DSC Delivery Sub-Group

Monday 23rd February 2026

1. General Meeting Administration

1b

Previous DSG Meeting Minutes

Action Updates

1b

The DSG Actions Log will be published on the DSG pages of Xoserve.com

SECTION 2: Change Development

02

2a. New Change Proposals

2b. Undergoing Solution Options Impact Assessment Review

SECTION 2: Change Development

2a. New Change Proposals

2a.i XRN 6039 Provision of IGT SMP Data to DNs

2a.ii XRN 6041 UNC Modification 0922 (IGT UNC Modification 180) – CDSP Obligations required for the introduction of the Gas Shipper Obligation

2a.iii XRN 6045 June Major Release

2a.iv XRN 6050 DDP Release 6

2b. Undergoing Solution Options Impact Assessment Review

- None for this meeting

XRN 6039 - Provision of IGT SMP Data to DNs

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	**X**
National Gas Transmission	
IGTs	**X**
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description
Xoserve need to pass the appropriate data such as contact details and PSR data, from the existing IGT data to the DNs, and update the data with agreed regularity, to ensure both the safety of the end users and that DNs can execute their license obligations effectively.

DSC Service Area Associated Funding Split	**Service Area :** TBC
Proposed Funding split from Proposer	**State% Funding party –** 100% DNO

XRN 6041 - UNC Modification 0922 (IGT UNC Modification 180) – CDSP Obligations required for the introduction of the Gas Shipper Obligation

Customer Parties	Impacted parties
Shipper	**X**
Distribution Network Operators (DNOs)	**X**
National Gas Transmission	**X**
IGTs	**X**
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

The above Modifications will place obligations on the CDSP to provide data to the GSO Administrator to support the implementation and delivery of the Gas Shipper Obligation scheme.

To support a period of live data testing, we expect this data provision to begin in January 2027, prior to the implementation of GSO legislation. A subsequent Modification is expected in early 2027 to make these obligations enduring.

DSC Service Area Associated Funding Split	**Service Area :** TBC
Proposed Funding split from Proposer	**State% Funding party :** 100% Shipper

XRN 6045 - June Major Release

Customer Parties	Impacted parties
Shipper	**X**
Distribution Network Operators (DNOs)	**X**
National Gas Transmission	**X**
IGTs	**X**
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

This change proposal has been raised to create a parent XRN for the June 26 Major Release
There are 2 changes within this release:

- XRN 5702 Update to assess the replacement of Facsimile as a form of communication
- XRN 5805 Alternative Solution to address instances where VBA macros are present in DN Templates

DSC Service Area Associated Funding Split	**Service Area 3**
Proposed Funding split from Proposer	**State% Funding party :** Funding details will be itemised for each change within the Business Evaluation Report (BER)

XRN 6050 DDP Release 6

Customer Parties	Impacted parties
Shipper	**X**
Distribution Network Operators (DNOs)	**X**
National Gas Transmission	
IGTs	**X**
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Medium
Proposer	CDSP
Change Proposal	Link to CP

Change Description
The request for this Change Proposal is to ensure that there is visibility to ChMC of the changes within scope of DDP Release 6 2025/26 – this aims to provide transparency so the rationale of the priority being applied to DDP scope can be clearly understood. Following prioritisation discussions at ChMC, in release/sprint 6 (Feb-March), we intend to start work on updates to the PARR Reporting within DDP. This work will continue into Releases 1 and 2 of 2026-27.

DSC Service Area Associated Funding Split	Funded via annual DSC DDP change delivery costs, which forms part of the General Change Investment within BP25
Proposed Funding split from Proposer	N/A

SECTION 3:
Detailed Design

03

3a. Design Considerations

3b. Requirements Clarification

SECTION 3: Detailed Design

3a. Design Considerations

3a.i XRN 5805 Alternative Solution to address instances where VBA macros are present in DN Templates

3b. Requirements Clarification

None for this meeting

XRN5805 Alternative Solution to address instances where VBA macros are present in DN Templates

Detailed Design Overview

Change Background

DN customers have identified issues with their ability to access reporting data or supply agreed templates to CDSP due to the presence of Macros embedded within related spreadsheets. This issue has existed for several months and has created a high degree of customer operational impact and dissatisfaction.
This change will look to remove Macros from agreed templates and move the functionality to a suitable solution. Existing Excel templates and cell validations will continue to be used with macros removed.

