DSC Delivery Sub Group Meeting

Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Monday 23rd March – 10:30am – Room G.01

Agenda

Item	Title	Document Ref	Lead	Action Required From DSG
1.	General Meeting Administration			
1a.	Welcome and Introductions	Verbal	Chair	Introduce yourself
1b.	Previous DSG Meeting Minutes and Action Updates	Verbal	Chair	Approval of the meeting minutes for the previous meeting
2.	Changes in Capture			
2a.	New Change Proposals – Initial Overview of the Change			
2a.i.	XRN5116 - Domestic Report - Must Read Prenotification	Slides	Chair	For Initial Overview of the Change
2a.ii.	XRN5120 – MAP to UKL Monthly Comparison Service	Slides	Chair	For Initial Overview of the Change
2a.iii.	XRN5121 – Supplier Portfolio Service	Slides	Chair	For Initial Overview of the Change
2a.iv.	XRN5123 – DSC Service Description Table cosmetic change to Service Line Table v10	Slides	Chair	For Initial Overview of the Change
2b.	Change Proposal Initial View Representations – **None for this meeting**			
2c.	Undergoing Solution Options Impact Assessment Review – **None for this meeting**			
2d.	Solution Options Impact Assessment Review Completed – **None for this meeting**			
3.	Changes in Detailed Design – **None for this meeting**			
3a.	Design Considerations – **None for this meeting**			
3b.	Requirements Clarification – **None for this meeting**			
4.	Major Release Update			

4a.	June 2020	Slides	Surfaraz Tambe	Standing agenda item – for information (if there is an update)
4b.	November 2020	Slides	Matthew Rider	Standing agenda item – for information (if there is an update)
4c.	XRN4914 – MOD 0651- Retrospective Data Update Provision	Slides	Paul Orsler	Standing agenda item – for information (if there is an update)
4d.	Minor Release Drop 6	Slides	Ed Healy	Standing agenda item – for information (if there is an update)
5.	Retail and Network Delivery Overview	Slides	Richard Hadfield	Standing agenda item – for information (if there is an update)
6.	Issue Management	Slides	Megan Laki/ Eamonn Darcy	Standing agenda item – for information
6a.	AQ Task Force Update	Slides	Michele Downes	Standing agenda item – for information
6b.	Issue with AQ Calculation for Class 3 Meter Points	Slides	Michele Downes	For Awareness and Discussion
	Annex – For Information			
7.	ChMC Update	Slides	Rachel Taggart	Standing agenda item – for information (if there is an update)
8.	Defect Summary	Slides	Mark Tullett	Standing agenda item – for information (if there is an update)
9.	Portfolio Delivery			
9a.	Portfolio Delivery Overview POAP	POAP published on Xoserve.com		Standing agenda item – for information (if there is an update)
9b.	Data Delivery Overview	Slides	Jane Goodes	Standing agenda item – for information (if there is an update)

Lunch will be provided *(please notify us if you require any special dietary requirements)*

If you have any questions relating to the above agenda, please email **uklink@xoserve.com**

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DSG Owned Actions

20 - 0728	24/02/2020	In regard to XRN4990, JB stated that there initially wouldn't be an auto notification to inform Shippers of sites that need to move to Class 4 (Shipper then has 20 WD to do this). EL stated that this would be good to understand whether Xoserve would get a report to state which ones we have actioned on behalf of the Shippers. JB to confirm how this will look	Xoserve/James Barlow
20 - 0729	24/02/2020	In regard to XRN4990 JB, to confrim how any enduring costs of applying class change would be recovered and distributed.	Xoserve/James Barlow
20 - 0730	24/02/2020	In regard to XRN4679, Simon Harris to confirm the following: SH explained that the frequency of LDZ changes is fairly low, therefore the CDSP did not think this justified system changes, this would also go against standard reconciliation and read principles. IB asked whether we could gain some stats on this to get some further understanding of the scenario	Xoserve/Simon Harris
20 - 0731	24/02/2020	In regard to June 2020, PO to identify where the linkages lie between changes that impact CSS and how this will work with the development of changes and confirm whether this will be done in a CSS forum or elsewhere.	Xoserve/Paul Orsler

Next DSG Meeting: Monday 27th April 2020