# File Format Document

# Shared Supply Meter Point Confirmation Request Template (CSS)

## System User To ~~Transporter~~CDSP

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|---|---|
| **Author:** | Xoserve |
| **Owner:** | Xoserve |
| **Version:** | 2.1 FA~~2FA~~ |
| **Status:** | For Approval |
| **Date:** | ~~18-Nov-2019~~XX/XX/2020 |

# Version Control

| Version | COR | Issue Date | Implementation Date | Summary of Change |
|---------|-----|-----------|---------------------|-------------------|
| 1.0 | 1154 | 13-MAR-2015 | 01-OCT-2015 | For Approval |
| 1A | 1154 | 10-Sep-2015 | PNID | Approved |
| 2FA | XRN4850 | 18-Nov-2019 | June 2020 | S66 Record enhanced, to include the new fields for broadcast / extract contact details. HoweverHowever, broadcast / extract details will not be used for Shared Supply Meter Point. |
| 2.1FA | XRN4850 | XX/XX/2020 | June 2020 | Description change to confirm that Contact Type 'BRO' should not be used for Shared Supply Meter Point or Interconnector sites |

Contains 6 different Record Types

| Level | Record Name | Occurrence | Optionally |
|---|---|---|---|
| 1 | A00_STANDARD_HEADER | 1 | M |
| 1 | RT_S38_LSP_CONFIRMATION | 1 | O |
| 2 | RT_S66_CONTACT_DETAILS | Up to 5 | O |
| 3 | RT_S67_ELECTRONIC_DEVICE | Up to 4 | O |
| 1 | RT_T05_CONF_CANCELLATION_REQUEST | 1 | O |
| 1 | Z99_STANDARD_TRAILER | 1 | M |

**Note 1**

OPT - Optional/Mandatory (O - Optional, M - Mandatory)
DOM - Domain (T - text, N - Numeric, D - Date (YYYYMMDD), M - Timestamp)
LNG - Number of characters
DEC - Number of decimal places

**Note 2**

All text fields will be enclosed in double quotes ("")

## HD_A00_STANDARD_HEADER

| RECORD/FIELD_NAME *Occurs Max 1* | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | DEFINITION: A code identifying the type of request that this record represents. **VALUE: A00** |
| ORGANISATION_ID | M | N | 10 | 0 | DEFINITION: A reference which uniquely identifies a User/Organisation. |
| FILE_TYPE | M | T | 3 | 0 | DEFINITION: An application specific code used to identify the structure and the usage of the file. **VALUE: CSS** |
| CREATION_DATE | M | D | 8 | 0 | DEFINITION: The date on which the file was generated. **FORMAT: YYYYMMDD** |
| CREATION_TIME | M | M | 6 | 0 | DEFINITION: The time at which the file was generated (within the Creation Date). **FORMAT: HHMMSS** |
| GENERATION_NUMBER | M | N | 6 | 0 | DEFINITION: A sequence number which represents an issue of a file that is unique for a combination of System User and file type. Files of the same file type submitted by a System User or to a System User must have consecutive numbers |
| **Total** | | | **36** | | |

Document in AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\9NAQ1T1D\XRN4850 Revised Change Pack V1.0 Approved.docxCOR1154 - SSMP_Confirmation_File Template_v0.3     Page **4** of 12
Submission Date: 01/11/2014

