

DSC Change Proposal Document

Customers to fill out all the information in the sections coloured ■
 Xoserve to fill out all the information in the sections coloured ■

A1: General Details

| | | | |
|---------------------------------|-----------------------------------|--|---|
| Change Reference: | 'XRN5110 | | |
| Change Title: | November 20 Release | | |
| Date Raised: | 04/05/2020 | | |
| Sponsor Representative Details: | Organisation: | Xoserve | |
| | Name: | Emma Smith | |
| | Email: | emma.smith@xoserve.com | |
| | Telephone: | 0121 229 2194 | |
| Xoserve Representative Details: | Name: | Edward Healy | |
| | Email: | Edward.m.healy@xoserve.com | |
| | Telephone: | 0121 229 2178 | |
| | Business Owner: | N/A | |
| Change Status: | <input type="checkbox"/> Proposal | <input type="checkbox"/> With DSG | <input type="checkbox"/> Out for Review |
| | <input type="checkbox"/> Voting | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Rejected |

A2: Impacted Parties

| | | |
|--|---|---|
| Customer Class(es): | <input checked="" type="checkbox"/> Shipper | <input checked="" type="checkbox"/> Distribution Network Operator |
| | <input type="checkbox"/> NG Transmission | <input type="checkbox"/> IGT |
| | <input type="checkbox"/> All | <input type="checkbox"/> Other <Please provide details here> |
| Justification for Customer Class(es) selection | There are 6 changes in scope for delivery for the November 20 release, as approved by ChMC on the 4 th May 2020. These 6 changes impact Shippers and DNOs. | |

A3: Proposer Requirements / Final (redlined) Change

| | |
|--------------------|--|
| Problem Statement: | |
|--------------------|--|

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|-------------------------------|--|---|
| Change Description: | <p>There are 6 changes for inclusion as scope of delivery for the November 20 release as approved by ChMC on the 4th May 2020</p> <p>For information these changes are:</p> <ul style="list-style-type: none"> • XRN4801 - Additional Info in DES • XRN4871b - Ratchet regime changes • XRN4897 - Contact Details • XRN4899 - Contact Details • XRN4931 - Space in SPA Files • XRN5014 - HyDeploy Live Pilot | |
| Proposed Release: | Release: Nov 20 | |
| Proposed Consultation Period: | <input type="checkbox"/> 10 Working Days | <input type="checkbox"/> 15 Working Days |
| | <input type="checkbox"/> 20 Working Days | <input checked="" type="checkbox"/> Other – N/A |

A4: Benefits and Justification

| | | |
|-----------------------|--|--|
| Benefit Description: | <p>Benefits of XRN5110 November 20 include:</p> <p>XRN4801 - Shipper Users will be able to resolve their operational queries quicker and more efficiently without the need to contact Xoserve to obtain the information.</p> <p>XRN4931 – The change will ensure rejections are sent back to Shippers to enable them to receive the required information needed to rectify issues and re-submit if required.</p> <p>XRN48791b – Only relevant supply points will be subject to Ratchet charges.</p> <p>XRN4897 & XRN4899 – Ensures that consumer data is not incorrectly held and removes the risk that it could be incorrectly shared.</p> <p>XRN5014 – Implement controls and processes to prevent Shippers' Supply Meter Points from being adversely impacted by activities associated with the HyDeploy Live Trial.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p> | |
| Benefit Realisation: | <p>The benefits will be realised when once the changes are implemented.</p> <p><i>When are the benefits of the change likely to be realised?</i></p> | |
| Benefit Dependencies: | <p>N/A</p> <p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects have not got direct control of.</i></p> | |

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

| | | | |
|--|---|--------------------|---------------------------|
| Service Line(s) Impacted - New or existing | | | |
| Level of Impact | Major/ Minor/ Unclear/ None | | |
| If None please give justification | | | |
| Impacts on UK Link Manual/ Data Permissions Matrix | | | |
| Level of Impact | Major/ Minor/ Unclear/ None | | |
| If None please give justification | | | |
| Funding Classes : | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment |
| | <input checked="" type="checkbox"/> Shipper | 74 % | XX % |
| | <input type="checkbox"/> National Grid Transmission | XX % | XX % |
| | <input checked="" type="checkbox"/> Distribution Network Operator | 26 % | XX % |
| | <input type="checkbox"/> IGT | XX % | XX % |
| | <input type="checkbox"/> Other <please specify> | XX % | XX % |
| ROM or funding details: | | | |
| Funding Comments: | | | |

A7: ChMC Recommendation

| | | | |
|---|--|---|--------------------------------|
| Change Status: | <input type="checkbox"/> Approve | <input type="checkbox"/> Reject | <input type="checkbox"/> Defer |
| Industry Consultation: | <input type="checkbox"/> 10 Working Days | <input type="checkbox"/> 15 Working Days | |
| | <input type="checkbox"/> 20 Working Days | <input type="checkbox"/> Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | |

| | | |
|-------------------------|---|-----------------------------|
| DSC Consultation Issue: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Date Issued: | 14/04/2020 | |
| Comms Ref(s): | 2566 - MT - JR | |

| | |
|----------------------|--|
| Number of Responses: | 10 reps received with various views. Please see section H below. |
|----------------------|--|

