



# DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Monday 2<sup>nd</sup> September – 10:30am

## Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	Welcome and Introductions	Verbal	Chair	Introduce yourself
2.	Meeting Minutes	Verbal	Chair	Approval of the meeting minutes for the previous meeting
3.	Defect Summary	Slides	Mark Tullett	None – For Information and Discussion
3a.	Issue Management	Slides	Megan Laki/ Eamonn Darcy	Standing agenda item – for information (if there is an update)
4.	Portfolio Delivery			
4a.	Portfolio Delivery Overview POAP	POAP published on Xoserve.com		Standing agenda item – for information (if there is an update)
4b.	Retail and Network Delivery Overview	Slides	Richard Hadfield/Julie Bretherton	Standing agenda item – for information (if there is an update)
4c.	Data Delivery Overview	Slides	Jane Goodes	Standing agenda item – for information (if there is an update)
5.	Major Release Update			
5a.	June 19	Slides	Simon Burton	Standing agenda item – for information (if there is an update)
5b.	EUC Update	Slides	Matt Rider	Standing agenda item – for information (if there is an update)
5c.	November 19	Slides	Tom Lineham	Standing agenda item – for information (if there is an update)
5d.	Minor Release Drop 4	Slides	Bali Bahia	Standing agenda item – for information (if there is an update)
5e.	Minor Release Drop 5	Slides	Bali Bahia	Standing agenda item – for information (if there is an update)

5f.	XRN4914 - MOD 0651- Retrospective Data Update Provision	Slides	Tracy O'Connor	Standing agenda item – for information (if there is an update)
6.	New Change Proposals <b>For Ratification of the Prioritisation Scores</b>			
7.	Change Proposal Initial View Representations <b>None for this meeting</b>			
8.	Undergoing Solution Options Impact Assessment Review <b>None for this meeting</b>			
9.	Solution Options Impact Assessment Review Completed <b>None for this meeting</b>			
10.	Miscellaneous			
10a.	Report Review Update	Slides	Jane Goodes	For information and discussion
10b.	XRN4980 - Change Supply Point Enquiry API to add in extra fields and make certain other fields visible	Slides	Jane Goodes / Simon Harris	For information and discussion
11.	JMDG Update	Slides	Simon Harris	None – For Information Only as no change
12.	CSS Update	Slides	Emma Lyndon	For information and discussion
13.	ChMC Update	Slides	Rachel Taggart	For information and discussion
14.	MOD 0700 - Enabling large scale utilisation of Class 3	Slides	David Addison	For information and discussion
15.	Action Updates	Action log published on Xoserve.com	All	Updates required on DSG owned actions (see below)
16.	AOB	Slides	Various	TBC

Lunch will be provided (*please notify us if you require any special dietary requirements*)

If you have any questions relating to the above agenda, please email [uklink@xoserve.com](mailto:uklink@xoserve.com)

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#### WebEx Details:

Meeting number (access code): 597 057 205

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## DSG Owned Actions

Title	Meeting Date	Action	Owner	Status	Target Completion Date
19 - 0706	19/08/2019	DSG to take away the information presented at latest DSG meeting in relation to XRN4980 (Change Supply Point Enquiry API to add in extra fields and make certain other fields visible) and assess if there are any other additional data items that would be of benefit to be added to the S.P.E API to aid in business processes and promote more reliable switching.	DSG	Open	02/09/2019
19 - 0709	19/08/2019	In relation to the EUC File format description amendments, Xoserve to clarify within the text the amendments to the descriptions - DSG to confirm if they believe these description amendments are required.	Xoserve / DSG	Open	02/09/2019

**Next DSG Meeting: 16<sup>th</sup> September 2019**