Version 0.1          Implementation Date: 01/10/2015

# Record Type Definition

## RT_S38_LSP_CONFIRMATION

| RECORD/FIELD NAME | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | A code identifying the type of request that this record represents. VALUE : S38 |
| TRANSPORTER_NOMINATION_REFERENCE | M | N | 9 | 0 | A reference number which uniquely identifies the NOMINATION. |
| OFFER_NUMBER | M | N | 3 | 0 | A sequential number within a Nomination to uniquely identify the Offer. |
| NOMINATION_SHIPPER_REF | O | T | 30 | 0 | A reference supplied by the System User when making a Nomination. It may be used by the System User to identify the Nomination and any subsequent Confirmation made for that Nomination. |
| CONFIRMATION_EFFECTIVE_ DATE | M | D | 8 | 0 | The date on which ownership of the Supply Meter Point is requested to commence. FORMAT : YYYYMMDD |
| SP_MANNED_24_HOURS_ INDICATOR | M | T | 1 | 0 | Details whether the proposed supply point is manned 24 hours for the purposes of emergency contacts. If the supply point will be manned 24 hours then less actual contact details are required. VALUES: Y or N |
| PREMISES_CUSTOMER_NAME | O | T | 40 | 0 | The name of the customer which the shipper considers to be the end consumer at the premises. |
| SHIPPERS_CUSTOMER_NAME | O | T | 40 | 0 | The name of the customer with which the Shipper deals in relation to a Supply Meter Point. This is not always the consumer. |
| SUPPLIER_ORGANISATION_ID | M | N | 10 | 0 | Organisation identifier for the Supplier. |
| MARKET_SECTOR_CODE | M | T | 1 | 0 | A code that specifies that the site is used for domestic or industrial and commercial purposes. Allowable Values: D – Domestic or I – Industrial |
| CHANGE_OF_TENANCY_IND | M | T | 1 | 0 | This attribute indicates whether the Confirmation request is on account of a Change of Tenancy. VALUES: Y/ N |
| **Total** | | | **146** | | |

# RT_S66_CONTACT_DETAILS

Implementation Date: June 20

| RECORD/FIELD NAME | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | A code identifying the type of request that this record presents. **VALUE: S66** |
| CONTACT_TYPE | M | T | 3 | 0 | A code which describes the type of contact. **VALUES : EMR - Emergency, ISO - Isolation (Organisation), ISC – Isolation (Person or Role), CON – Consumer BRO – Broadcast and Extract (Excluding Shared Supply Meter Point templates and Interconnector files)** CSS template |
| CONTACT_TITLE | O | T | 6 | 0 | Title of contact e.g. Mr, Miss, Sir, Doctor, etc. M – Mandatory where CONTACT_TYPE = EMR and JOB_TITLE not given |
| CONTACT_SURNAME | O | T | 30 | 0 | The surname of the contact. M – Mandatory where CONTACT_TYPE = CON and site is domestic. M – Mandatory where CONTACT_TYPE = EMR and JOB_TITLE not given |
| CONTACT_INITIALS | O | T | 4 | 0 | Initials of the contact. M – Mandatory where CONTACT_TYPE = CON and site is domestic. O – Optional where CONTACT_TYPE = EMR |
| CONTACT_FIRST_NAME | O | T | 15 | 0 | First Name of the contact. |
| CONTACT_JOB_TITLE | O | T | 30 | 0 | Contacts Job Title. M – Mandatory if BOTH CONTACT_SURNAME and CONTACT_TITLE not provided *where CONTACT_TYPE = EMR.* |
| CONTACT_EFFECTIVE_DATE | M | D | 8 | 0 | Effective date from when the contact is valid |

| | | | | | |
|---|---|---|---|---|---|
| BR_CUSTOMER_NAME | O | T | 45 | 0 | Broadcast and extract Customer Name<br><br>M – Mandatory where CONTACT_TYPE = BRO is provided to add contact details held for broadcast or extract within the CNF and CNC file.<br><br>O – Optional where CONTACT_TYPE = BRO is provided to remove contact details held for broadcast or extract within the CNC. |
| BR_CONTACT_NAME | O | T | 45 | 0 | Broadcast and extract Contact Name |
| BR_CONTACT TEL_NUMBER | O | T | 15 | 0 | Broadcast and extract Contact Telephone Number<br><br>M- Mandatory where CONTACT_TYPE = BRO and BR_CONTACT_EMAIL_ADDRESS or Customer Email is not provided |
| BR_CONTACT EMAIL_ADDRESS | O | T | 50 | 0 | Broadcast and extract Contact Email address<br><br>M – Mandatory where CONTACT_TYPE = BRO and BR_CONTACT_TEL_NUMBER or Customer telephone number is not provided |
| BR_CUSTOMER_EMAIL_1 | O | T | 50 | 0 | Broadcast and extract Customer Email address 1 |
| BR_CUSTOMER_EMAIL_2 | O | T | 50 | 0 | Broadcast and extract Customer Email address 2 |
| BR_CUSTOMER_EMAIL_3 | O | T | 50 | 0 | Broadcast and extract Customer Email address 3 |