A8: DSC Voting Outcome

| | | | |
|------------------|---|---|---|
| Solution Voting: | <input checked="" type="checkbox"/> Shipper | Approve | |
| | <input type="checkbox"/> National Grid Transmission | Please select. | |
| | <input checked="" type="checkbox"/> Distribution Network Operator | Approve | |
| | <input checked="" type="checkbox"/> IGT | Approve | |
| Meeting Date: | 13/05/2020 | | |
| Release Date: | November 2020 | | |
| Overall Outcome: | <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes | XRN4992 and 4941 were removed from the Release. |

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Section G: Change Pack

G1: Communication Detail

| | |
|-----------------|--|
| Comm Reference: | 2566.9 – MT – JR |
| Comm Title: | XRN5110 November 2020 Major Release Covid-19 Impacts - Capacity to Deliver in November |
| Comm Date: | 14/04/2020 |

G2: Change Representation

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|------------------|---|
| Action Required: | <p>Provide representations based on the following question:</p> <ul style="list-style-type: none"> Would your organisation prefer to delay the delivery of XRN5110 to the next available industry release window in February 2021, due to the impacts the Covid-19 pandemic? <p><u>If your organisation feels that delaying delivery is preferable, please select 'Approve'.</u></p> <p><u>If your organisation wants the scope of XRN5110 to be delivered to its current plan, please select 'Reject'</u></p> <p>Please also provide commentary in support of your choice where you feel it appropriate</p> |
| Close Out Date: | 28/04/2020 |

G3: Change Detail

| | |
|-----------------------------|---|
| Xoserve Reference Number: | XRN5110 |
| Change Class: | |
| ChMC Constituency Impacted: | All |
| Change Owner: | James Rigby |
| Background and Context: | <p>During the DSC Change Management Committee (ChMC) that was held on 8th April 2020 it was decided to request information from DSC parties as to their capacity to deliver XRN5110 (9 changes currently due for delivery in November-2020) to the current plan, in the light of the Covid-19 pandemic and the impacts it might be having on each organisation. Voting representatives will approve the desired course of action during an extraordinary ChMC to be held on 4th May 2020. If you have any questions regarding this process please contact Xoserve or your constituency voting representative.</p> |

G4: Change Impact Assessment Dashboard (UK Link)

| | |
|-----------------|--|
| Functional: | |
| Non-Functional: | |
| Application: | |
| User(s): | |
| Documentation: | |
| Other: | |

| Files | | | | |
|-------|---------------|--------|----------------|----------------------------|
| File | Parent Record | Record | Data Attribute | Hierarchy or Format Agreed |
| | | | | |

G5: Change Design Description

G6: Associated Changes

| | |
|------------------------------------|---|
| Associated Change(s) and Title(s): | <ol style="list-style-type: none"> 1. 4801 - Additional Info in DES 2. 4871b - Ratchet regime changes 3. 4897 - Contact Details 4. 4899 - Contact Details 5. 4931 - Space in SPA Files 6. 5014 - Hydeploy trial |
|------------------------------------|---|

G7: DSG

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|-----------------------------|---|
| Target DSG discussion date: | Click here to enter a date. |
|-----------------------------|---|

| | |
|--------------------------|--|
| Any further information: | |
|--------------------------|--|

G8: Implementation

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|-----------------|---|
| Target Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY |
| Status: | |

Please see the following page for representation comments template; responses to uklink@xserve.com

Section H: Representation Response

H1: Change Representation

(To be completed by User and returned for response)

| | | | |
|------------------------------|---------------|--------------------------------|--|
| User Contact Details: | Organisation: | EDF | |
| | Name: | Eleanor Laurence | |
| | Email: | eleanor.laurence@edfenergy.com | |
| | Telephone: | 07875117771 | |
| Representation Status: | Reject | | |
| Representation Publication: | Publish | | |
| Representation Comments: | None | | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» | |

H1: Xoserve' s Response

| | | | |
|---|--|--|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. | | |
|---|--|--|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | | |
|-----------------------|---------------|---------------------|--|
| User Contact Details: | Organisation: | ESP | |
| | Name: | Kev Duddy | |
| | Email: | kev.duddy@espug.com | |
| | Telephone: | 07810006796 | |

