

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details

Change Reference:	XRN4866		
Change Title:	Removal of validation on uncorrected read (UIG Recommendation)		
Date Raised:	05/02/2019		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Alex Stuart	
	Email:	Alex.Stuart@xoserve.com	
	Telephone:	07793463675	
Xoserve Representative Details:	Name:	Xoserve	
	Email:	Leanne.Jackson@xoserve.com	
	Telephone:	07779030956	
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> Other	<If [Other] please provide details here>

A3: Proposer Requirements / Final (redlined) Change

Change Description:	In conjunction with change XRN4621 due for November 2019 release, we require the system UK Link to remove the validation on the uncorrected read to prevent it from being rejected on rejection code MRE00458 (New uncorrected reading is less than previous uncorrected reading)		
Proposed Release:	Release Nov		
Proposed Consultation Period:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 20 Working Days	
	<input type="checkbox"/> 30 Working Days	<input type="checkbox"/> Other [Specify Here]	

A4: Benefits and Justification

Benefit Description:	This will ensure that the reads submitted by the shippers will be accepted and loaded into UK Link rather than it being rejected which will in turn result in true consumption being billed and reads being used to allow the rolling AQ calculation to take place. <i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	Upon the introduction of the removal of the validation on UK Link. This will also remove the need for the manual work around to be performed which is raised under a separate CP. <i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	This is recommended to go in with XRN4621 <i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

A5: Final Delivery Sub-Group (DSG) Recommendations

Final DSG Recommendation:	<i>Until a final decision is achieved, please refer to section C of the form.</i>		
DSG Recommended Release:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY		

A6: Funding

Funding Classes:	<input checked="" type="checkbox"/> Shipper	100 33 %
	<input type="checkbox"/> National Grid Transmission	XX %
	<input checked="" type="checkbox"/> Distribution Network Operator	67 %
	<input type="checkbox"/> IGT	XX %
	<input type="checkbox"/> Other <please specify>	XX %
Service Line(s)	DSC Service Area 5: Metered Volume and Quantity DS-CS SA5 – 06: Receipt and submission of valid Meter Readings for Primary Supply Meter and for Sub-deduct Supply Meter	
ROM or funding details:		
Funding Comments:	The above funding changes were agreed at ChMC on 13 th March 2019. 22/03/2019 - this change is expected to have no impact to the DSC service lines.	

A7: ChMC Recommendation – 13th March 2019

Change Status:	<input checked="" type="checkbox"/> Approve (to proceed to DSG)	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 20 Working Days	

Consultation:	<input type="checkbox"/> 30 Working Days	<input type="checkbox"/> Other [Specify Here]
Expected date of receipt for responses (to Xserve)	XX/XX/XXXX	

DSC Consultation Issue:	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Date Issued:	12/04/2019	
Comms Ref(s):	2293.5 – RJ – ES (Solution Review)	
Number of Responses:	1 approval	

A8: DSC Voting Outcome

Solution Voting:	<input checked="" type="checkbox"/> Shipper	Approve	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input type="checkbox"/> Distribution Network Operator	Please select.	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:	08/05/2019		
Release Date:	Release X: Nov 19 08/11/2019		
Overall Outcome:	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Approved to be delivered alongside November 2019 Release.

Please send the completed forms to: box.xserve.portfoliooffice@xserve.com

Section C: DSG Discussion


C1: Delivery Sub-Group (DSG) Recommendations

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

DSG Date:	18/03/2019		
DSG Summary:	<p>Xoserve presented this Change Proposal to DSG which came from the UIG Task Force recommendations. The change proposes to remove validation on uncorrected read for Class 2-4 sites as currently these are not utilised but are resulting in rejections.</p> <p>Xoserve guided DSG through Appendix 1, which indicates that this Change Proposal has a prioritisation score of 32%. DSG confirmed they were comfortable with the scoring.</p>		
Capture Document / Requirements:	<Insert where appropriate>		
DSG Recommendation:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY		

