Supply Meter Points (SMPs) in their network area.  UNC modification documentation can be found [here.](https://www.gasgovernance.co.uk/0876) |

# Change Impact Assessment Dashboard

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| Functional: | Supply Point Administration (SPA), Billing, UK Link File(s). |
| Non-Functional: | None. There are no non-functional aspects of XRN5872 that will impact Customers. |
| Application: | UK Link, UK Link Portal, SAP BW / BO. |
| User(s): | Shippers, PAC. |
| Other: | See ‘Files’ section below, and the ‘Appendices’ section. |

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| Files | | | | |
| File | Parent Record | Record | Data Attribute | Hierarchy or Format Agreed |
| AQI | None | C41 | *(New allowable value):*  REQUEST\_REASON  *(Updated file specification description only):*  REQUESTED\_ESTIMATED\_AQ | Submitted for representation in this DDCP (see Appendix 2.2(b)) |
| AQR | None | C43 | *(New allowable value):*  REQUEST\_REASON  *(Updated file specification description only):*  REQUESTED\_ESTIMATED\_AQ | Submitted for representation in this DDCP (see Appendix 2.2(c)) |

# Change Design Description

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| 1. Change summary  XRN5872 High Level Solution Option 2b was approved by ChMC on 13/08/25.  This change will implement a new check for a Shipper-submitted AQ amendment, where the supplied Reason Code is ‘2’, that the site has a Market Sector Code of ‘Industrial’ and rejecting the request if not.  This change will also create a process for PAC to request AQ reinstatements and/or Capacity adjustment charges for any instance of Reason Code misuse that they identify. This will include a mechanism through which PAC can notify the CDSP that an AQ was misused and to request:   * an AQ re-instatement, with a response back to a Shipper * and/or generate avoided Capacity adjustment charges, with an invoice back to the Shipper   Part of this invoicing process will involve a Shipper confirming Supplier affiliation relationships, for billing accuracy purposes.  Finally, reports to show the outcomes of PAC requests will be sent to the PAC by the CDSP.  Important. Cases of AQ misuse, with an AQ effective date prior to the implementation date of XRN5872 (27th February 2026), will not be subject to the scope of XRN5872.  1.1 Shipper and CDSP interactions: Add an extra validation criteria for AQ amendments submitted with a Reason Code of 2    1.1.1 CDSP. For a Shipper submitted AQ amendment request, where Reason Code is ‘2’, add new validation to check that the live Market Sector Code (MSC) for the site is ‘I’ (Industrial).   * Note 1. AQ submission is via AQI file. No changes to file format. * Note 2. Shipper may resubmit AQ amendment request, once MSC is changed to ‘I’.   1.1.2 CDSP. Acceptance or rejection of request will be notified to submitting Shipper.   * Note 1. Notification is via AQR file. No changes to file format. New rejection code/description. * Note 2. If rejected for the new validation check, there will be a new rejection reason returned in the AQR file. The new rejection code/description will be: AQI00038 – “AQ Correction for Reason Code 2 is for a site where the current Market Sector Code is not Industrial”. * Note 3. A Shipper can resubmit the rejected AQ amendment request, with a Reason Code of ‘2’, once the Shipper has amended the MSC to ‘I’.   1.1.3 CDSP. BAU AQ reporting will include the new rejection reason.   * Note 1. BAU DDP dashboard will include the new rejection reason.     1.2 PAC and CDSP interactions: Identification of misuse.    1.2.1 PAC. Request Initial AQ Misuse Identification Report.   * Note 1. There is an existing BAU mechanism in place, which will allow the transfer of an Initial AQ Misuse Information Request, from the PAC to the CDSP. * Note 2. Request from PAC will be an e-mail.   + Subject: Initial AQ Misuse Identification Report Request.   + Frequency: Ad Hoc.   + Content: Request for AQ Amendments that have taken place from [Start Date] to [End Date].   1.2.2 CDSP. Provide Initial AQ Misuse Identification Report (1st CDSP Report to the PAC) on a best endeavours basis.   * Note 1. CDSP will perform a regular check of the nominated box account for PAC requests made for the previous day. * Note 2. CDSP will (Ad Hoc) run the Initial AQ Misuse Identification Report. * Note 3. See Appendix 2.3 for report content. * Note 4. Use existing BAU mechanism to transfer Initial AQ Misuse Identification Report, and/or rejections, from the CDSP to the PAC.   1.2.3 PAC. Request Selected Misused MPRN Report.   * Note 1. There is an existing BAU mechanism in place, which will allow the transfer of the Selected Misused MPRN Report, from the PAC to the CDSP. * Note 2. Request from PAC will be an e-mail.   + Subject: Selected Misused MPRN Report Request.   + Frequency: Ad Hoc.   + Content: List of MPRNs that the PAC have selected, which the CDSP must provide further information on, for further investigation by the PAC.   1.2.4 CDSP. Provide Selected Misused MPRN Report (2nd CDSP Report to the PAC) on a best endeavours basis.   * Note 1. CDSP will perform a regular check of the nominated box account for PAC requests made for the previous day. * Note 2. CDSP will (Ad Hoc) run the Selected Misused MPRN Report. * Note 3. See Appendix 2.4 for report content. * Note 4. Use existing BAU mechanism to transfer the Selected Misused MPRN Report, and/or rejections, from the CDSP to the PAC.   1.2.5 PAC. Request AQ reinstatement.   * Note 1. CDSP will perform a regular check of the nominated box account for PAC requests made for the previous day. * Note 2. There is an existing BAU mechanism in place, which will allow the transfer of an AQ reinstatement request, from the PAC to the CDSP. * Note 3. The request from PAC will:   + have a Subject of “2.5” DDMMYYYY\_PAC\_AQ\_REINSTATEMENT\_REQ”   + have an attachment named as “DDMMYYYY\_PAC\_AQ\_REINSTATEMENT\_REQ.XLS”   + See Appendix 2.5 for CDSP validations applied. * Note 4. If conditions for reinstatement and/or charge are not met, the CDSP will reject the reinstatement request and/or charge request:   + After request fact-checking, if there is a material error with the request, the request will be reported back to the PAC by the CDSP on a monthly report (“Status Report” – see Appendix 2.6).   + If there is an in-flight event in UK Link that would ordinarily trigger a rejection of the PAC request for AQ reinstatement, e.g., there is already a pending AQ request, there will be no rejection of the PAC AQ request, but the request will not be actioned (unless the Shipper cancels their original AQ request). A Capacity recharge will be progressed.   + If another (non-AQ related) type of in-flight event exists, e.g., Change of Shipper, then the PAC AQ request will remain in UK Link for later processing, and a Capacity recharge will be progressed.   1.3 Shipper and CDSP interactions: AQ reinstatement.    1.3.1 CDSP. Validated PAC request for AQ reinstatement is processed as soon as CDSP is able to do so.   * Note 1. Reinstate AQ to Formula Year AQ (FYAQ) or Rolling AQ (RAQ), as directed by the PAC * Note 2. CDSP auto-generates an .AQI file request and processes it as if it was submitted by the Shipper.   + CDSP will use a new AQ Amendment Reason Code 10 – “PAC Re-instated AQ”, in the auto-generated .AQI request.   + The incumbent Shipper will be notified of the AQ reinstatement, when the change takes place, via the C43 within an .AQR file.     - Note: the Shipper will receive an orphan response record within the .AQR file, for an .AQI file that was created by the CDSP on behalf of the Shipper.   + If this AQ Amendment Reason Code is used by a Shipper, then a new AQ Rejection Code will be returned via the .AQR file, with Code/Description: AQI00039 – “Shippers are not permitted to use Reason Code 10”.   + If a Shipper tries to process an AQ Correction for an MPRN, while a CDSP triggered AQ Correction for the same MPRN (for AQ misuse) is pending to go live, the Shipper raised AQ correction will be rejected with existing reason code/description AQI00003 – “Outstanding AQ/WC correction request already exist”. * Note 3. The AQ value for an MPRN will be set as per the PAC request. This will be the FYAQ or RAQ, based on the Product Class as at the point of the identified misuse. * Note 4. AQ reinstatement will be progressed regardless of Shipper/Supplier affiliation(s) (Capacity charging will be sensitive to affiliation(s)).   + AQ reinstatement will NOT be actioned where the AQ has, subsequent to the identified misuse, been updated, either by the Shipper or as a result of a monthly AQ calculation process * Note 5. Effective date of reinstated AQ will be the 1st of a month, in line with the existing BAU process.   1.3.2 CDSP. Reject a Shipper-submitted AQ Cancellation request of the PAC requested AQ Reinstatement, or any new Shipper-submitted AQ Correction, while a PAC requested AQ Reinstatement is being processed.  1.3.3 CDSP. Reject a Shipper-submitted cancellation of the PAC-initiated AQ reinstatement, with the existing Code (but an updated Description): “AQI00022 - AQ Correction cannot be cancelled for Reason Code 4 - Read tolerance or Reason Code 10 - PAC Re-instated AQ”.  