

# DSC Change Completion Report (CCR)



<b>Change Title</b>	Nov 20
<b>Change reference number (XRN)</b>	5110
<b>Xoserve Project Manager</b>	Ed Healy
<b>Email address</b>	Edward.m.healy@correla.com
<b>Contact number</b>	0121 229 2178
<b>Target Change Management Committee date</b>	07 <sup>th</sup> July 2021
<b>Date of Solution Implementation</b>	07 <sup>th</sup> November 2020

## Section 1: Overview of Change Delivery

As part of Nov 20 delivery, the following changes were delivered:

XRN	Title	Type	Description	Link to Change Proposal	Impacts
4801	Additional Information in DES	Non-regulatory	XRN4801 added additional data items to Data Enquiry Service (DES) to aid in operational processes and assist Shippers to resolve internal operational queries.	<a href="#">XRN 4801 Change Proposal</a>	Shipper
4841b	Ratchet Regime Changes	Regulatory	XRN4871b is linked to UNC modification 0665, that was implemented 01 July 2019. The purpose of UNC modification 0665 was to: <ul style="list-style-type: none"> <li>Was to amend the current Class 2 Ratchet Charging Arrangement</li> <li>Allowed Distribution Network Operators (DNO) to identify Supply Meter Points that should, in addition to mandatory Class 1 Supply Points, be subject to the</li> </ul>	<a href="#">XRN 4871b Change Proposal</a>	Shipper & DNO

			<p>existing Class 1 Ratchet Charging Arrangement</p> <p><b>XRN4871 Part B</b></p> <p>Part B of XRN4871 delivered the enduring solution and includes the following elements:</p> <ul style="list-style-type: none"> <li>Automated calculation and issue of Class 2 Ratchet invoices</li> <li>Automated forced Class change</li> <li>Visibility of network designated sites within Data Enquiry Service (DES) and file formats</li> </ul>		
4897	Resolution of deleted Contact Details (contained within the S66 records) at a Change of Shipper event	Non-regulatory	XRN4897 was initiated to ensure Xoserve complies with its GDPR regulations by ensuring that Consumer Contact Details are end dated and all associated data is deleted when there is a Change of Shipper, and that SAP ISU instructs SAP BW to delete all contact details. If the two systems don't align, then there is a risk that Contact detail retention rules could be breached.	<a href="#">XRN4897 Change Proposal</a>	Shipper
4899	Treatment of Priority Service Register Data and Contact Details on a Change of Supplier Event	Non-regulatory	The deletion of Customer Contact and Priority Service Register data does not occur when there is a Change of Supplier only (i.e. where this is not happening at the same time as a Change of Shipper event). This Change ensures that this data (Consumer Contact Details and Priority Service Data) is also deleted at a Change of Supplier event whether via confirmation or Supplier sought amendment.	<a href="#">XRN4899 Change Proposal</a>	Shipper
5014	Facilitating HyDeploy2 Live Pilot	Non-regulatory	<p>Northern Gas Networks (NGN) and Cadent are working in partnership on the HyDeploy Project. The project aims to blend up to 20% vol (6% by energy) hydrogen into isolated trial areas on each of their networks. This Innovation Project is entering Phase 2 which will involve two trials on small sections in the NGN network and then Cadent's network.</p> <p>XRN5014 introduced an indicator to enable Gas Shippers and Suppliers to</p>	<a href="#">XRN5014 Change Proposal</a>	DNO

			have visibility of the Supply Meter Points included within the trial to ensure the impacted properties Annual Quantities (AQs) can be managed and no additional energy is purchased by the shippers at the affected meter points.		
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### Section 2: Confirmed Funding Arrangements

Gas Industry Participant	BER Share of Cost	Actual Share of Cost	BER Cost Value	Actual Cost Value
Shippers	75.32%	76.25%	£485,791.67	£481,180.28
IGTs	-	-	-	-
DNOs	24.68%	23.75%	£159,170.20	£155,121.72
Transmission	-	-	-	-
DN's & IGT	-	-	-	-
<b>TOTAL</b>	<b>100%</b>	<b>100%</b>	<b>£644,961.87</b>	<b>£636,302.00</b>

**Note:** the above BER Share of Cost and BER Cost Value have been taken from the original BER plus the additional £34k of funds that were requested for XRN4897/99 Historical Cleanse. The additional funds were approved at the emergency change management committee meeting on the 29<sup>th</sup> January 2021. This increased the BER from £610,961.87 to £644,961.87. These additional funds were allocated against Shippers, resulting in the actual share of cost change.

- Original BER value £610,961.87
- BER increased £34k to £644,961.87 for XRN4897/99 Historical Cleanse change request
- Actual Cost of Nov 20 £636,302

#### Returned Monies

- £8,659.87 to be returned from the increased BER - £7,915.00, these funds were ring fenced to be returned to DNOs as they were for DNO changes only and £744.87 to Shippers

Maintain the Business (MTB) costs incurred as part of Nov 20 release

UK Link Tech Ops MTB Support costs for Nov 20 release up to Dec 2022 are £38,192

Period	Duration	Xoserve Service Area	Cost
Year 2	April 2021 – March 2022	UK Link Tech Ops MTB Support	£29,480
Year 3	April 2022 – Dec 2022	UK Link Tech Ops MTB Support	£8,712

### Section 3: Provide a summary of any agreed scope changes

During the delivery of XRN5110, the following changes of scope were raised:

- A change request was raised against XRN4897/99 to cover the Historical Cleanse exercise. The change request was identified during PIS when it was discovered that some contact data that should have been cleansed was being retained and data that should have been retained was being cleansed. The cost of the change was £57k and an additional £34k from the ChMC was required to

cover the shortfall. The additional funds were approved by Emergency ChMC on 29<sup>th</sup> January 2021, and were specifically allocated against Shippers

During the delivery of XRN5110 the following changes were de-scoped:

- XRN4931 Submission of a Space in Mandatory Data on Multiple SPA Files
- XRN4941 MOD 692 – Auto Updates to Read Frequency
- XRN4992 Supplier of Last Resort Charge Types

XRN4931 was descoped in October 2020 and XRN4941 and XRN4992 were de-scoped during Design

During the delivery of XRN5110 the following change was moved to CSSC:

- XRN4870c MAP ID

#### Section 4: Detail any changes to the Xoserve Service Description

There are no changes to the Xoserve Service Description as part of the Nov 20 release

#### Section 5: Provide details of any revisions to the text of the UK Link Manual

As part of the delivery of XRN4897/XRN4899 amendments were required to Section 2 - Retention Schedule of the CDSP Retention Policy document, **UKLCD2-CDSP Retention Policy**. Changes were made to Contact Details description.

#### Section 6: Lessons Learnt

- Customers to be consulted when decisions are made to de-scope or add changes to the overall delivery of the release. XRN4931 Submission of a Space in Mandatory Data on Multiple SPA Files was descoped following internal discussions before it was presented to ChMC
- Change Packs – The Delivery Team to ensure best practices are being followed when detailed change packs are produced
- Risk based approach to testing to be reviewed internally

Please send completed form to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

#### Document Version History

Version	Status	Date	Author(s)	Summary of Changes
0.1	Draft	17/06/21	Ed Healy	

#### Template Version History

<b>Version</b>	<b>Status</b>	<b>Date</b>	<b>Author(s)</b>	<b>Summary of Changes</b>
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11 <sup>th</sup> July
3.0	Approved	19/12/18	Heather Spensley	Moved onto Xoserve's new Word template in line with new branding