XRN5805 will implement an alternative solution for situations where macro formulas are utilised in templates and reporting datasets. At present, there are 8 templates being received into UK Link from various networks. These templates include built-in validations that rely on both cell-level checks and macros written in VBScript.

The primary objective of this change is to address two key concerns: the ongoing phase-out of macros by Microsoft, which has made them obsolete in certain contexts, and the security vulnerabilities that macros can introduce. By transitioning away from macros, this change aims to enhance the stability, security, and long-term viability of the system, ensuring that future templates and datasets can operate seamlessly without being dependent on outdated or potentially risky macro functionality.

Detailed Design Summary

A new screen will be developed within the existing UK Link Portal, which is already accessible to Distribution Network Users. This screen will serve as the entry point for DN users to upload various templates directly into the process.

Once the template is uploaded, the portal will begin to validate the structure and the contents of each template and provide a validation response to the DN user. These validations will replicate the checks currently performed either at the individual cell level or through embedded macros within the excel files. By hosting these validations on the portal, the process becomes more centralised, consistent, and maintainable, reducing reliance on manual spreadsheet logic and improving data integrity across submissions.

All Excel template's data structures will remain as-is but with macros, and any macro-enablement features (such as buttons) removed (This will mean the extension of the templates will change to '.xlsx'). Data inputs are unchanged, and cell validations will continue to be applied, any macro validations will be removed and applied within the Portal. These '.xlsx' versions of the spreadsheets will be created during the build phase and appended to the Detailed Design information that will be published for this change.

Training will be provided for DN users to detail the new screen functions and interactions within the UK Link Portal and downstream processes further.

There will not be a defined cut over to the new process as existing templates and routes will remain open. DNs may still require a level of preparation however, in anticipation of the receipt of non-macro enabled templates and may need to update their own systems / processes as required. It will be up to DNs to decide when to begin using the non-macro templates and portal functionality.

Detailed Design Summary

1. Accessing the Template Upload Feature

A new service role will be created in the UK Link Portal for DN users, that once enabled, will give users visibility of a new menu option called 'Process Templates' on their home screen menu. Authorized DN users will use their login to the Portal, and upon clicking the new menu option, will open the Process Template screen.

2. Process Templates Screen

Once on the 'Process Templates' screen, DN users will have two functions to choose from:

1. 'Upload Template' function – This will be the default function that is shown when the screen is loaded. The Upload Template function will allow DN users to submit their Excel process templates via selecting the respective template on the 'Template Name' dropdown (i.e 'FSG – Failure to Supply Gas') and uploading that process template.

2. 'Download Records' function – Alternatively by clicking the 'Download Records' button on the Process Templates screen, DN users can enter the name of a file (Provided to them post-file validation) and can then click the 'Download' button to download the file.

3. Validation Process

There will be an initial set of file level validations before the file is passed to record level validations. If any of these validations fail the file will not progress any further in the process and an on-screen message with the reason for this will be displayed. No file will be generated, and no email notification will be sent to the DN user in this scenario. If the file passes these validations, then the file will move onto record level validations.

Once a process template has been submitted by the DN user, the system will perform all re-hosted record level validations respective to the chosen template, that were previously performed in the macro-enabled spreadsheets.

Once record level validation is complete, the system will notify the user of the outcome of the validation via an on-screen message and an email.

Detailed Design Summary

4. Output File Generation and its Storage

For Files that pass validation:

Upon successful validation, the system proceeds to generate the output file in the specified format. This will follow the current naming conventions for each distinct process template.

The successful output file will be stored by the Portal for up to one month for future referral or download.

For Files that fail validation:

If during validation, it is found that any records contain errors or fail the validation rules for that field, the whole file will not proceed to the next step. Instead, an on-screen message will be displayed, and the validation failure reason(s) will be added to the records in the submitted file that failed validation. The file name will be shared with the DN user via a validation failure email.

The failed output file will be stored by the Portal for up to 10 Days for download.

5. Notifications

On screen messages will be provided during both or either the template upload process or post the validation process

Alongside an on-screen message, an email notification service will inform users once the Portal validation process is complete. No file will be attached to this email.