1.3.4 CDSP. Notify the PAC, via a new report, of the outcome of any AQ reinstatement Requests.   * Note 1. Reported back to the PAC by the CDSP on a monthly report (“Status Report” – see Appendix 2.6).   1.4 Shipper and CDSP interactions: Affiliation checking.  Before a Transport Capacity charge adjustment can be calculated and applied, the CDSP must firstly perform affiliation checks.  Note that the affiliation check process can only begin when (a) AQ reinstatement has been completed and the reinstated AQ is effective, or (b) AQ reinstatement was not required.  The affiliation checks will establish relationships between Shippers and Suppliers, over the period of AQ misuse. The principle being that the CDSP must only apportion avoided debit Capacity charge adjustments to a misusing Shipper and successive affiliated Shipper(s), where their corresponding Supplier(s) were/are also affiliated to the original (misusing) Shipper and successive affiliated Shipper(s).  See Appendix 2.1 “Affiliation scenarios” illustrating how charges will be apportioned over the period of AQ misuse.  1.4.1 CDSP. The CDSP will maintain a list of Shippers that are affiliated to other Shipper(s). This is an existing BAU CDSP process.  1.4.2 The CDSP will not permanently maintain a list of Supplier to Supplier affiliation(s)..  1.4.3 CDSP. A new UK Link Portal screen will be created to allow a Shipper to review and confirm that a Supplier/Shipper affiliation existed/exists over the period of AQ misuse. This will provide the CDSP with a list of Suppliers that are affiliated to Shipper(s).   * Note 1. (Ref. Solution Pack – Option 2b) There will be no alerts to Shippers, for outstanding affiliation checks that need to be made by them in UK Portal. * Note 2. (Ref. Solution Pack – Option 2b) The process is reliant on the correct Shipper representatives/users accessing the UK Link Portal to review and confirm Supplier affiliation(s). * Note 3. This list of Supplier affiliations will not persist in UK Link after an MPRN’s Capacity charge adjustments are invoiced. This means that any future Capacity charge adjustment caused by AQ misuse will require a Shipper to re-confirm Supplier affiliation via the UK Link Portal.   1.4.4 CDSP. If no update by the Shipper is detected by the CDSP, up to and including 20 Supply Point System Business Days of the affiliation check being published on UK Link Portal, then the CDSP will recognise the Supplier(s) in question as being affiliated (i.e., defaulted to be affiliated, as per the rules defined within the modification).  1.5 Shipper and CDSP interactions: Adjust and apply Capacity charge.  After the affiliation check process has completed, Transport Capacity charge adjustments can be calculated and applied.  1.5.1 CDSP. To identify one, or more, impacted Shippers during the period of AQ misuse.  1.5.2 CDSP. To calculate the avoided Capacity charge for the period of AQ misuse, so that any debit capacity charges can be correctly apportioned across the impacted Shipper(s).   * Note 1. The proposed adjustment details will be shared with the affected DNO's giving 2 weeks’ notice to review and challenge the adjustments prior to raising the invoice This is a BAU process and will give DNO's an advanced notice of what charges are being raised. * Note 2. Avoided Capacity charge will be calculated as if the misuse did not occur and the prior AQ value, as supplied by the PAC, had persisted for the affected period of time. This will be the effective date of the misused AQ to the effective date of an FYAQ or RAQ (Class dependant) change (which was not identified by the PAC as misuse), or an end date specified by the PAC. The capacity charges being calculated will be for the period that the PAC deemed the AQ to be artificially low. * Note 3. Charges to be calculated considering events that may have occurred during the affected period, including:   + Change of Shipper/Supplier     - Where this event occurs, the affiliation of the incoming Shipper(s)/Supplier(s) are to be known   + Change of Class   + Valid FYAQ/RAQ amendments, and their Effective Dates   + Shipper termination. The BAU process will be applied, with charges split as follows:     - Auditor to be invoiced for pre-terminated Shipper charge     - Deed of Undertaking (DoU)/Supplier of Last Resort (SoLR to be invoiced for post-termination charges. * Note 4. Apportion the calculated avoided debit Capacity charges to the Shipper the PAC identified as having misused the AQ Amendment,   + The initial Shipper (as identified by the PAC) and any subsequent affiliated Shipper(s) is/are invoiced for the avoided debit Capacity charges for the period of time specified by the PAC (from the Effective Date of the AQ misuse, to the Effective Date of a valid FYAQ/RAQ change, Change of Shipper Event, or other date defined by the PAC). * Note 5. If an avoided Capacity charge spans the current Line in the Sand (LIS) date, the calculation will charge and invoice only for the period post-LIS date. * Note 6. In some situations (e.g. the current AQ is higher than the value prevailing to misuse), an AQ reinstatement will not have taken place, however, Capacity charges will be calculated and applied.   