Change Management Committee (ChMC) Change Pack Summary

# Communication Detail

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| Comm Reference: | 2457.2 – RT - PO |
| Comm Title: | New Gemini ACT file notification of meters that have switched.  |
| Comm Date: | 14/10/2019 |

**Change Representation**

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| Action Required: | For Approval |
| Close Out Date: | 28/10/2019 |

# Change Detail

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| --- | --- |
| Xoserve Reference Number:  | XRN4627 |
| Change Class: | New File Format |
| ChMC Constituency Impacted: | All Shipper users |
| Change Owner:  | Emma Catton Emma.catton@xoserve.com0121 623 2688 |
| Background and Context: | The Ofgem Switching Programme (CSS) transforms current switching arrangements to deliver faster more reliable switching for consumers. This will be achieved by the introduction of a new Central Switching Service solution for both gas and electricity switches. There are a number of consequential changes required to ensure that Xoserve’s systems and processes are updated to support the changes to the switching process being introduced as part of the wider switching programme. Post CSS there will be a reduction to the timescales that the Shippers are able to place Daily Meter gas re-nominations for meters that have switched to their ownership. Currently, Shippers have the ability to re-nominate between D-2 and D day. Post CSS, this will be reduced to D-1 21:00 until D day. Currently Shippers face issues around the volume of message they receive in the Gemini portal. The creation of a file sent to Shippers which includes the information they need to place re-nominations would help the Shippers to identify the meters that have switched and place re-nominations. Minimising the impact to the Gas nomination process, Energy Balancing Charges and accurate UIG. |

# Change Impact Assessment Dashboard (UK Link)

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| Functional: | New file |
| Non-Functional: | N/A |
| Application: | Gemini |
| User: | Shipper |
| Documentation: | New file |
| Other: | N/A |

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| --- |
| Files |
| File | Parent Record | Record |  | Hierarchy or FormatAgreed |
| ACT | N/A | C01 |  | F |

# Change Design Description

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| This change is looking to create a new file which will be sent to Shippers containing their Activity Number. Currently the information they need is included in the message board, the sending of the file will allow the Shippers to find the information required to re-nominate quickly. Minimising the impact of the reduced timescales to re-nominate to the Gas nomination process, Energy Balancing Charges and accurate calculate of UIG. The file will only flow from Gemini to the Shippers and will not have any impacts on the other Xoserve or National Grid systems. The file name is XXX01.PNnnnnnn.ACT where xxx represent the Business Associate's (BA) short code and nnnnnn represents the generation number in the file. See link below is the detail of the new file format. [New File Format](https://www.xoserve.com/media/7344/file-format-act-activity-number-notification-v10fa-er-updates.pdf) |

# Associated Changes

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| --- | --- |
| Associated Change(s) and Title(s): | XRN4920 CSSC Gemini BRD |

# DSG

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| --- | --- |
| Target DSG discussion date: | 23/09/2019 |
| Any further information: | Shipper comments raised and addressed |

# Implementation

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| --- | --- |
| Target Release: | CSS Implementation Date  |
| Status: | For Approval |

Please see the following page for representation comments template; responses to uklink@xoserve.com

Section H: Representation Response

H1: Change Representation

(To be completed by User and returned for response)

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | SSE |
| Name: | Megan Coventry |
| Email: | megan.coventry@sse.com |
| Telephone: | 02392277738 |
| Representation Status: | Support |
| Representation Publication: | Publish |
| Representation Comments: | Please can you confirm that the New ACT file notification will be sent over the IX? This would be our preference over any other method. |
| Confirm Target Release Date? | Yes | «h1\_userDataAlternative» |

# H1: Xoserve’ s Response

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| --- | --- |
| Xoserve Response to Organisations Comments: | I can confirm that the new ACT file notification for Gemini will be sent over the IX. |

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | Centrica |
| Name: | Bryan Hale |
| Email: | bryan.hale@centrica.com |
| Telephone: | 07971069822 |
| Representation Status: | Update Required |
| Representation Publication: | Publish |
| Representation Comments: | When this change was presented to the design group in September, we were told the file will be received in the evening approx. 10pm on D-1 once Gemini updates were complete. There is no provision of this information in the Gemini BRD (2457.1) or in this Change Pack? |
| Confirm Target Release Date? | Yes | «h1\_userDataAlternative» |

# H1: Xoserve’ s Response

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| --- | --- |
| Xoserve Response to Organisations Comments: | The timing of the ACT file notification is approximately 22:00 hours. This is indicative as it is dependent upon the time the MDS / AAQ files are received from UK Link. This update will also be included in the BRD, which will be presented at the extraordinary DSG meeting on 6/11/19 for approval. |

Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | E.ON |
| Name: | Kirsty Dudley |
| Email: | Kirsty.Dudley@eonenergy.com |
| Telephone: | 07816172645 |
| Representation Status: | See comment |
| Representation Publication: | Publish |
| Representation Comments: | We note that the timings which are proposed are tight with the creation of the new ACT file (9pm D-1 to 5am D). Although we recognise the reasons for these changes we would like to challenge the application of any penalties or have a period of a soft landing on delivery to allow parties to adjust to the new flow and processes. If this cannot be factored in then we do not believe the timings are adequate and may need to be revisited.  |
| Confirm Target Release Date? | No | See comment |

# H1: Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | The impacts from a scheduling perspective have not been considered from a change of code perspective however we will engage with colleagues at National Grid and discuss the potential of a soft landing period. |

Please send the completed representation response to uklink@xoserve.com