

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details

Change Reference:	XRN 5161		
Change Title:	UIG_Additional_National_Data_YYYYMM Frequency Change		
Date Raised:	17/04/2020		
Sponsor Representative Details:	Organisation:	Inspired Energy	
	Name:	Nick Campbell	
	Email:	Nick.Campbell@inspiredenergy.co.uk	
	Telephone:	+4401772689250	
Xoserve Representative Details:	Name:	Simon Harris	
	Email:	Simon.harris@xoserve.com	
	Telephone:		
	Business Owner:		
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other [<If [Other] please provide details here>]
Justification for Customer Class(es) selection	Shipper have access to this reporting data via Secure UKlink Docs on www.xoserve.com	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	Due to the impacts of Covid-19, it is crucial to the industry for the retail forecast demand to be as accurate as possible.
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Change Description:	Requesting to change the reporting frequency of the UIG_Additional_National_Data_YYYYMM report from Monthly to Weekly.		
Proposed Release:	24th April 2020		
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> Other [Fast track due to Covid-19]	

A4: Benefits and Justification

Benefit Description:	Given the Covid impact, it would help supplier/shippers to forecast retail demand more accurately		
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>		
Benefit Realisation:	Immediately		
	<i>When are the benefits of the change likely to be realised?</i>		
Benefit Dependencies:	N/A		
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>		

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing			
Level of Impact	Major/ Minor/ Unclear/ None		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix			
Level of Impact	Major/ Minor/ Unclear/ None		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment

	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:			

A7: ChMC Recommendation

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
Expected date of receipt for responses (to Xserve)	XX/XX/XXXX		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date Issued:	Click here to enter a date.	
Comms Ref(s):		
Number of Responses:		

A8: DSC Voting Outcome

Solution Voting:	<input type="checkbox"/> Shipper	Please select.
	<input type="checkbox"/> National Grid Transmission	Please select.
	<input type="checkbox"/> Distribution Network Operator	Please select.
	<input type="checkbox"/> IGT	Please select.
Meeting Date:	Click here to enter a date.	
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes If [Yes] please specify <Release>

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Section C: DSG Discussion

C1: Delivery Sub-Group (DSG) Recommendations

DSG Date:	27/04/2020
DSG Summary:	<p>SH presented this agenda item. SH stated that the CDSP has received a number of urgent change proposals that relate to COVID-19.</p> <p>XRN5161 is looking to amend the frequency of the UIG additional national data form monthly to weekly. That data is loaded to secure area of Xoserve.com for Shippers to get the appropriate data.</p> <p>Due to this being classed as a fast track due to COVID-19 this meeting is the first DSG it is being presented at, this is due to ChMC having been informed of the Change approving for this to be taken to DSG for ratification.</p> <p>Furthermore, SH stated that ChMC have been informed of the XRN and given approval for this to progress into capture. This will go to the next ChMC for formal approval into delivery and to agree funding. In addition, 3 solution options are being proposed:</p> <ol style="list-style-type: none"> 1. Replace existing monthly data load file with a weekly file <ul style="list-style-type: none"> – This solution is looking to stop producing the monthly file but to start loading instead, a single file every 7 days, containing the same information but just 7 gas days' worth of information. 2. Keep the existing monthly data load file and update it weekly <ul style="list-style-type: none"> – This solution is looking to keep the monthly file but add data to it every 7 days until the monthly file has been completed (with a new file being created for the following month). This monthly file will be version controlled to show the additions of data. 3. Keep the existing monthly data load file but also introduce a weekly (7 day) version <ul style="list-style-type: none"> – This solution is looking to keep the existing monthly file but to also start producing a weekly view (to be placed in a separate folder) that is to be produced every 7 days. <p>SH stated that the steer from the proposer and CDSP is solution option 2. DSG were asked for their preference and steer on the options mentioned.</p> <p>DSG indicated that this would need to be reviewed within their organisations. PO asked DSG to go back to their organisations and review the slides to provide a more detailed view on what their preferred options are and to get in touch with SH in regard to the preference and reasoning.</p>

	Following DSG a number of members have contacted the CDSP with regards to giving their support of Solution Option 2 outlined above as the preferred option to be delivered.		
Capture Document / Requirements:	<Insert where appropriate>		
DSG Recommendation:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY		

Minutes from ChMC

XRN5161: UIG Additional National Data YYYYMM Frequency Change

JR explained that this CP was also raised as a result of Covid-19 to look at increasing the frequency of the UIG Additional National Data from monthly to weekly.

HLSO



HLSO for
XRN5161.pptx

The Committee was informed that Xoserve had been reviewing 3 solution options through DSG in order to develop a recommendation. JR explained that the proposer of XRN5161, DSG and Xoserve have all identified Option 2 to be the preferred solution. The responses to the change pack also support Option 2.

The Committee was asked to vote on solution Option 2 for delivery.

Shipper Members voted to unanimously approve Option 2 for delivery:

Voting Outcome: Solution Option

Shipper Representatives Voting Count For/Against Claire Louise Roberts (Alternate) 1 For Mark Jones 1 For Alex Mann 2 For Lorna Lewin 2 For Total 4 For.

Section F: Approved Solution Option

F1: Approved Solution Option

XRN Reference:	XRN5161
Solution Details:	Solution Option 2 – Keep the existing monthly data load file and update it weekly
Implementation Date:	Ad Hoc
Approved By:	Change Management Committee
Date of Approval:	13/05/2020

Version Control

Document

Version	Status	Date	Author(s)	Remarks
V1	With DSG	05/05/2020	Chan Singh	CP Updated with discussions from DSG 27 th April 2020
V2	Approved	12/05/2020	Rachel Taggart	Updated with the outcome from ChMC on 4 th May 2020. Includes HLSO