

# DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

## A1: General Details

Change Reference:	XRN 5379		
Change Title:	Class 1 Read Service Procurement Exercise		
Date Raised:	24/06/2021		
Sponsor Representative Details:	Organisation :	Xoserve	
	Name:	Ellie Rogers	
	Email:	Ellie.Rogers@xoserve.com	
	Telephone:	01212 292 185	
Xoserve Representative Details:	Name:	Ellie Rogers	
	Email:	Ellie.Rogers@xoserve.com	
	Telephone:	01212 292 185	
	Business Owner:	TBC	
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input checked="" type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Other <Class 1 read Service Providers>
Justification for Customer Class(es) selection	<p>The future Class 1 read service (from 01 April 2023) will be procured by the CDSP on behalf of Shippers and therefore they are an impacted Customer Class.</p> <p>DNs, NG Transmission and IGTs all have site(s) within their network area which are in scope of the Class 1 read service and therefore have also been detailed as an impacted Customer Class.</p>	

**Benefit Description:**

This Change Proposal will allow time and effort from the necessary areas of the business to effectively follow the procurement process to appoint a Service Provider under a new contract for the Class 1 read service. The benefit is the appointment of a Service Provider on behalf of Shippers, to provide the Class 1 read service.

	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
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### A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The current contracts for the Class 1 Read Service between the DNOs and the Daily Metered Service Providers (DMSPs) will expire on 31 March 2023. From 01 April 2023, Modification 0710 will be implemented, and a new contract must become effective between the CDSP and the Class 1 Service Provider. To ensure this happens, a procurement process is required to appoint a Service Provider and put in place a new contract.	
Change Description:	<p><u>Modification 0710S</u> (related IGT Modification <u>IGT148</u>) was raised to obligate the CDSP to take on Class 1 Read Service provision on behalf of Shippers. This was to transfer the obligation to provide the Class 1 Supply Meter Point Read Service from the Transporters to the CDSP. The Change Proposal <u>XRN5218 - CDSP provision of Class 1 read service</u> was previously raised to carry out a novation of the existing contracts currently in place between the DNOs and the DMSPs, across to the CDSP. The decision was taken in June 2021, by the DNOs with the existing contracts in place for the Class 1 read service to continue with the current contracts and service as is until the contract expiry. The current contracts for this service expire on 31 March 2023.</p> <p><u>To confirm, the CDSP will not novate the existing contracts for the Class 1 read service, the CDSP will run the procurement exercise to appoint a Service Provider and new contract as of 01 April 2023.</u></p> <p>As a result of Modification 0710, it will be the responsibility of the CDSP to appoint a new Service Provider on behalf of Shippers, to provide the Class 1 Daily Read Service from 01 April 2023 onwards. This Change Proposal has been raised in order to proceed with the procurement exercise to procure a new Service Provider for this service.</p>	
Proposed Release:	<p>TBC</p> <p>The new Service Provider contract will become effect as of 01 April 2023. The release date will be dependant on required system changes which will need to be considered.</p>	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]

### A4: Benefits and Justification

Benefit Realisation:	During the procurement activities and at the new contract start date; 01 April 2023 when a contract will be put in place with a Service Provider for the Class 1 read service.
	<i>When are the benefits of the change likely to be realised?</i>

Benefit Dependencies:	Modification 0710S implementation / 01 April 2023
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

## A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations) **A6:**

### Service Lines and Funding

Service Line(s) Impacted - New or existing	<p>As a result of Modification 0710, at least one new Service Line will be required. This will be for the CDSP being responsible for appointing an organisation to the position of the Daily Metered Service Provider.</p> <p>This will be for the provision, installation and maintenance of Datalogged Daily Read Equipment and obtaining Daily Meter Readings in respect of Class 1 Supply Meter Points that have dataloggers installed.</p>		
Level of Impact	To be determined.		
If None please give justification	n/a		
Impacts on UK Link Manual/ Data Permissions Matrix	To be determined.		
Level of Impact	To be determined		
If None please give justification	n/a		
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:	<p>No ROM has been completed for this Change Proposal.</p> <p>It is expected that an incremental BER will be presented to the Change Management Committee (ChMC) when the costs for the procurement exercise are known.</p>		
Funding Comments:	<p>As the CDSP will be procuring the Class 1 read service on behalf of Shippers, we anticipate that Shippers will be funding the procurement activity, however this is to be determined by the ChMC.</p>		

## A7: ChMC Recommendation – Initial Review

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

### A8: ChMC – Proposed High Level Requirements review

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	16/08/2021		
Comms Ref(s):	2878.6 - MT - PO		
Number of Responses:	2 approvals and 1 added comments only		
Solution Voting:	<input type="checkbox"/> Shipper	N/A	
	<input type="checkbox"/> National Grid Transmission	N/A	
	<input type="checkbox"/> Distribution Network Operator	N/A	
	<input type="checkbox"/> IGT	N/A	
Meeting Date:	08/09/2021		
Release Date:	Release: TBC - The new contract for the Class 1 read service must be in place on 01 April 2023		

### A8: ChMC Recommendation – Solution Review

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	18/07/2022		
Comms Ref(s):	3069.4 - KL - PO		
Number of Responses:	1		
Solution Voting:	<input type="checkbox"/> Shipper	Please select.	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input checked="" type="checkbox"/> Distribution Network Operator	Approve	
	<input type="checkbox"/> IGT	Please select.	

Meeting Date:	10/08/2022
Release Date:	TBC

### A9: ChMC Recommendation – Detailed Design

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	Click here to enter a date.		
Comms Ref(s):			
Number of Responses:			
Solution Voting:	<input type="checkbox"/> Shipper	Please select.	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input type="checkbox"/> Distribution Network Operator	Please select.	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:	Click here to enter a date.		
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA		