DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured 🟧
Xoserve to fill out all of the information in the sections coloured 🟦

A1: General Details

Change Reference:	XRN5181	
Change Title:	Acceptance of Consumption Adjustment where meter removed after meter point set to Dead	
Date Raised:	18/05/2020	
Sponsor Representative Details:	Organisation:	Xoserve
	Name:	Chandni Khanna
	Email:	Chandni.khanna@xoserve.com
	Telephone:	0121 229 2097
Xoserve Representative Details:	Name:	James Barlow
	Email:	James.barlow@xoserve.com
	Telephone:	0121 229 2802
	Business Owner:	
Change Status:	☐ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☒ Approved	☐ Rejected

A2: Impacted Parties

Customer Class(es):	☒ Shipper	☒ Distribution Network Operator
	☐ NG Transmission	☐ IGT
	☐ All	☐ Other <Please provide details here>
Justification for Customer Class(es) selection	Shippers are currently having potentially valid consumption adjustments rejected due to the current rule on Dead meter points. This could, potentially, be having a negative impact on their cash flow and is causing additional work for them, and Xoserve, in terms of the need to raise, and respond to, service desk tickets. In addition, shippers may not be submitting consumption adjustments in this scenario, even though it is required, as they know it will be rejected.	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	There have been 11k meter points found since Nexus Go-Live where device removal was performed on a site where the meter point was Dead. Of these, consumption adjustments were received on 104 sites which were spanning the Dead period and were consequently rejected with rejection code ADJ00118. Tickets have been raised by the shippers regarding these rejections.
Change Description:	A meter point can be set to Dead while the meter is still present on UKLink. Subsequently, an RGMA transaction can be received to remove the meter present on the site. Reads or consumption adjustments are not accepted for Dead meter points under current rules. There has been a number of cases observed where shippers have requested consumption adjustments via CMS for such Dead meter points where the meter was removed after the meter point has been set to Dead. These adjustments have subsequently been rejected, with rejection "ADJ00118 - The Status of the Requested Meter Point Reference Number is not live", as the current system rule/validation in place does not allow adjustments to be accepted for Dead meter points. This change has been raised to allow consumption adjustments to be accepted within SAP for Dead meter points where the meter has been removed after the meter point was set to Dead.
Proposed Release:	Release: Minor Release
Proposed Consultation Period:	☐ 10 Working Days ☐ 15 Working Days ☐ 20 Working Days ☐ Other [Specify Here]

A4: Benefits and Justification

Benefit Description:	This will ensure that Shippers and Networks are billed correctly and do not have to raise tickets. *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?*
Benefit Realisation:	 *When are the benefits of the change likely to be realised?*
Benefit Dependencies:	 *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.*

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing			
Level of Impact	Major/ Minor/ Unclear/ None		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix			
Level of Impact	Major/ Minor/ Unclear/ None		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	☐ Shipper	XX %	XX %
	☐ National Grid Transmission	XX %	XX %
	☐ Distribution Network Operator	XX %	XX %
	☐ IGT	XX %	XX %
	☐ Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:	Funded by the Minor release Budget		

A7: ChMC Recommendation – Detail Design

Change Status:	☒ Approve	☐ Reject	☐ Defer
Industry Consultation:	☒ 10 Working Days	☐ 15 Working Days	
	☐ 20 Working Days	☐ Other [Specify Here]	
DSC Consultation Issue:	☒ Yes	☐ No	
Date Issued:	12/10/2020		
Comms Ref(s):	2694.1 – KL - PO		
Number of Responses:	4 approval reps		

A8: DSC Voting Outcome (No Solution review only Detail Design)

Solution Voting:	☒ Shipper	Approve
	☐ National Grid Transmission	Please select.
	☒ Distribution Network Operator	Approve
	☐ IGT	Please select.
Meeting Date:	11/11/2020	
Release Date:	Minor Release Drop 8 – 21/11/2020	
Overall Outcome:	☐ No	☒ Yes	

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

A8: DSC Voting Outcome (No Solution review only Detail Design)