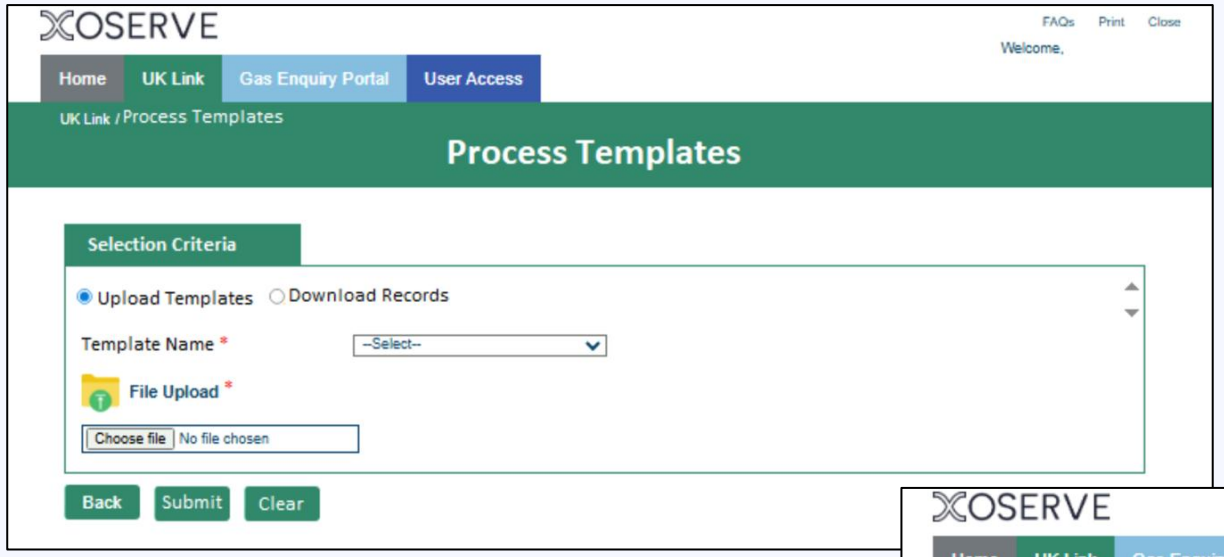
Two distinct email templates will be used: one for pass validation scenario and another for fail validation scenario.

6. Passing the file onto downstream processes

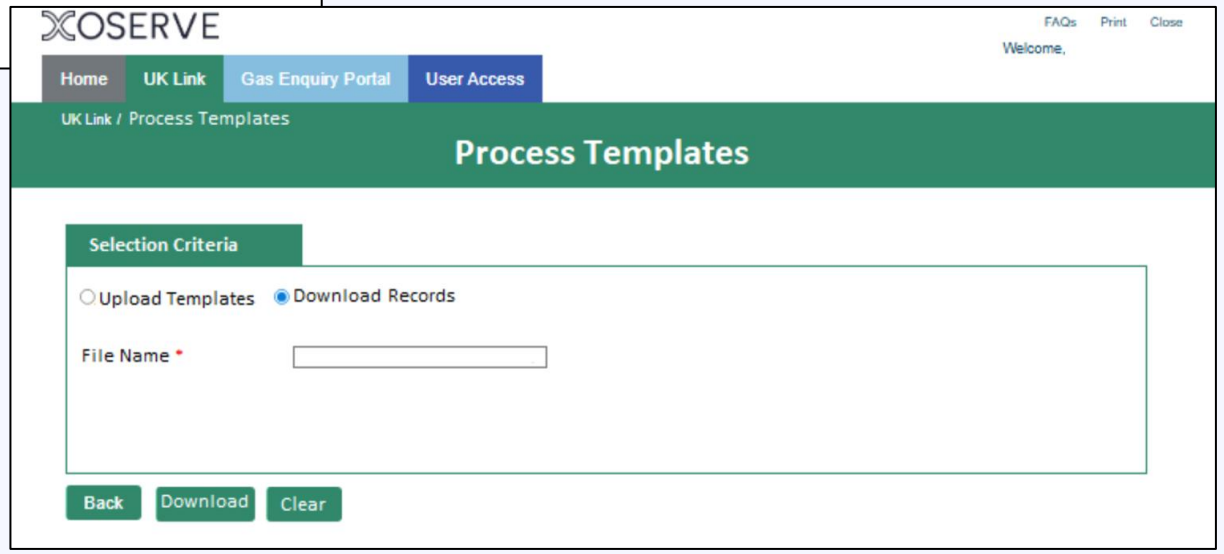
Files that successfully pass all validation in the Portal, are sent onto downstream processes as per the existing template submission route(s):

Detailed Design Summary

Upload templates function



Download previously uploaded records function



Screenshots in draft, subject to change

Next Steps

The Detailed Design Change Pack (DDCP) was issued for consultation on 16th February 2026.
Located here: link

The outcome of the DDCP consultation will be discussed at ChMC in March 2026.

