



DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Monday 19th August – 10:30am

Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	Welcome and Introductions	Verbal	Chair	Introduce yourself
2.	Meeting Minutes	Verbal	Chair	Approval of the meeting minutes for the previous meeting
3.	Defect Summary	Slides	Mark Tullett	None – For Information and Discussion
3a.	Issue Management	Slides	Megan Laki/ Eamonn Darcy	Standing agenda item – for information (if there is an update)
4.	Portfolio Delivery			
4a.	Portfolio Delivery Overview POAP	POAP published on Xoserve.com		Standing agenda item – for information (if there is an update)
4b.	Retail and Network Delivery Overview	Slides	Richard Hadfield/Julie Bretherton	Standing agenda item – for information (if there is an update)
4c.	Data Delivery Overview	Slides	Jane Goodes	Standing agenda item – for information (if there is an update)
5.	Major Release Update			
5a.	June 19	Slides	Simon Burton	Standing agenda item – for information (if there is an update)
5b.	EUC Update	Slides	Matt Rider	Standing agenda item – for information (if there is an update)
5c.	November 19	Slides	Tom Lineham	Standing agenda item – for information (if there is an update)
5d.	Minor Release Drop 4	Slides	Bali Bahia	Standing agenda item – for information (if there is an update)
5e.	Minor Release Drop 5	Slides	Bali Bahia	Standing agenda item – for information (if there is an update)

5f.	XRN4914 - MOD 0651- Retrospective Data Update Provision	Slides	Tracy O'Connor	Standing agenda item – for information (if there is an update)
6.	New Change Proposals For Ratification of the Prioritisation Scores			
6a.	XRN4980 - Change Supply Point Enquiry API to add in extra fields and make certain other fields visible	CP on Xoserve.com	Jane Goodes	For information and discussion
6b.	XRN4990 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	CP on Xoserve.com	David Addison	For information and discussion
6c.	XRN4991 - Enabling Large Scale Utilisation of Class 3 – MOD0700	CP on Xoserve.com	David Addison	For information and discussion
7.	Change Proposal Initial View Representations None for this meeting			
8.	Undergoing Solution Options Impact Assessment Review None for this meeting			
9.	Solution Options Impact Assessment Review Completed None for this meeting			
10.	Miscellaneous			
10a.	Report Review Update	Verbal	Charlie Haley	For information and discussion
10b.	EUC Change File Format description amendments	Slides	Simon Harris	For discussion
11.	JMDG Update	Slides	Simon Harris	None – For Information Only as no change
12.	UIG Update	Slides	Leanne Jackson	For information and discussion
13.	CSS Update	Slides	Emma Lyndon	For information and discussion
14.	ChMC Update	Slides	Rachel Taggart	For information and discussion
15.	MOD 0700 - Enabling large scale utilisation of Class 3	Slides	David Addison	For discussion
16.	Action Updates	Action log published on Xoserve.com	All	Updates required on DSG owned actions (see below)
17.	AOB	Slides	Various	TBC

Lunch will be provided (*please notify us if you require any special dietary requirements*)

If you have any questions relating to the above agenda, please email uklink@xoserve.com

WebEx Details: Meeting number (access code): 598 937 475

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DSG Owned Actions

Title	Meeting Date	Action	Owner	Status	Update
19 - 0607	17/06/2019	DSG to consider what information would need to be available to Users in order to support their processes and submit adjustments.	DSG	Open	01/07/2019 - CDSP to provide the Shippers with the number of MPRN's in relation to the consumptions being adjusted and share the meter points in their portfolios where there has been an exception.
19 - 0704	15/07/2019	DSG to provide a response for approval of Proof of Concept function requirements presented and non – functional requirements - relating to XRN4914 MOD 0651 Retrospective Data Update Provision	DSG	Proposing to close	09/08/2019 - Proposing to close this action as the POC exercise is voluntary for Shippers and Xoserve will be working in an agile way to collaboratively deliver a solution and outputs

Next DSG Meeting: 2nd September 2019