DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Monday 15th July – 10:30am

Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	Welcome and Introductions	Verbal	Chair	Introduce yourself
2.	Meeting Minutes	Verbal	Chair	Approval of the meeting minutes for the previous meeting
3.	Defect Update			
3a.	Defect Summary and Dashboard	Slides	Mark Tullett	None – For Information and Discussion
3b.	Issue Management	Slides	Megan Laki/ Eamonn Darcy	Standing agenda item – for information (if there is an update)
3c.	Handling Duplicate confirmation cancellations	Slides	Megan Laki/ Eamonn Darcy	For Discussion
4.	Portfolio Delivery			
4a.	Portfolio Delivery Overview POAP	POAP published on Xoserve.com		Standing agenda item – for information (if there is an update)
4b.	Retail and Network Delivery Overview	Slides	Richard Hadfield/Julie Bretherton	Standing agenda item – for information (if there is an update)
4c.	Data Delivery Overview	Slides	Jane Goodes	Standing agenda item – for information (if there is an update)
5.	Major Release Update			
5a.	June 19	Slides	Simon Burton	Standing agenda item – for information (if there is an update)
5b.	EUC Update	Slides	Matt Rider	Standing agenda item – for information (if there is an update)
5c.	November 19	Slides	Tom Lineham	Standing agenda item – for information (if there is an update)
5d.	Minor Release Drop 4	Slides	Bali Bahia	Standing agenda item – for information (if there is an update)

5e.	Minor Release Drop 5	Slides	Richard Hadfield	Standing agenda item – for information (if there is an update)
5f.	XRN4914 - MOD 0651- Retrospective Data Update Provision	Slides	Tracy O'Connor	Standing agenda item – for information (if there is an update)
6.	New Change Proposals **For Ratification of the Prioritisation Scores**			
6a.	XRN4978 - Notification of Rolling AQ value (following transfer of ownership between M-5 and M)	CP published on Xoserve.com	Simon Harris	For ratification of score
7.	Change Proposal Initial View Representations			
	No changes this month	*N/A*	*N/A*	*N/A*
8.	Undergoing Solution Options Impact Assessment Review			
	No changes this month	*N/A*	*N/A*	*N/A*
9.	Solution Options Impact Assessment Review Completed			
9a.	XRN4850 - Notification of Customer contact details to Transporters	Slides	Ellie Rogers	DSG to agree preferred option
9b.	XRN4871 - Modification 0665 - Changes To Ratchet Regime	Slides	Ellie Rogers	DSG to agree preferred option
9c.	4888 - Removing Duplicate Address Update Validation for IGT Supply Meter Points via Contact Management Service (CMS)	Slides	Paul Orsler	DSG to agree preferred option
10.	Miscellaneous			
10a.	Report Review Update	Slides	Charlie Haley	For information and discussion
10b.	File Format Correction (JOB/UPD)	Verbal	Megan Troth	For discussion
10c.	Shipper Pack/PARR Reporting Update	Slides	Dave Newman	For discussion
11.	JMDG Update	Slides	Simon Harris	For Information
12.	UIG Update	Slides	Leanne Jackson	For information and discussion
13.	CSS Update	Slides	Emma Lyndon	For information and discussion
14.	ChMC Update	Slides	Rachel Taggart	For information and discussion
15.	Action Updates	Action log published on Xoserve.com	All	Updates required on DSG owned actions (see below)
16.	AOB	Slides	Various	TBC

Lunch will be provided *(please notify us if you require any special dietary requirements)*

If you have any questions relating to the above agenda, please email **uklink@xoserve.com**

WebEx Details: Join Webex meeting

Meeting number (access code): 597 439 761

Meeting password: 5vNR98rv

Join by phone:
+44-20-7108-6317 UK London Toll
+1-210-795-1110 US Toll
Global call-in numbers

DSG Owned Actions

Title	Meeting Date	Action	Owner	Status	Update	Target Completion Date
19 - 0608	17/06/2019	Add XRN4850 to DSG on 1st July so DSG members get a view, discuss and agree on the recommended option.	DSG & Xoserve	Open	01/07/19 - This was discussed at DSG meeting 1st July, where this was agreed to be sent via a Change Pack to seek industry views.	01/07/2019
19 - 0701	01/07/2019	In regards to XRN4621 - DSG to provide a response regarding the whether they want the CDSP to show the unconverted as the inconsistency can be misleading.	DSG	New		15/07/2019
19 - 0702	01/07/2019	In regards to XRN4621 - What are DSG planning to do in regards to reporting. Comm Ref 2364 went out to for feedback to be discussed at DSG on 15/07/19	DSG	New	02/07/19 - Comm 2364 – RJ – PO - For Action: Industry Consideration Required on Requirements for XRN4621 sent out.	15/07/2019
19 - 0703	01/07/2019	DSG members to provide a view on the CDSP raising a Change to amend the timescale of the winter read consumption.	DSG	New		15/07/2019

Next DSG Meeting: 5ᵗʰ August 2019