Detailed Design Change Pack

# Communication Detail

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| --- | --- |
| Comm Reference: | 3221.6 – VO – PO |
| Comm Title: | Clarification of Approved INV File Format Versions |
| Comm Date: | 18/09/2023 |

**Change Representation**

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| --- | --- |
| Action Required: | For information |
| Close Out Date: | 02/10/2023 |

# Change Detail

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| --- | --- |
| Xoserve Reference Number: | N/A |
| Change Class: | Documentation |
| \*ChMC Constituency Impacted: | Shippers – All Classes  Distribution Networks (DNs)  *\*Assumed impacted parties of the proposed change, all parties are encouraged to review* |
| Change Owner: | [uklinkdelivery@xoserve.com](mailto:uklinkdelivery@xoserve.com) |
| Background and Context: | As part of change [XRN5547 - Updating the Comprehensive Invoice Master List and INV template](https://www.xoserve.com/change/customer-change-register/xrn-5547-updating-the-comprehensive-invoice-master-list-and-inv-template/) a new allowable value has been added to the .INV file. In the process of updating the file format it was found that two differing versions of both the .INV file format and file hierarchy were stored in the UK Link document library.  This change pack seeks to clarify the actions taken to publish and store a single, approved version of the file format and hierarchy. |

# Change Impact Assessment Dashboard

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| --- | --- |
| Functional: | N/A |
| Non-Functional: | N/A |
| Application: | N/A |
| User(s): | N/A |
| Documentation: | .INV file format and hierarchy |
| Other: | N/A |

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| --- | --- | --- | --- | --- |
| Files | | | | |
| File | Parent Record | Record | Data Attribute | Hierarchy or Format  Agreed |
| .INV | N/A | I59 | INVOICE\_ITEM\_VAT\_CATEGORY | File Format |

# Change Design Description

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| Currently there are two versions of the .INV file format and hierarchy stored in the UK Link document library, one set in the Shipper folder and one set in the DN folder. As the file format required updating following approval of XRN5547 design, it is proposed that a single version is utilised moving forwards to ease future management and avoid any future conflicts in version control.  **Current position**  Shipper Folder   * INV\_Generic\_Invoice (.INV) V1.6L.docx * INV\_File\_Hierarchy V1.4L   DN Folder   * INV\_Generic\_Invoice (.INV) V2.1L.docx * INV\_File\_Hierarchy V2.1L   **Proposed Approach**  All Users folder   * INV\_Generic\_Invoice (.INV) V2.2L.docx   + *This includes the update to the INVOICE\_ITEM\_VAT\_CATEGORY allowable values which has been approved by ChMC and is planned to go live, as part of Minor Release 11, on 22nd September* * INV\_File\_Hierarchy V2.1L   All other versions removed from existing locations.  For reference, document versions to be retained are attached below:    **Implementation**  Updates will be applied as soon as Change Pack has been presented to the Change Management Committee assuming no objections are raised during the September Change Pack consultation window. |

# Associated Changes

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| --- | --- |
| Associated Change(s) and Title(s): | XRN5547 - Updating the Comprehensive Invoice Master List and INV template |

# DSG

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| --- | --- |
| Target DSG discussion date: | 25/09/2023 |
| Any further information: | To present the key points of this pack and discuss any comments as a result or already provided from the Detailed Design Change Pack representations. |

# Implementation

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| Target Release: | Ad hoc – Post October ChMC |
| Status: | For information |

Industry Response Detailed Design Review

«RangeStart:HDS»  
  
Change Representation

(To be completed by User and returned for response)

# *Please consider any commercial impacts to your organisation that Xoserve need to be aware of when formulating your response*

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | «h1\_organisation» |
| Name: | «h1\_name» |
| Email: | «h1\_email» |
| Telephone: | «h1\_telephone» |
| Customer decision on Change Pack: | «h1\_userDataStatus» | |
| Representation Publication: | «h1\_consultation» | |
| Representation Comments: | «h1\_userDataComments» | |

# Xoserve’ s Response

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| --- | --- |
| Xoserve Response to Organisations Comments: | «h1\_xoserveResponse» |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

«RangeEnd:HDS»

Change Management Committee Outcome

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| --- | --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | | Defer |
| Industry Consultation: | 10 Working Days | | 15 Working Days | | |
| 20 Working Days | | Other [Specify Here] | | |
| Date Issued: | 01/01/0001 | | | | |
| Comms Ref(s): |  | | | | |
| Number of Responses: |  | | | | |
| Solution Voting: | Shipper | | | Please select. | |
| National Gas Transmission | | | Please select. | |
| Distribution Network Operator | | | Please select. | |
| IGT | | | Please select. | |
| Meeting Date: | 01/01/0001 | | | | |
| Release Date: | Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | | |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

Version Control

# Document

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
|  |  |  |  |  |

# Template

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| --- | --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks | Approved By |
| 1.0 | Approved | 09/03/2022 | Rachel Taggart | Detail Design Change Pack transferred to own document | Change Management Committee on 09/03/2022 |
| 1.1 | Approved | 25/04/2023 | Rachel Taggart | Updated with new font branding | Emma Smith |
| 1.2 | Updated | 14/08/2023 | Kate Lancaster | Updated with Representation tabs |  |