Change Management Committee (ChMC) Change Pack Summary

# Communication Detail

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| Comm Reference: | 2457.6 – RT - PO |
| Comm Title: | Supply Meter Point Updates, Stakeholder Data and Meter Reads |
| Comm Date: | 14/10/2019 |

**Change Representation**

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| Action Required: | For Representation |
| Close Out Date: | 28/10/2019 |

# Change Detail

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| Xoserve Reference Number: | N/A |
| Change Class: | Functional |
| ChMC Constituency Impacted: | All Shipper Users |
| Change Owner: | Neil Rogers |

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| Background and Context: | These changes relate to the overall development of XRN4627 [Ofgem Switching Programme - Shipper Consequential Change]  Ofgem has introduced the Switching Programme to deliver faster switching – including the capability for next-day switching and improved reliability of the switching process through better management and oversight of industry data. This document along with several other associated Change Packs (see Associated Changes below) details the consequential change required to ensure that Xoserve’s systems and processes (including the wider gas industry processes and interactions) can be updated to support the changes introduced.  The changes to the Supply Meter Point Updates, Stakeholder Data and Meter Reads processes described in this change pack will be applicable to all sites except those that are not in scope of CSS. Sites not is scope of CSS will be identified in a new validation in UK Link:  Changes cover the remaining impacted topic areas covered in the scope of the Extraordinary CSSC DSG meetings not yet detailed in CSSC Change Packs 1 through 3.   * RGMA * SPA Updates * Stakeholder & Master Data * Meter reads * MAM/MAP * Address Data * RMP Status   This change pack does not cover consequential changes for:   * LPG installations * SSMP Installations * Supplier exempt sites |

# Change Impact Assessment Dashboard (UK Link)

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| Functional: | Supply Meter Point Updates, Stakeholder Data and Meter Reads |
| Non-Functional: | No impact |
| Application: | SAP ISU, AMT Market Flow |
| User: | Shipper |
| Documentation: | File Format – see below |
| Other: | NA |

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| Files | | | | |
| File | Parent Record | Record | Data Attribute | Hierarchy or Format  Agreed |
| UBR |  |  |  | Validation changes |
| UMR |  |  |  | Validation changes |
| MBR |  |  |  | Process changes |
| GEA |  |  |  | Validation changes |