1.5.3 CDSP. To apply the avoided capacity charges for the period of AQ Amendment misuse.   * Note 1\*. Capacity charges will only be applied where the total adjustment value is a debit. Note 2\*. Capacity charges where the total (netted) charges result in a zero value, or a credit, will not be invoiced. * Note 3. As per BAU, netting will be performed at the Network, Shipper, Charge Type and MPRN level.   \*as per the modification rules.  1.5.4 CDSP. Ratchets will not be considered when calculating Capacity charges.   * Note 1. Where there has been a Ratchet which changes the SOQ during the period of misuse, the Capacity charge will be calculated using the SOQ for each period.   1.5.5 CDSP. To send out the invoice, using the invoice type “INR” and associated supporting information to the Shipper(s).   * Note 1. Invoices sent to relevant Shipper(s) will provide a breakdown of charges * Note 2. The supporting information will be in .CSV format and sent via e-mail, on the same date as the invoice is issued. Within the .INV file, the “I59” record will contain a message indicating that the charge(s) relate to XRN5872. * Note 3. Avoided Capacity charges will take between 8 and 12 weeks to invoice. This is due to the duration of the affiliation checking process and then instigating the Capacity adjustment.   1.5.6 CDSP to PAC. To send a monthly “Status Report” to the PAC with the result of AQ reinstatement requests, and all avoided Capacity charges, for the PAC to know the outcome of their requests. The report will be generated every month on the 10th calendar day covering a complete previous month.   * Note 1. There is an existing BAU mechanism in place, which will allow the transfer of the Status Report, from the CDSP to the PAC. * Note 2. “Status Report” – see Appendix 2.6 for content.     1.6 Configurability  1.6.1 CDSP. The following process parameters will be configurable\*:   * The number of Supply Point System Business Days (SPSBDs) that a Shipper is given, in order to review/update Supplier affiliation(s). This value will be set to 20 SPSBDs on implementation.   \*under a new modification  1.7 Impacts to Shipper  1.7.1 See Appendix 2.2(a), 2.2(b) and 2.2(c). For the avoidance of doubt, these changes will only impact a Shipper where not in line with the validation rules, or where there has been an identified instance of misuse.  1.8 Implementation and funding  1.8.1 ImplementationXRN5872 are planned to be implemented as part of Feb 26 Major release and approved into scope at the Change Management Committee on 10th September 2025. This allows this go live functionality in February 26.  1.8.2 Funding  The cost for the change is £150,575.05, as per the costs submitted in the February 26 BER, this 100% funded by Shippers. The finalised costs to be confirmed in an updated February 26 BER in November 2025.  2.0 Appendices  Appendix 2.1- Affiliation scenarios  The following .pdf illustrates seven Shipper/Supplier affiliation scenarios that the new XRN5872 process will evaluate outcomes of:    Appendix 2.2(a) - New AQ Reason Code and new/updated AQ Rejection Codes  2.2.1 The CDSP will create a new AQ Amendment Reason Code 10 – “PAC Re-instated AQ”. This is for use by the CDSP only. It is not for use by Shippers. Shippers will receive an orphan response record C43, for Reason Code 10, within the .AQR file.  2.2.2 Existing description for rejection code AQI00022 – “AQ Correction cannot be cancelled for read tolerance” will be updated to a new description – “AQ Correction cannot be cancelled for Reason Code 4 – Read tolerance or Reason Code 10 – PAC Re-instated AQ”.  2.2.3 New rejection code AQI00038 – “AQ Correction for Reason Code 2 is for a site where the current Market Sector Code is not Industrial”.  2.2.4 New rejection code AQI00039 – “Shippers are not permitted to use Reason Code 10”.  