



Extraordinary DSC Delivery Sub Group for CSS Consequential Change

13 May 2019 at 10:30am
Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Meeting Minutes

Industry Attendees		
Kelly Oldfield	Utiligroup	
Patricia Parker	Utiligroup	
Mark Jones	SSE	
Bryan Hale	British Gas	
Sean Cooper	nPower	
Michelle Niits	EON	
Steph Podgorski	Genesis	
James Crosland	Orsted	
Jonathan Matthews	Crown Gas and Power	
Megan Coventry	SSE (Webex)	
Rob Lock	SSE (Webex)	
John Cooper	BUUK (Webex)	
Elly Laurence	EDF (Webex)	
Derek Clark	CNG Ltd (Webex)	
Deborah Sherlock	SSE (Webex)	
David Hipwell	Centrica (Webex)	
Alison Neid	Gazprom (Webex)	
Lindsay Biginton (Webex)	Utilitia (Webex)	
Andrew Amato	Ofgem	

Xoserve Attendees	
Emma Lyndon (Chair)	EL
Michael Payley	MP
Paula Parker	PP
Arnab Mukherjee	AM

1. Overview

Emma Lyndon (EL) welcomed all to the meeting and gave a recap of the purpose of the meeting and CSS scope.

- 1.1 It should be noted that there is ongoing discussion with Ofgem as to whether Shared Meter Points and LPG sites are out of scope and an update should be provided in the near future.
- 1.2 It was confirmed that:
 - Shippers BRD was approved last week
 - Network BRD – updated version current out for review
 - Gemini BRD – deferred approval whilst Control Room issues are ironed out
- 1.3 Changes to Uniform Network Code (UNC) – it should be recognised that, whilst some changes have been made to the UNC as a result of the switching programme, there are likely to be more changes whilst we transition through the programme and Ofgem will facilitate these via working groups.
- 1.4 Heat Map Assessment – High Level Design – complexity levels against the impacted areas were reiterated. However assessments may change when the CSS design is released (this is currently tracking 5 weeks behind). Internal design workshops are still ongoing but there will come a point whereby workshops will stop as are they are currently running based on CSS design assumptions. Pressure is being applied to the System Integrator (SI) to gain visibility of the draft CSS design.

Action – Share Assumptions/Questions logged with SI.
- 1.5 Detailed Design Journey – Relationship between internal design workshops and these Extraordinary Design workshops outlined. Output of internal design workshops will be change packs detailing the confirmed design; these will be released on an iterative basis rather than collectively at the end of design.

Action – To confirm whether change packs will only contain CSSC design, separate XRN number and that packs can be viewed via web rather than email.

2. Detailed Design Solution Discussion

High level overview of draft new switching process flow diagram given; process is not dissimilar to current process and logic, with the focus still on shipper/UK Link interactions. It should be noted that the current thinking is that only Class 1 and 2 classifications will go through the nomination enquiry process.

3. Detailed Design Solution Discussion

3.1 API Discussion

Xoserve has been internally discussing whether there is any mileage in introducing APIs as a complimentary data transfer offering to file format exchanges.

Focus on APIs would be in the remit of:

- Nomination Enquiry
- Provision of Transport Rates
- Settlement Data
 - To enable real time data
- Enhancement of existing APIs available to shippers/suppliers/switching websites

Considerations:

- Need to consider the normal 'gas day' for data flows so there is a joined up approach
- Shipper infrastructure and investment
- Data items to be exchanged between parties

Action - It was requested that attendees discuss internally within their own businesses whether there is any appetite for APIs and in particular:

- When/What/When/Volume of APIs rather than file formats
- Availability (24/7, normal working day)
- Real time data/snap shot
- Response time to data requests (immediate response or batch process).

3.2 Nomination Enquiry Change

As per high level design there are no changes proposed to the current process except that post code on a Nomination will no longer be validated within UK Link; if no match then post code held within UK Link will be relayed back. Withdrawal flag field will remain for CSS sites but will not be populated.

Only consideration is to whether an API will be beneficial.

No questions raised on summary of key changes.