| | | |
|------------------------------|--|--------------------------|
| Representation Status: | Reject | |
| Representation Publication: | Publish | |
| Representation Comments: | At this time ESP has adequate resources in place to manage the scope of the November release. As Xserve has indicated they should have the resources to deliver the change then ESP is happy to continue with the delivery in November as scheduled. | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | |
|------------------------------|--|-----------------------------|
| User Contact Details: | Organisation: | E.ON |
| | Name: | Kirsty Dudley |
| | Email: | Kirsty.Dudley@eonenergy.com |
| | Telephone: | 07816172645 |
| Representation Status: | NA | |
| Representation Publication: | Publish | |
| Representation Comments: | <p>We recognise the pressures of the current releases, we are able to mobilise delivery either November 2020 or February 2021. We would support the consensus of the response.</p> <p>We accept that changing to February 2021 has different challenges as this is normally a document only release but we are keen to support a pragmatic delivery.</p> | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | | |
|------------------------------|---|-----------------------------|--|
| User Contact Details: | Organisation: | NGN | |
| | Name: | Helen Chandler | |
| | Email: | HChandler@northerngas.co.uk | |
| | Telephone: | 07580704123 | |
| Representation Status: | Oppose | | |
| Representation Publication: | Publish | | |
| Representation Comments: | NGN would prefer for the November 2020 release to be delivered as currently planned and not delayed until February 2021. We believe it is important to keep everything running as close to normal where possible to minimise the impacts on industry. | | |
| Confirm Target Release Date? | No | November 2020 | |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | |
|--|---------------|--------|
| | Organisation: | Orsted |
|--|---------------|--------|

| | | | |
|------------------------------|---|--------------------------|--|
| User Contact Details: | Name: | Lorna Lewin | |
| | Email: | lolew@orsted.co.uk | |
| | Telephone: | 07891159877 | |
| Representation Status: | Approve | | |
| Representation Publication: | Publish | | |
| Representation Comments: | We support a delay to the implementation of the November 2020 as this will have no adverse effects on our business. | | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» | |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | | |
|------------------------------|--|--------------------------|--|
| User Contact Details: | Organisation: | SGN | |
| | Name: | Sally Hardman | |
| | Email: | sally.hardman@sgn.co.uk | |
| | Telephone: | 07970019027 | |
| Representation Status: | Reject | | |
| Representation Publication: | Publish | | |
| Representation Comments: | SGN support the current scheduled implementation for the November 2020 Major Release to continue as BAU. | | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» | |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | | |
|------------------------------|---|--------------------------|--|
| User Contact Details: | Organisation: | Npower | |
| | Name: | Sasha Pearce | |
| | Email: | sasha.pearce@npower.com | |
| | Telephone: | 07881617634 | |
| Representation Status: | Comments | | |
| Representation Publication: | Publish | | |
| Representation Comments: | It is still too early to take a view on the impact that C-19 will have on our ability to manage the November release as planned. However, we think that a longer implementation period for some of the changes listed would be helpful. | | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» | |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | |
|--|---------------|-----------------------|
| | Organisation: | SSE Energy Supply Ltd |
|--|---------------|-----------------------|

| | | |
|------------------------------|--|--------------------------|
| User Contact Details: | Name: | Megan Coventry |
| | Email: | megan.coventry@sse.com |
| | Telephone: | 02392277738 |
| Representation Status: | Support partial delivery Nov 2020 release (All changes excluding XRN4941) | |
| Representation Publication: | Publish | |
| Representation Comments: | We consider that the majority of changes in scope for delivery in the November 2020 release should remain so if possible, to mitigate against change congestion next year. The exception to this would be XRN4941, which should be removed from November 2020 scope due to the appeal raised against/pending Ofgem decision on the related UNC modification that XRN4941 is dependent on for implementation. | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» |

H1: Xserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | |
|-----------------------------|---|----------------------------|
| User Contact Details: | Organisation: | OVO Energy |
| | Name: | David Morley |
| | Email: | david.morley@ovoenergy.com |
| | Telephone: | 07817250252 |
| Representation Status: | We tentatively support this mod. However, we believe that it should be noted that if there is a delay to the November release there could be a knock on effect to later modifications, and that due consideration should be given to understand workloads and capabilities further down the line. | |
| Representation Publication: | Publish | |
| Representation Comments: | N/a | |

| | | |
|------------------------------|-----|--------------------------|
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» |
|------------------------------|-----|--------------------------|

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

| | | |
|------------------------------|---|------------------------------|
| User Contact Details: | Organisation: | Centrica |
| | Name: | Oorlagh Chapman |
| | Email: | oorlagh.chapman@centrica.com |
| | Telephone: | 07557614769 |
| Representation Status: | Approve | |
| Representation Publication: | Publish | |
| Representation Comments: | <p>A delay to the industry release would allow industry participants to prioritise workstreams in alignment with Ofgem's guidance:</p> <ul style="list-style-type: none"> • ensuring customer needs are met, particularly the needs of people in vulnerable situations • maintaining secure, reliable and safe energy supplies; and • ensuring the safety and protection of consumers and employees. <p>The earliest date we would accept the implementation of this release would be February 2021, however, we are willing to also consider later dates in 2021 where appropriate.</p> | |
| Confirm Target Release Date? | Yes | «h1_userDataAlternative» |

H1: Xoserve' s Response

| | |
|---|--|
| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |
|---|--|

Please send the completed representation response to uklink@xserve.com

Version Control

Document

| Version | Status | Date | Author(s) | Remarks |
|---------|----------|----------|----------------|--|
| V1 | Approved | 19/02/20 | Matthew Rider | Updated to confirm in scope ChMC approved changes. |
| V2 | Approved | 15/05/20 | Rachel Taggart | Updated with the Change Pack and outcome from ChMC meeting on 13/05/20 |