2.2.5 The new AQ Amendment Reason Code 10 (“PAC Re-instated AQ”) will appear, as appropriate, in the monthly NRL file (AQ WC Notifications) from the CDSP to a Shipper, within the T04 record, within the field AQ\_CORRECTION\_REASON\_CODE (length 2). There is no file format change to the NRL file.  The ‘Shipper Rejection Codes’ .xls will be updated for the AQI Rejection Code changes:    The updated AQI Rejection Codes are shown in red:    Appendix 2.2(b) – AQ Correction (AQI) file changes:    Appendix 2.2(c) – AQ Correction Response (AQR) file changes:    Appendix 2.3 - Initial AQ Misuse Identification Report  A CDSP report to the PAC for a time period (selected by the PAC) to allow the PAC to conduct their initial investigation. Fields expected to be included are:   1. Meter Point Reference Number 2. Meter Serial Number 3. Shipper the AQ Correction was received from 4. Shipper and Confirmation effective date on date AQ Correction was made effective 5. AQ Correction Receipt Date 6. AQ Correction Effective Date 7. AQ Correction Status 8. AQ Correction Reason Code 9. Supporting Information (if provided) 10. Previous Rolling AQ & SOQ 11. Previous Formula Year AQ & SOQ 12. New Rolling AQ & SOQ 13. New Formula Year AQ & SOQ 14. Meter Class on AQ Correction effective date 15. MSC on AQ Correction effective date 16. Vacant Site status on AQ Correction effective date   Appendix 2.4 – Selected Misused MPRN Report  A CDSP report to the PAC to allow them to determine the misuse End Date in support of a misuse.   1. Meter Point Reference Number 2. Current Shipper and Confirmation effective date 3. Current Supplier and effective date 4. Current Rolling AQ, effective date and how it was derived i.e. new calculation, AQ Correction 5. Current Formula Year AQ, effective date and how it was derived i.e. new calculation, AQ Correction 6. Current Meter Class and effective date 7. Current MSC and effective date 8. Current Vacant Site status and effective date (if applicable) 9. Shipper changes and affiliation status with supply start & end dates since AQ Correction effective date until present day 10. Supplier changes with supply start & end dates since AQ Correction effective date until present day 11. Class changes with start & end dates since AQ Correction effective date until present day 12. Rolling AQ changes and method of change i.e. new calculation, AQ Correction since AQ Correction effective date until present day 13. Formula Year AQ changes and method of change i.e. new calculation, AQ Correction since AQ Correction effective date until present day   Appendix 2.5 – “DDMMYYYY\_PAC\_AQ\_REINSTATEMENT\_REQ”  A data set from the PAC to the CDSP defining the AQ reinstatements that are required. Fields are expected to be:   1. Meter Point Reference Number 2. Misuse Start Date 3. Misuse End Date 4. Misused AQ (value) 5. AQ to Reinstate (value)   CDSP validations on the file “DDMMYYYY\_PAC\_AQ\_REINSTATEMENT\_REQ”, which are AQ reinstatements requested by the PAC, may result in one or more of the following types of error being reported:   * Blank MPRN * Blank Misused Period Start Date * Blank Misused AQ * Blank Re-instated AQ * MPRN <value> incorrect format * Misused Period Start Date <value> incorrect format * Misused AQ <value> incorrect format * Misused Period End Date <value> incorrect format * Re-instated AQ <value> incorrect format * MPRN does not exist in UK Link * Invalid Misused Period Start Date * Invalid Misused Period End Date * Duplicate Request * No AQ Correction on Misused AQ Effective Date * Invalid Misused AQ & Start Date Combination * Provided Misused AQ is not effective throughout the Misused period * Provided Corrected AQ is not the AQ that was effective before the Misused period * Provided Vacant MPRN is not eligible for AQ Reinstatement & Capacity revision   Appendix 2.6 – Monthly Status Report (from CDSP to PAC).  A monthly report to the PAC showing the results of AQ reinstatement requests, and all avoided Capacity charges, for the PAC to know the outcome of requests. Fields expected to be included are:   1. Meter Point Reference Number 2. AQ Misuse Start Date 3. AQ Misuse End Date 4. Adjustment Start Date 5. Adjustment End Date 6. Misuse AQ 7. Corrected AQ 8. Misusing Shipper 9. Current Shipper 10. Validation Status 11. AQ Status 12. Capacity Status 13. Next Processing Date 14. Reason if AQ Reinstatement Not Applied 15. Affiliation Request End Date 16. Comments (See Appendix 2.5) 17. Net Adjustment pre-VAT amount (debits/zero value/credits) 18. Net Adjustment post-VAT amount (debits/zero value/credits) 19. VAT amount 20. Created by UK Link on Date 21. Changed by UK Link on Date |

