



DSC Delivery Sub Group

Monday 21st February at 10:30am
Microsoft Teams Meeting

Meeting Minutes

Industry Attendees		
NAME	ORGANISATION	INITIALS
Helen Bevan	Scottish Power	HB
Daniel Kierney	Utilita	DK
Graeme Cunningham	Centrica	GC
Sally Hardman	SGN	SH
Israel Pinto	NTTData	IP
Jack Wilde	NGN	JW
Jo Hargreaves	Centrica	JH
Patricia Parker	ESG	PP
Paul Senior	Utilita	PS
Steph Podgorski	Generis	SP

Xoserve Attendees	
Paul Orsler (Chair)	PO
James Barlow	JB
Rajiv Patel	RP
Steve Pownall	SPO
Vikki Orsler	VO
Michelle Niits	MN
Simon Harris	SHA

Slides available [here](#).

1. General Meeting Administration

1a. Welcome and Introductions

1b. Previous DSG Meeting Minutes and Action Updates

Paul Orsler (PO) introduced the meeting and the minutes from the previous meeting were accepted and approved by DSG.

2. Changes in Capture

2a. New Change Proposals – Initial Overview of the Change

2a.i. XRN5470 New Service Line for SDT v21

Paul Orsler gave a brief overview of the change. Jack Wilde noted this change went to ChMC last week seeking approval and asked whether anything come from the meeting that needs to be shared. PO confirmed the change introduces a new service line into the service description table and that contract managers have the jurisdiction to approve any new service lines or amendments to existing service lines. Therefore, this is being presented to the change managers for awareness and it's been taken to the appropriate contract management committee for approval. It was approved at the last contract management meeting (February 2022).

2a.ii. XRN5471 Services to release data to UNC parties

James Barlow gave an overview of the change. PO noted that Xoserve have been asked by customers to issue this out for an initial consultation phase to try and gauge what level of interest customers have before Xoserve invest too much time developing the service. This is currently out for consultation at the moment. Sally Hardman highlighted that the SGN prospective would be looking for Xoserve to complete an assessment of what services are currently provided and what data items SGN receive, noting SGNs preference to receive data directly from Xoserve. JB noted from the last constituency meeting Xoserve would look at how to review the process. SH asked how that would potentially be delivered and whether it require an additional CP. JB noted this will need to be discussed internally and assess what is needed. PO asked if SH could put this down in a consultation response so that Xoserve have got something to reference. If SGN were able to formalize what the ask is then that could potentially help Xoserve take that away and ask the relevant questions of the teams delivering those outputs to SGN and other parties at the moment.

2a.iii. XRN5472 Creation of a UK Link API to consume daily weather data for Demand Estimation processes

PO went over the change in detail, noted it has been taken to the ChMC. It was unanimously supported to progress into change development and will be presenting back to customers in approximately 2 to 3 months to present solution options to confirm costs and delivery mechanisms.

2a.iv. XRN5473 - Meter Asset Detail Proactive Monitoring Service

JB gave an overview of the change. Xoserve will start having some development conversations with our service providers and customers about how we could potentially shape this type of proactive data management service.

2b. Change Proposal Initial View Representations - None for this meeting.

2c. Undergoing Solution Options Impact Assessment Review – None for this meeting.

2d. Solution Options Impact Assessment Review Completed - None for this meeting.

3. Changes in Detailed Design

3a. Requirements Clarification– None for this meeting.

3b. Design Clarification

3b.i. XRN5298 - Meter Reading Units

Michelle Niits talked through the slides provided. PO noted that this change is one that we're predominantly interested to seek views from domestic suppliers and shippers to understand how this solution may impact customers. PO asked if any of the shipper customers on the call had any issues or concerns with what was presented. Helen Bevan confirmed she will take an action for this to go back to the business and get back to Xoserve with a response. MN noted there will be a workgroup meeting for this change under UNC Modification 0799. PO agreed to take this to a shipper constituency meeting to provide further visibility on this item.

3b.ii. XRN4992a - Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process (Interim Solution) - For Information updated Detailed Design

PO noted that this change has been brought to attention today due to the change pack being revised and reissued for information to shipper and DN customers. Simon Harris added that the arrangements and the charging takes effect on the 1st of April, the 1st billing run will be done in May. JW questioned the first billing date and wanted clarification on this. SHA noted it will be the 5th business day, in line with the capacity invoice. It will be going out on the RTB invoice. SH asked if the new charge types will have their own invoicing under the enduring solution, or will it be included in the capacity invoice. SHA noted the XRN 4992b is currently going through detailed design phase. The current working assumption is these new charge types will be contained on the capacity invoice.

SHA noted post meeting, the billing date is the 4th business day, rather than the 5th business day as noted above.

3b.iii. UK Link Cloud Programme Implementation Approach Change Pack

PO noted that this change pack was published on Monday (21.02.22) and gave a brief overview. SHA encouraged everyone to have a look at the change pack and confirmed that all the details are available for customers to review

JW asked for the effective date that the data would show. SHA stated the data would catch up with the business processes. If the business processes are to date as two days behind, then after the migration there will be a catch-up activity and that will allow data to follow in line. PO noted that there will be a second implementation dress rehearsal, and this should be able to provide a bit more clarity around what that means to those interfaces for customers. PP asked whether this project had taken into consideration CSS. PO confirmed that this has been fully assessed and that the move to cloud project is delivering ahead of CSS. JB noted that there is an attachment at the bottom of the change pack which outlines specific detail on any impacted files and customer impacted interfaces.

3b.iv. XRN 4990 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

Rajiv Patel talked through the slide pack and presented some design options for discussion. PO asked if customers supported the proposed approach of managing the pending class change scenario. PO noted that there were no concerns raised and that Xoserve will continue with its working assumption that the design meets customer expectations. PP asked for clarification on the design. JB responded that Xoserve will confirm a detailed explanation of the solution design as part of the detailed design change pack, which will be issued in April.

4. Major Release Update

4a. June 2021

PO reviewed the June 21 slide. There was approval in February in the Change Management Committee of the Change completion report. It was confirmed that the change was delivered just slightly below the original quote for customers and there was a small amount of approximately £20,000 redistributed. Now that that particular change has been delivered and closed off, Xoserve won't be presenting any further updates on June 2021 to customers.

4b. November 2021

PO noted that this release was delivered into two separate parts. The first part being delivered in November (XRN 5142) and then the remaining changes being delivered in January 2022. PO confirmed that the project was working through outstanding data cleansing activities which are scheduled to complete over the next 2 months. JB provided information on a data cleansing activity taking place for XRN 5072.

4c. FWACV

PO noted that the material was shared at change Management Committee, which at the time presented a RAG status of red for a number of reasons. Xoserve have been in very close conversations with National Grid and distribution network customers for several weeks about the proposed re-planning of the flow rate average CV change delivery.

4d. Dec 21 to Apr 22 Changes in Design ChMC February 2022

PO presented an overview of the status of the design changes. PP asked whether a column can be added to reflect target implementation dates. PO confirmed that Xoserve is planning to add this information into the material over the coming months.

5. Change Pipeline

PO presented the change pipeline slides. No further comments were added.

6. AOB

No item of any other business was raised.

This was the end of Monday 21st February 2022 DSC Delivery Sub Group meeting. Next Meeting: (Monday 21st March 2022)

If you have any questions relating to the above meeting minutes, please email uklink@xoserve.com