Section G: Change Pack

G1: Communication Detail

Comm Reference:	2694.1 – KL - PO
Comm Title:	XRN5181 Acceptance of Consumption Adjustment where meter removed after meter point set to Dead
Comm Date:	12/10/2020

G2: Change Representation

Action Required:	For representation
Close Out Date:	26/10/2020

G3: Change Detail

Xoserve Reference Number:	XRN5181
Change Class:	Functional System
ChMC Constituency Impacted:	Shippers
Change Owner:	James Barlow james.barlow@xoserve.com 0121 229 2802
Background and Context:	The change request can be found **here.** Currently a meter point can be set to Dead while the meter asset is still associated to the meter point on UKLink. Subsequently, a RGMA transaction can be received to remove the asset present on the site whereas reads, nor consumption adjustments, are accepted for Dead meter points. It has been observed that where shippers have requested consumption adjustments via CMS for Dead meter points, where the meter asset has been removed after the meter point has been set to Dead, that these adjustments have been rejected. Based on current validation rules this is done with rejection code/reason "ADJ00118 - The Status of the Requested Meter Point Reference Number is not live".

G4: Change Impact Assessment Dashboard (UK Link)

Functional:	Consumption Adjustments via CMS
Non-Functional:	N/A

Application:	SAP ISU
User(s):	Shippers
Documentation:	None
Other:	N/A

Files				
File	Parent Record	Record	Data Attribute	Hierarchy, Format or Record Agreed
None	None	None	None	None

G5: Change Design Description

This change seeks to amend the current system validation, in UKLink, to allow consumption adjustments to be accepted for meter points where the meter asset has been removed after the meter point has been set to Dead (DE).

To clarify no changes will be made to CMS and all other validations will remain unchanged.

G6: Associated Changes

Associated Change(s) and Title(s):	N/A

G7: DSG

Target DSG discussion date:	24/10/2020
Any further information:	Solution recommendation supported

G8: Implementation

Target Release:	Minor Release Drop 8
Status:	For approval

Please see the following page for representation comments template; responses to uklink@xoserve.com

Section H: Representation Response

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	EDF	
	Name:	Eleanor Laurence	
	Email:	eleanor.laurence@edfenergy.com	
	Telephone:	07875117771	
Representation Status:	Approve		
Representation Publication:	Publish		
Representation Comments:	None		
Confirm Target Release Date?	Yes		«h1_userDataAlternative»

H1: Xoserve' s Response

Xoserve Response to Organisations Comments:	Thank you for your representation, we will feed this into ChMC for a final decision.

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	Northern Gas Networks
	Name:	Helen Chandler
	Email:	hchandler@northerngas.co.uk
	Telephone:	01133975471

Representation Status:	Support
Representation Publication:	Publish
Representation Comments:	Northern Gas Networks support this change proposal.
Confirm Target Release Date?	Yes	«h1_userDataAlternative»

H1: Xoserve' s Response

Xoserve Response to Organisations Comments:	Thank you for your representation, we will feed this into ChMC for a final decision.

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	Scottish Power
	Name:	Helen Bevan
	Email:	Helen.Bevan@scottishpower.com
	Telephone:	01416145517
Representation Status:	Support	
Representation Publication:	Publish	
Representation Comments:	None.	
Confirm Target Release Date?	Yes	«h1_userDataAlternative»

H1: Xoserve' s Response

Xoserve Response to Organisations Comments:	Thank you for your representation, we will feed this into ChMC for a final decision.

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	SSE Energy Supply Limited	
	Name:	Mark Jones	
	Email:	mark.jones@sse.com	
	Telephone:	07810858716	
Representation Status:	Agree with the change.		
Representation Publication:	Publish		
Representation Comments:	Will make settlements more accurate.		
Confirm Target Release Date?	Yes		«h1_userDataAlternative»

H1: Xoserve' s Response

Xoserve Response to Organisations Comments:	Thank you for your representation, we will feed this into ChMC for a final decision.

