



DSC Delivery Sub Group

Monday 25th April 2022 at 10:30am
Microsoft Teams Meeting

Meeting Minutes

Industry Attendees		
NAME	ORGANISATION	INITIALS
Helen Bevan	Scottish Power	HB
Daniel Kearney	Utilita	DK
Emma H	Bulb	EH
Graeme Cunningham	Centrica	GC
Eleanor Laurence	EDF	EL
Paul Senior	Utilita	PS
Steph Podgorski	Generis	SP
Rowan Burrows	First Utility	RB
Sandeep Vuppalanchi	Cognizant	SV
Tracey Saunders	NGN	TS

Xoserve Attendees	
Paul Orsler (Chair)	PO
Simon Harris	SH
Steve Pownall	SPO
Vikki Orsler	VO
Rajiv Patel	RP
Michelle Neets	MN
Jon Follows	JF

Slides available [here](#).

1. General Meeting Administration

1a. Welcome and Introductions

1b. Previous DSG Meeting Minutes and Action Updates

Paul Orsler (PO) introduced the meeting and went through the actions from the previous meeting.

- XRN 5471 - Xoserve will look at what is required to complete analysis for SGNs request re. details of data and reports SGN receive.

PO confirmed that this is still being worked through and this action will be carried forward until next month.

- XRN 5298 - Xoserve to share the presentation at the next shipper constituency meeting. PO confirmed that the Shipper Constituency Meeting is being held tomorrow (27/04/22) and the action will be closed following this meeting.

2. Changes in Capture

2a. New Change Proposals – Initial Overview of the Change

2a.i. XRN 5495 Changes to Third Party and Additional services Document

PO noted this change has been brought to the meeting for information only and will be going to Contract Management Committee for approval. No comments or questions were received from DSG members.

2a.ii. XRN 5496 Changes to Service Description Table v23

PO noted this change has been brought to the meeting for information only and will be going to Contract Management Committee for approval. No comments or questions were received from DSG members.

2b. Change Proposal Initial View Representations – None for this meeting.

2c. Undergoing Solution Options Impact Assessment Review - None for this meeting.

2d. Solution Options Impact Assessment Review Completed - None for this meeting.

3. Changes in Detailed Design

3a. Requirements Considerations - None for this meeting.

3b. Design Clarification

3b.i. XRN 4978 - Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)

Michelle Niits (MN) gave an overview of background of this change and provided a walkthrough of the detail design Change Pack. Eleanor Laurence (EL) queried whether the solution covered both change of Shipper and change of supplier events. MN confirmed that the solution caters for both scenarios and noted that when CSS goes live, a Change of Supplier will also trigger a delta .NRL file even if the Shipper remains the same. This is the same for any switch where the Shipper does not change (i.e a re-confirmation (for non-CSS sites) or a switch with no Change to Shipper or Supplier). EL also queried how Shippers

would differentiate changes to conversion factor that are triggered as part of the normal NRL process against those that are not triggered when the Delta NRL files are provided. MN noted that where a Shipper does not update the conversion factor within 30 days of the monthly NRL, the CDSP will attempt to change it. However, the delta NRL will not act as a trigger, internally, to start the 30 day countdown which essentially provides the Shipper with a longer period (until a monthly NRL file is issued) to update the conversion factor before the CDSP attempt to change it. MN confirmed that Shippers could choose to treat the delta NRL notification in the same way as a monthly NRL i.e. as this would enable an update to invalid conversion factor as soon as possible after receiving the notification from the CDSP.

3b.ii. XRN4990 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MOD0664)

Rajiv Patel (RP) provided a walkthrough of the Detailed Design Change Pack and gave some detail on the main points for DSG customers. RP raised the following key points from the Detailed Design Change Pack documentation;

- Performance benchmarks will be assessed at Individual Supply Point level, Supplier level, and an overall Aggregate Shipper level.
- Only if the Aggregate Shipper level benchmark fails, will the underlying Failing Supply Points be notified to Shippers.
- For the first 3 calendar months after go-live, there will be no Supply Points considered as Failing Supply Points.
- Thereafter, on a monthly basis, the CDSP will notify Shippers of Failing Supply Points.
- CDSP will reclassify on Shipper's behalf, if Shipper did not reclassify Failing Supply Point during their allotted timeframe.
- CDSP reclassification will be a new Specific Service Charge. However, initially, there will be no charges associated to Shippers.