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Associated Changes

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| Associated Change(s) and Title(s): | None |

DSG

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| Target DSG Discussion Date: | 27th October 2025 |
| Any further information: | None |

Implementation

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| Target Release: | Feb. 2026 Major Release (*proposed)* |
| Status: | For Approval |

Industry Response Detailed design

«RangeStart:HDS»   
   
**Change Representation**

(To be completed by User and returned for response)

***Please consider any commercial impacts to your organisation that Xoserve need to be aware of when formulating your response***

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| User Contact Details: | Organisation: | «h1\_organisation» |
| Name: | «h1\_name» |
| Email: | «h1\_email» |
| Telephone: | «h1\_telephone» |
| Customer decision on Change Pack: | «h1\_userDataStatus» | |
| Commercial impacts: | «h1\_commercial\_impacts» | |
| Representation Publication: | «h1\_consultation» | |
| Representation Comments: | «h1\_userDataComments» | |

**Xoserve’ s Response**

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| Xoserve Response to Organisations Comments: | «h1\_xoserveResponse» |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

«RangeEnd:HDS»

Version Control

Document

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| Version | Status | Date | Author(s) | Remarks |
| 0.1 | For Approval | 19.09.2025 | Rajiv Patel | Initial |
| 0.2 | For Approval | 06.10.2025 | Rajiv Patel | JB Q&A |
| 0.3 | For Approval | 07.10.2025 | Rajiv Patel | BPC Q&A |
| 1.0 | Approved | 10.10.2025 | Rajiv Patel | JB Q&A |

Template

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| Version | Status | Date | Author(s) | Remarks | Approved by |
| 1.0 | Approved | 09/03/2022 | Rachel Taggart | Detail Design Change Pack transferred to own document | Change Management Committee on 09/03/2022 |
| 1.1 | Approved | 25/04/2023 | Rachel Taggart | Updated with new font branding | Emma Smith |
| 1.2 | Updated | 14/08/2023 | Kate Lancaster | Updated with Representation tabs | N/A |
| 1.3 | For Approval | 21/07/2025 | Kate Lancaster | Updated branding | To be approved by ChMC |