| | | | | | |
|---|---|---|---|---|---|
| BR_CUSTOMER_EMAIL_4 | O | T | 50 | 0 | Broadcast and extract Customer Email address 4 |
| BR_CUSTOMER_TEL_1 | O | T | 15 | 0 | Broadcast and extract Customer Email Telephone 1 |
| BR_CUSTOMER_TEL_2 | O | T | 15 | 0 | Broadcast and extract Email Customer Telephone 2 |
| BR_CUSTOMER_TEL_3 | O | T | 15 | 0 | Broadcast and extract Email Customer Telephone 3 |
| BR_CUSTOMER_TEL_4 | O | T | 15 | 0 | Broadcast and extract Email Customer Telephone 4 |
| BR_MAILING_ADDRESS | O | T | 210 | 0 | Customer Mailing Address-<br><br>Will be stored for information only |
| BR_PREFERRED_CONTACT_METHOD | O | T | 5 | 0 | Preferred contact Method. Value 'SMS' or 'EMAIL'<br><br>Will be stored for information only |
| **Total** | | | 72999 | | |

## RT_S67_ELECTRONIC_DEVICE

| RECORD/FIELD NAME | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | A code identifying the type of request that this record represents.<br>VALUE: S67 |
| CONT_ELECTRONIC_COMM_TYPE | M | T | 3 | 0 | A code which classifies the electronic address type.<br>VALUES: FAX - Fax, PAG – Pager<br>Number TEL - Telephone, "*PAG" or "FAX"*<br>*can only be provided if in conjunction with "TEL" (i.e. if*<br>*"TEL" is also provided), etc* |
| CONTACT_ELECTRONIC_ADDRESS | M | T | 241 | 0 | Electronic address such as telephone number etc |
| **Total** | | | **247** | | |

## RT_T05_CONF_CANCELLATION_REQUEST

| RECORD/FIELD NAME | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | A code identifying the type of request that this record represents. VALUE : T05 |
| SUPPLY_POINT_CONFIRMATION_REFERENCE | M | T | 10 | 0 | A sequential number that uniquely identifies the Confirmation. |
| NOMINATION_SHIPPER_REF | O | T | 30 | 0 | A reference supplied by the System User when making a Nomination. It may be used by the System User to identify the Nomination and any subsequent Confirmation made for that Nomination. |
| METER_POINT_REFERENCE | M | N | 10 | 0 | A unique identifier for the point at which a meter is, has been or will be connected to the gas network. |
| CANCELLATION_REASON_CODE | M | N | 2 | 0 | The Reference which captures the business reason as to why a Shipper cancels a confirmation that the Shipper has responsibility for. VALUES: 01 - Customers Change of Mind. 02 - Erroneous Transaction. |
| Total | | | 55 | | |

## TR_Z99_STANDARD_TRAILER

| RECORD/FIELD_NAME *Occurs Max 1* | OPT | DOM | LNG | DEC | DESCRIPTION |
|---|---|---|---|---|---|
| TRANSACTION_TYPE | M | T | 3 | 0 | DEFINITION: A code identifying the type of request that this record represents **VALUE:Z99** |
| RECORD_COUNT | M | N | 10 | 0 | DEFINITION: The number of detail records contained within the file. This should not include the Standard Header (A00) and Standard Trailer (Z99) but should include any file specific Headers and Trailers specified for this file type. |
| Total | | | 13 | | |

**Total Length: 1325596**