Section D: High Level Solution Options

D1: Solution Options

<p>Solution Option Summary:</p>	<p>1. Read validation of Uncorrected Read Value to be removed <i>No other options are to be considered</i></p>  <p>XRN4866 - High Level Solution Option</p>
<p>Implementation Date for this Solution Option:</p>	<p>November 2019</p>
<p>Xoserve preferred option: (including rationale)</p>	<p>1. Read validation of Uncorrected Read Value to be removed Only way to implement this change is to remove the read validation on the Uncorrected Reading where a corrector is installed and an Uncorrected Read is provided. The check to be removed is where the submitted read needs to follow on from the previous actual read in UK Link.</p>
<p>DSG preferred solution option: (including rationale)</p>	<p>1. Read validation of Uncorrected Read Value to be removed Only way to implement this change is to remove the read validation on the Uncorrected Reading where a corrector is installed and an Uncorrected Read is provided. The check to be removed is where the submitted read needs to follow on from the previous actual read in UK Link.</p>
<p>Consultation closeout:</p>	<p>26/04/2019</p>

Section E: Industry Response Solution Options Review

E1: Organisation's preferred solution option

User Contact Details:	Organisation:	ScottishPower		
	Name:	Claire Louise Roberts		
	Email:	Clairelouise.Roberts@scottishPower.com		
	Telephone:	01416145930		
Organisation's preferred solution option, including rationale taking into account costs, risks, resource etc.	Only option 1 considered			
Implementation Date:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer	
Xoserve preferred solution option:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer	
DSG preferred solution option:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer	
Publication of consultation response:	<input checked="" type="checkbox"/> Publish		<input type="checkbox"/> Private	

E2: Xoserve's Response

Xoserve Response to Organisations Comments:	Thank you for your response.
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Section F: Approved Solution Option

F1: Approved Solution Option

XRN Reference:	XRN4866
Solution Details:	<p>There is one solution option.</p> <p>The solution option will seek to remove the read validation of the uncorrected read value.</p>
Implementation Date:	November Minor Release
Approved By:	Change Management Committee
Date of Approval:	08/05/2019

Appendix 1

Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

Change Details

Change Driver Type:	<input type="checkbox"/> CMA Order	<input type="checkbox"/> MOD / Ofgem	
	<input type="checkbox"/> EU Legislation	<input type="checkbox"/> License Condition	
	<input type="checkbox"/> BEIS	<input checked="" type="checkbox"/> ChMC endorsed Change Proposal	
	<input type="checkbox"/> SPAA Change Proposal	<input type="checkbox"/> Additional / 3rd Party Service Request	
	<input type="checkbox"/> Other	<If [Other] please provide details here>	
Customer group(s) impacted if the change is not delivered:	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> IGT	<input checked="" type="checkbox"/> Network
	<input type="checkbox"/> Xoserve	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> NTS
	<input type="checkbox"/> Other	<If [Other] please provide details here>	
Associated Change Ref Number(s):	XRN4621	Associated MOD Number(s):	N/A

Perceived delivery effort (days):	<input checked="" type="checkbox"/> 0-30	<input type="checkbox"/> 30-60	
	<input type="checkbox"/> 60-100	<input type="checkbox"/> 100+	
Does the change involve the processing of personal data?	'Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier' - includes MPRNS.		<input type="checkbox"/> Yes (if selected please answer the next question)
			<input checked="" type="checkbox"/> No
A Data Protection Impact Assessment (DPIA) will be required if the change involves the processing of personal data in any of the following scenarios:	<input type="checkbox"/> New Technology	<input type="checkbox"/> Theft of Gas	
	<input type="checkbox"/> Mass Data	<input type="checkbox"/> Xoserve Employee Data	
	<input type="checkbox"/> Vulnerable Customer Data	<input type="checkbox"/> Fundamental changes to Xoserve	
	<input type="checkbox"/> Other	<If [Other] please provide details here>	
	(If any of the above boxes have been selected then please contact the Information Security team (Kevin Eltoft-Prest) to complete the DPIA.		
Change Beneficiary: <i>How many market participant or segments stand to benefit this change?</i>	<input type="checkbox"/> Multiple Market Participants	<input checked="" type="checkbox"/> Multiple Market Group	
	<input type="checkbox"/> All UK Gas Market Participants	<input type="checkbox"/> Xoserve Only	
	<input type="checkbox"/> One Market Group	<input type="checkbox"/> One Market Participant	
Primary Impacted DSC Service Area:	Service Area 5: Metered Volume and Metered Quantity		
Number of Service Areas Impacted:	<input checked="" type="checkbox"/> One		<input type="checkbox"/> Two to Five
	<input type="checkbox"/> Five to Twenty		<input type="checkbox"/> All
Improvement Scale?	<input type="checkbox"/> High	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> Low
Are any of the following at risk if the change is not delivered?	<input type="checkbox"/> Safety of Supply at risk		
	<input type="checkbox"/> Customer(s) incurring financial loss		
	<input type="checkbox"/> Customer Switching at risk		
Are any of the following required if the change is delivered?	<input type="checkbox"/> Customer System Changes Required		
	<input type="checkbox"/> Customer Testing Likely Required		
	<input type="checkbox"/> Customer Training Required		
Primary Application impacted:	<input type="checkbox"/> BW	<input type="checkbox"/> ISU	<input type="checkbox"/> CMS
	<input type="checkbox"/> AMT	<input type="checkbox"/> EFT	<input type="checkbox"/> IX
	<input type="checkbox"/> Gemini	<input type="checkbox"/> Birst	<input type="checkbox"/> API
	<input checked="" type="checkbox"/> Other	UK Link	
Business Process Impacted:	<input type="checkbox"/> AQ	<input type="checkbox"/> SPA	<input type="checkbox"/> RGMA
	<input checked="" type="checkbox"/> Reads	<input type="checkbox"/> Portal	<input type="checkbox"/> Invoicing
	<input type="checkbox"/> Other	<If [Other] please provide details here>	
Any known impacts to external services and/or systems as a result of this change?	<input type="checkbox"/> Yes	<If [Yes] please provide details here>	
	<input checked="" type="checkbox"/> No		

Workaround Details

Workaround in operation?	<input checked="" type="checkbox"/> Yes	If [No] please do <u>not</u> continue completing the [Workaround Details] section	
	<input type="checkbox"/> No		
Who is accountable for the workaround?	<input checked="" type="checkbox"/> Xoserve	<input type="checkbox"/> External Customer	<input type="checkbox"/> Both
What is the Frequency of the workaround?	Daily		
What is the lifespan for the workaround?	01/11/2019		
What is the number of resource effort hours required to service workaround?	One FTE required for workaround		
What is the Complexity of the workaround?	<input checked="" type="checkbox"/> Low	<i>(easy, repetitive, quick task, very little risk of human error)</i>	
	<input type="checkbox"/> Medium	<i>(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)</i>	
	<input type="checkbox"/> High	<i>(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)</i>	

Prioritisation Score

Change Prioritisation Score:	32%
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Version Control

Document

Version	Status	Date	Author(s)	Remarks
1	Proposal	05/02/2019	Xoserve	CP Raised
2	Proposal	13/02/2019	Xoserve	Late submission for Feb ChMC, raised as an AOB and received confirmation to go ahead and assess if the change can be included in the November 2019 release. This will then be formally approved at ChMC next month if we can include.
3	With DSG	15/02/2019	Xoserve	Appendix added
4	With DSG	15/03/2019	Xoserve	Updated with outcome from ChMC on 13 th March 2019
5	With DSG	22/03/2019	Xoserve	Funding comments updated
6	With DSG	22/03/2019	Xoserve	Updated with notes from DSG meeting 18 th March 2019

7	Out for review	12/04/2019	Xoserve	Sent out for Solution Review with the April Change Pack
8	Voting	01/05/2019	Xoserve	Reps added
9	Approved	14/05/2019	Xoserve	Updated with notes from DSG meeting 7 th May 2019 Outcome from ChMC meeting on 8 th May added

Template

Version	Status	Date	Author(s)	Remarks
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018.
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1.
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 th December 2018.