3.2 Referable Registration Nomination

Proposal is to continue with the current Nomination file process for RRN; however this will be for Class 1 and Class 2 sites only. Also, as per Nomination Enquiry, post code validation will not take place. **Any requests for Class 3 or 4 will be rejected; feedback from the meeting was that this was not acceptable and that current process and logic should remain.**

An assessment has been undertaken to rationalise the file formats for nominations by removing non relevant data items for CSS sites. It was concluded that it requires too much effort to change the UK Link and Shipper system to align.

Decision – Remain with default position and do not change anything.

It was tabled for consideration as to whether MAP data information would be required on the Referable Registration Nomination Response. Note: this information will not be available via CSS.

Action - All to check within their own business as to whether the MAP data items are required.

Action - Investigation into how we obtain MAP for class 3 and 4 sites (this is currently seen as a design gap; potentially a change request could be raised against the programme).

3.3 Shipper Transportation Rates

It is proposed that a new Shipper Transportation Rate API is introduced to facilitate access to transportation charges. Whilst a decision was made above at 3.2 not to 'reject', this data would still be relevant for those not using the Nomination process.

A question was raised as to whether, under the UNC Data Permissions Matrix, this information is only available to a Shipper.

Action – Enquire with David Addison to confirm who this information is available to under the Data Permissions Matrix.

3.4 Address Updates

It is proposed that a new Retail Energy Location in both UK Link and DES is created and changes are made to outbound notifications to Gas Transporters and Independent Gas Transporters for the provision of REL data.

No queries were raised about this change.

3.5 Meter Asset Management Updates

Change overview given but in essence, post CSS implementation, any MAM update supplied by the Shipper to UK Link, will be updated to CSS via a new interface. Also any new MAM updates will also be able to be received via the new settlement details file (BRN).

No queries were raised regarding this change.

3.6 Meter Asset Provider Updates

Main development changes are being managed outside of the CSSC programme under XRN 470 with a view of MAP data being provided to Xoserve by November 2019. Post CSS implementation there will be a requirement to notify the CSS provider any changes to MAP details. It is proposed that this is facilitated via a new CSS interface 'SupplyMeterPointSync'.

No queries were raised regarding this change.

4. Future Topic Design Questions

4.1 Provision of Settlement Data

The Settlement Data Submission Process together with scenarios and complexity e.g. multiple offers, was tabled and discussed. The overarching principle is to receive one valid settlement file

Action - All to consider the process tabled and discuss internally on whether this process/rules will meet their business needs. Also to bring to the table any other viable options that could be put forward for consideration.

Action - To add Default Rules to the slide deck.

4.2 Gemini Design Clarification

Clarification required as to whether it will be satisfactory, for where re-nomination is required that notifications are sent to the message board in Gemini for review, or do we need to consider another option?

Action – All to consider above and provide feedback.

The validity of the TRS file was queried. It should be noted, that currently, there is no other forum to supply this information.

Action – to share the draft Inbound/Outboard file to review to ensure there is no pertinent data missing.

5. Data Cleansing/Data Working Group Update

Andrew Amato, Data Lead (Ofgem) on Switching Programme, joined the meeting via Webex to give an overview of the Data Working Group.

Andrew explained that the Data Working Group is an open forum. To participate, please email the Switching PMO (SwitchingPMO@ofgem.gov.uk) who will add you to the invite list. Meetings are held on a monthly basis with the next meeting scheduled for 22 May 2019 (attendance can be via Webex).

The data preparation and migration readiness is split over 5 stages as detailed in the slide deck; currently in Stage 0 with the current reporting focus on:

- Tracking data cleansing activities – plot to postal cleanse (Gas)
- Address structure profiling

EL gave an update on data cleansing activities and reiterated that focus should be on 'aged' plots within portfolios. If there are any constraints with focusing on this, then please notify EL or AA

Plot to Postal Address reports will continue to be sent on a monthly basis. Note: iGTs figures are not currently shown in these reports, but they will be added shortly.

Address Data Quality – these reports are currently in testing and will be issued to Shippers shortly. They will be sent with the Plot to Postal Address reports.

It was noted that these reports are sent via the Customer Advocates.

Next Meetings

- 10 June 2019
- 26 June 2019
- 11 July 2019
- 25 July 2019
- 16 August 2019
- 4 September 2019 (contingency)
- 17 September 2019 (contingency)

If you have any questions relating to the above meeting minutes, please email emma.j.lyndon@xoserve.com