



# DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

17<sup>th</sup> June 2019 – 10:30am

## Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	Welcome and Introductions	Verbal	Chair	Introduce yourself
2.	Meeting Minutes	Verbal	Chair	Approval of the meeting minutes for the previous meeting
3.	Defect Summary	Slides Only	Mark Tullett	None – For Information and Discussion
3a.	Issue Management	Slides Only	Michele Downes	Standing agenda item – for information (if there is an update)
4.	Portfolio Delivery			
4a.	Portfolio Delivery Overview POAP	POAP published on Xoserve.com		Standing agenda item – for information (if there is an update)
4b.	Retail and Network Delivery Overview	Slides only	Richard Hadfield/Julie Bretherton	Standing agenda item – for information (if there is an update)
4c.	Data Delivery Overview	Slides Only	Jane Goodes	Standing agenda item – for information (if there is an update)
5.	Major Release Update			
5a.	June 19	Slides Only	Simon Burton	Standing agenda item – for information (if there is an update)
5b.	End User Categories 19	Slides Only	Matt Rider	Standing agenda item – for information (if there is an update)
5c.	November 19	Slides Only	Tom Lineham	Standing agenda item – for information (if there is an update)
5d.	Minor Release Drop 4	Slides Only	Bali Bahia	Standing agenda item – for information (if there is an update)
5e.	Minor Release Drop 5	Slides Only	Richard Hadfield	Standing agenda item – for information (if there is an update)

5f.	Retrospective Updates	Slides Only	Paul Orsler	New agenda Item for information
6.	<b>New Change Proposals For Ratification of the Prioritisation Scores</b>			
6a.	XRN4894 Shipperless and Unregistered Pre-Payment Supply Points Reconciliation			Removed as CP withdrawn
6b.	XRN4946 Reporting on Installed Meters with Conversion Capability	CP on Xoserve.com	Megan Troth	Ratification of the Prioritisation Score
6c.	XRN4955 Amendment of MDD PSR Needs Codes and Needs Code Descriptions	CP on Xoserve.com	Simon Harris	Ratification of the Prioritisation Score
6d.	XRN4941 – Auto Updates to Meter Read Frequency	CP on Xoserve.com	Simon Harris	Ratification of the Prioritisation Score
7.	Change Proposal Initial View Representations			None for this meeting
7a.	Update on XRN4645 - The rejection of incrementing reads submitted for an Isolated Supply Meter Point (RGMA flows)	Verbal	David Addison	For Information
8.	Undergoing Solution Options Impact Assessment Review			None for this meeting
8a.	XRN4621 - Suspension of the Validation between Meter Index and Unconverted Converter Index	Slides	David Addison	For information and Discussion
9.	Solution Options Impact Assessment Review Completed			
9a.	XRN4801 Additional information to be made viewable on DES			Removed
9b.	XRN4850 Notification of Customer contact details to Transporters	Slides Only	Ellie Rogers	DSG action to agree preferred option
9c.	XRN4931 Submission of space in mandatory data on multiple SPA files			Removed
9d.	XRN4932 Improvements to the quality of the Conversion Factor values held on the Supply Point Register (MOD0681S).	Slides Only	Simon Harris	DSG action to agree preferred option
9e.	XRN4871 Modification 0665 – Changes to Ratchet Regime	Verbal	Ellie Rogers	DSG action to agree preferred option
9f.	XRN4930 – Requirement to inform Shipper of Meter Link Code Change	Slides Only	Simon Harris	DSG action to agree preferred option
9g.	XRN4955 - Amendment of MDD PSR needs codes and needs code descriptions	Slides Only	Simon Harris	DSG action to agree preferred option
9h.	XRN4865 – Amendment to Treatment and Reporting of CYCL Reads	Slides Only	Simon Harris	DSG action to agree preferred option
10.	Miscellaneous			
10a.	IX Update	Slides Only	John Woodward	None – For Information and discussion

10b.	Shipper / PARR report – Analysis update	Slides Only	David Newman	None – For Information and discussion
10c.	KVI Survey	Slides Only	Jane Goodes	None – For Information and discussion
11.	JMDG Update	Slides Only	Simon Harris	None – For Information Only as no change
12.	UIG Update	Slides Only	Leanne Jackson	None – For Information Only as no change
13.	CSS Update	Slides Only	Emma Lyndon	None – For Information Only as no change
14.	ChMC Update	Slides Only	Rachel Taggart	None – For Information Only as no change
15.	Action Updates	Action log published on Xoserve.com	All	Updates required on DSG owned actions (see below)
16.	AOB	Slides only	Various	TBC

Lunch will be provided (*please notify us if you require any special dietary requirements*)

If you have any questions relating to the above agenda, please email [uklink@xoserve.com](mailto:uklink@xoserve.com)

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#### WebEx Details:

##### [Join Webex meeting](#)

Meeting number (access code):  
593 430 534

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## DSG Owned Actions

Title	Meeting	Action	Owner	Status	Update	Target
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	Date					Completion Date
19-0510	03/06/2019	Will IGT's/GT's want to receive MAP ID?	BUUK – John Cooper	New	New action raised on 03/06/2019	17/05/2019

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**Next DSG Meeting: 1<sup>st</sup> July 2019**