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| Change Design DescriptionSettlement Details Summary of File Format changes   |  |  |  |  | | --- | --- | --- | --- | | **File Name** | **Record Name** | **Change Type** | **Change Summary** | | UBR | - | Validation Change | Validation changes to support new opening read submission rules | | UMR | - | Validation Change | Validation changes to support new opening read submission rules | | MBR | - | Process Change | Process changes to generate and issue estimated opening read files in line with updated opening read rules | | GEA | - | Validation Change | Validation change to reject any supplier updates for sites managed by CSS | |  |  |  |  | |  |  |  |  |  Supply Meter Point Updates RGMA  Any RGMA updates received from a Proposing Shipper in relation to their pending registration (switch) request prior to UK Link receiving a Secured-Active synch message from CSS to UK Link will be rejected.  Any RGMA updates received from a Proposing Shipper in relation to their pending Change of Shipper Event prior to UK Link setting the status to ‘CO’ will be rejected.  Any Market Sector Code updates received via RGMA flows will not be applied.  SPA Updates  MAM updates received from a Proposing Shipper in relation to their pending registration can only be provided from the point that the registration status reaches ‘secured’ (equivalent of current world ‘CO’. ‘CO’ status is now 1700hrs D-1).  Any MAM updates received from a Proposing Shipper in relation to their pending Change of Shipper Event prior to UK Link setting the status to ‘CO’ will be rejected.  GEA file will be rejected if a Supplier update is received for sites within scope of CSS. Rejection Code CSS00002 “Supplier change cannot be submitted for CSS sites via GEA process” Stakeholder & Master Data UK Link will maintain details of both Shipper - Gas Supplier and Shipper - Gas Transporter (GT/iGT) alliances within UK Link and will notify the Central Switching Service provider of any revisions. Following the acceptance of a stakeholder update by CSS a notification shall be issued to the requestor to advise that the amendment has been applied. Meter Reads Business Rules   * UK Link will require an opening reading from the Proposing Shipper on the back of a CSS Registration Secured-Active synch message and Change of Shipper Event (including re-confirmations) and where not provided, UK Link will generate an estimated reading. * UK Link will notify the Proposing Shippers of the last valid reading held in UK Link for their gaining meter point to support their validation of the opening reading. * A Proposing Shipper may obtain a reading from D+1 to D+10 for Settlement Class 3 and Class 4 Meter Points which will be used to estimate a reading for D. * RGMA reads received from the Proposing shipper within the read submission window for a date between the day after the Effective Date (D+1) and ten business days after the Effective Date (D+10) will be used to estimate the read for the Effective Date (D). * Readings received with a reading date between D+1 and D+10 and a reading reason of either O or N for class 4 and a reading reason of N for class 3 will used to trigger the estimation of the opening reading for D. * The estimated reading will be provided to the relevant Shippers in the MBR file for class 3 and 4 meter points and in the MDR file for class 1 and 2 meter points.’. * Only reads for the Effective Date (D) from the Proposing Shipper can be used as a transfer read. * Reads submitted by the Incoming Shipper for the date before the Effective Date (D) will be rejected and a rejection code generated. * The Inner Tolerance validation will not be applied to an opening meter reading or to any other reading provided that would be used to generate an estimated opening reading when submitted by the Proposing Shipper within the read submission window. * For a Change of Shipper event where the Shipper does not provide a read for the effective date, estimation will use reads available for the period prior to D from the previous shipper or reads provided by the proposing shipper within the read submission window; reads from a subsequent shipper will not be used for estimation of a previous outstanding transfer read. We are aware that some challenges to this rule have been raised, we therefore ask that specific representations are provided for this. Please note that changes to this rule will not have any impact on the UK Link manual produces, (e.g. file formats or rejection messages).  Rejection Codes [Shipper Rejection Codes V6.1FA.xlsx](https://www.xoserve.com/media/7345/shipper-rejection-codes-v61fa.xlsx)  [UK Link\_IGT File Format Rejection Codes and Descriptions V0.1L.docx](https://www.xoserve.com/media/7349/uk-link_igt-file-format-rejection-codes-and-descriptions-v02fa.pdf) |

# Associated Changes

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| Associated Change(s) and Title(s): | XRN4922 CSSC Shipper BRD  XRN4921 CSSC GT/iGT BRD (for awareness only) |

# DSG

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| Target DSG discussion date: | N/A |
| Any further information: | N/A |

# Implementation

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| Target Release: | CSS Implementation Date (TBC) |
| Status: | For approval |

Please see the following page for representation comments template; responses to [uklink@xoserve.com](mailto:uklink@xoserve.com)

Section H: Representation Response

H1: Change Representation

(To be completed by User and returned for response)

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| --- | --- | --- | --- |
| User Contact Details: | Organisation: | SSE | |
| Name: | Megan Coventry | |
| Email: | megan.coventry@sse.com | |
| Telephone: | 02392277738 | |
| Representation Status: | Support | | |
| Representation Publication: | Publish | | |
| Representation Comments: | None | | |
| Confirm Target Release Date? | Yes | | «h1\_userDataAlternative» |

# H1: Xoserve’ s Response

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| Xoserve Response to Organisations Comments: | Thank you for your representation, we will feed this into ChMC for a final decision. |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

H1: Change Representation

(To be completed by User and returned for response)

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| --- | --- | --- | --- |
| User Contact Details: | Organisation: | Gazprom Marketing & Trading Retail Ltd | |
| Name: | Lisa Saycell | |
| Email: | lisa.saycell@gazprom-energy.com | |
| Telephone: | 01618290077 | |
| Representation Status: | Support | | |
| Representation Publication: | Publish | | |
| Representation Comments: | Questions on the business rules: What is the cut-off day for submission of the opening read for validation following a change of shipper or supplier event?  Following a change of supplier or supplier event, what day will the MBR be produced? | | |
| Confirm Target Release Date? | Yes | | «h1\_userDataAlternative» |

# H1: Xoserve’ s Response

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| Xoserve Response to Organisations Comments: | The cut off day for submission of the opening read for validation following a change of shipper or supplier event is D+10 for Class 3 & 4  MBR is produced after the submission window (i.e., after D+10) unless opening read estimation is triggered earlier by an event such as subsequent transfer, class change, RGMA etc. |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)