DSG members were asked for views. No comments or queries were received during the meeting.

3b.iii. XRN5298 - H100 Fife Project – Hydrogen Network Trial

MN presented an overview of this Change Pack. MN noted the multiplication factor that will be used will be agreed between SGN and Ofgem and will be added to Market Domain Data (MDD) when the hydrogen meter is added. There are no changes to how metering details are supplied between industry parties or updated in CDSP systems. MN added a number of reports will be emailed to SGN and/or registered Shippers including: where a Shipper takes on an MPRN included in the Network Project (this is not limited to the SGN H100 Project), where a non-hydrogen meter is installed at an MPRN included in H100, where a hydrogen meter is installed at an MPRN not included in H100.

MN and PO confirmed that there will be regular updates on the project and this proposed solution, which will be shared in the form of an updated Detailed Design Change Pack – these updates are expected to cover elements of the project that are not yet fully defined (such as any data preparation work that might need to take place ahead of the project start date). DSG members were asked to provide any views they had to the proposed solution design. No comments were received from DSG members during the meeting.

4. Major Release Update

4a. November 2021

PO presented some slides showing how the November 21 Project release was progressing. PO added that XRN4992A and XRN 5188B were successfully implemented over the previous weekend (23rd April) and these were now in a post implementation support stage.

Following successful completion of the PIS phase, PO confirmed that Xoserve will be formally closing down the November 21 Major Release.

4b. XRN5231 – Provision of a FWACV Service

PO presented an update on the status of the FWACV Service project, confirming the project is currently at a Red status, with multiple workstreams tracking at either a Red or Amber status. PO confirmed that Xoserve is regularly discussing this project with stakeholders within the FWACV Focus Group meeting, and that parties were aware of the risks and issues the project is currently carrying and endeavouring to mitigate, in order to meet a target implementation date of June 2022.

4c. Dec 21 to Apr 22 Changes in Design ChMC February 2022

PO confirmed that Xoserve is on track to complete the detailed design activities associated to all seven changes within the Dec 21 to Apr 22 design project, with these changes being issued for consultation in two stages – the first three changes were issued in April's Change Pack for consultation, with a further four changes proposed to be issued in May's Change Pack for consultation.

4d. Dec 21 – Apr 22 Design Bundle – Change Pack Plan and Delivery Release Options

PO presented slides reflecting Release Options for November 2022 and February 2023 which were presented at April's ChMC. Within the presentation material PO confirmed that three changes (those covered under DSG agenda item 3b) have been identified as being viable candidates to deliver within a November 2022 Major Release.

A further two changes have been identified as being candidates for February 2023, with the remaining two changes (XRN5186 and XRN5091) being identified as being deliverable within a June 2023 Major Release.

Tracey Saunders (TS) voiced her dissatisfaction that XRN5186 had not been presented as a November 2022 Major Release candidate, and that there had been no communication or information shared with NGN or industry regarding the delays to implementing this change.

Additionally, EL raised concerns and dissatisfaction with regards to XRN5091, noting that this change had also been previously deferred due to CSSC impacts, with the expectation that this change would be delivered once CSSC had gone live.

PO discussed the assessment that had been made on the risks of delivering both XRN5091 and XRN5186 as part of either a November 2022 or February 2022 Release. PO agreed to provide more information on the impact assessments that have been conducted, and confirmed that meetings would be scheduled with both EL and TS to further explain and clarify what actions can be taken to act upon the negative feedback that has been provided by both NGN and EDF.

5. Change Pipeline

PO presented an overview of the Change Pipeline material which has been shared at April's Change Management Committee. No comments or queries were raised by DSG members.

6. AOB

No items of any other business were raised by Xoserve representatives or DSG members.

This was the end of **Monday 25th April 2022** DSC Delivery Sub Group meeting.

Next Meeting: (Monday 23rd May 2022)

If you have any questions relating to the above meeting minutes, please email uklink@xoserve.com