Please send the completed representation response to uklink@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	Proposal	21/07/2020	Rachel Taggart	
2.0	For approval	03/11/2020	Kate Lancaster	Added Sections G and H from October Change Pack
3.0	Approved	13/11/2020	Rachel Taggart	Updated with the Detail Design outcome from ChMC meeting on 11th November 2020

Appendix 1

Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

Change Driver Type	☐ CMA Order ☐ MOD / Ofgem ☐ EU Legislation ☐ License Condition ☐ BEIS ☒ ChMC endorsed Change Proposal ☐ SPAA Change Proposal ☐ Additional or 3rd Party Service Request ☐ Other *(please provide details below)*
Please select the customer group(s) who would be impacted if the change is not delivered	☒ Shipper Impact ☐ iGT Impact ☒ Network Impact ☐ Xoserve Impact ☐ National Grid Transmission Impact
Associated Change reference Number(s)	**N/A**
Associated MOD Number(s)	**N/A**
Perceived delivery effort	☐ 0 – 30 ☒ 30 – 60 ☐ 60 – 100 ☐ 100+ days
Does the project involve the processing of personal data? *'Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier' – includes MPRNS.*	☐ Yes *(If yes please answer the next question)* ☒ No
A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:	☐ New technology ☐ Vulnerable customer data ☐ Theft of Gas ☐ Mass data ☐ Xoserve employee data ☐ Fundamental changes to Xoserve business ☐ Other *(please provide details below)* *(If any of the above boxes have been selected then please contact The Data Protection Officer (Kevin-Eltoft-Prest) to complete the DPIA. Kevin-Eltoft-Prest. Information can be found: https://xoserve.sharepoint.com/dept/tech/infosec/Documents/Forms/AllItems.aspx*
Change Beneficiary *How many market participant or segments stand to benefit from the introduction of the change?*	☒ Multiple Market Participants ☐ Multiple Market Group ☐ All industry UK Gas Market participants ☐ Xoserve Only ☐ One Market Group ☐ One Market Participant
Primary Impacted DSC Service Area	Service Area 5: Metered Volume and Metered Quantity
Number of Service Areas Impacted	☐ All ☐ Five to Twenty ☐ Two to Five ☒ One

Change Improvement Scale? *How much work would be reduced for the customer if the change is implemented?*	☐ High ☐ Medium ☒ Low
Are any of the following at risk if the change is not delivered?	
☐ Safety of Supply at risk ☒Customer(s) incurring financial loss ☐ Customer Switching at risk	
Are any of the following required if the change is delivered?	
☐ Customer System Changes Required ☐ Customer Testing Likely Required ☐ Customer Training Required	
Known Impact to Systems / Processes	
Primary Application impacted	☐BW ☒ ISU ☐ CMS ☐ AMT ☐ EFT ☐ IX ☐ Gemini ☐ Birst ☐ Other
Business Process Impact	☐AQ ☐SPA ☐RGMA ☐Reads ☐Portal ☐Invoicing ☒ Other CMS – Consumption Adjustments
Are there any known impacts to external services and/or systems as a result of delivery of this change?	☐ Yes *(please provide details below)* ☒ No
Please select customer group(s) who would be impacted if the change is not delivered.	☒ Shipper impact ☒ Network impact ☐ iGT impact ☐ Xoserve impact ☐ National Grid Transmission Impact
Workaround currently in operation?	
Is there a Workaround in operation?	☒ Yes ☐ No
If yes who is accountable for the workaround?	☒ Xoserve ☐ External Customer ☐ Both Xoserve and External Customer
What is the Frequency of the workaround?	Adhoc
What is the lifespan for the workaround?	**3-6 months**
What is the number of resource effort hours required to service workaround?	Unknown
What is the Complexity of the workaround?	☐ Low *(easy, repetitive, quick task, very little risk of human error)* ☐ Medium *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)* ☒ High *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)*
Change Prioritisation Score	

Document Control

Version History

Version	Status	Date	Author(s)	Summary of Changes

CP_V7.0

1	Draft	27/04/18	Anesu Chivenga	
1.1	approved	27/12/19	Pooja Patel	Updates have been made to the DPIA information