Section 4: Release/Project Updates

04

4a. XRN 5971 – Minor Release 15

4b. XRN 5983 – February 26 Major Release and Implementation Approach

XRN5971 – Minor Release 15 - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		

Schedule

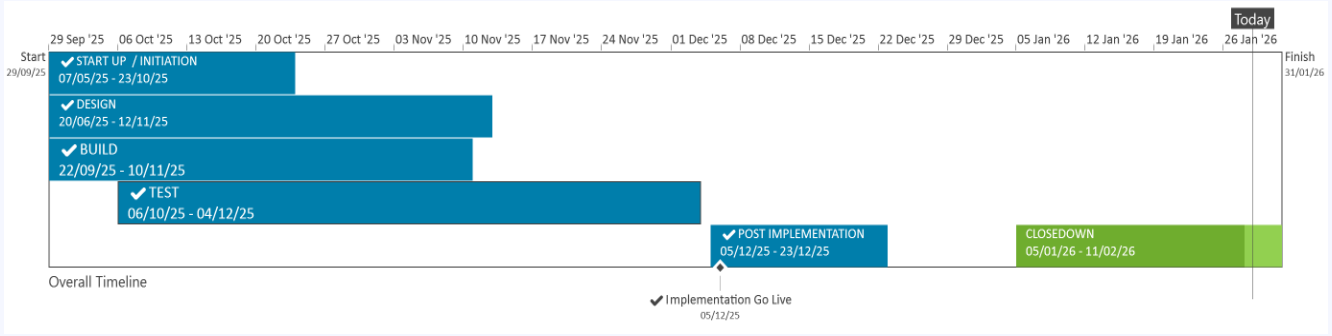
The scope of Minor Release 15 was presented for information at the ChMC meeting on 13/08/25.

Overall release is tracking to target; project was implemented as per plan on 05/12/25 and completed Post Implementation Support, due to end 23/12/25. Project is in Closedown

Progress Update:

- XRN5732 & XRN5890 have completed Post Implementation Support as per plan and are now in Closedown.

Decision in February ChMC: None



Implementation date 5th December

Risks and Issues	N/A
Costs	UK Link costs covered under Service and Operate funding - CMS chargeable costs (£23k) - BER approved at October ChMC meeting.
Scope	XRN5732 – Inclusion of IGTs in a specified process (ISU element) XRN5890 – Proactive reporting of MAP ID

XRN5983 – February 26 Major release - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs

Status Justification

Schedule

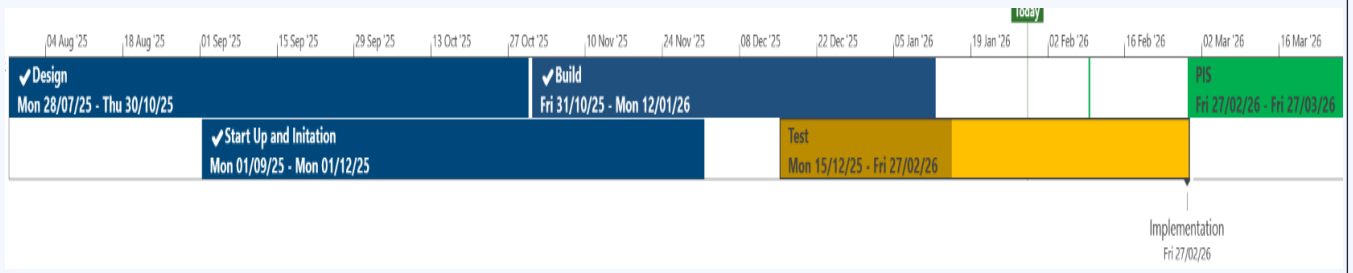
The scope of February 26 Major Release was presented for approval at the ChMC meeting on 10/09/25.

Overall release is tracking to target; project is planned implement on 27/02/26.

Progress Update:

- XRN5914/5922 has completed build.
- XRN5872 is progressing System testing.
- XRN5906 has completed System Testing.
- XRN5906 has commenced User acceptance and regression testing.

Decision in December ChMC: None



Complete On Track At Risk Overdue

Implementation date 27th February, contingency date 6th March

Risks and Issues

There is a risk that UAT timelines will extend because of complexity and variants required to fully test the implemented solution, leading to extension of UAT timelines and possible impact to delivery timelines.

Costs

Changes are currently delivering with projected costs.

Scope

XRN5906 - Extending the PC4 Read Submission Window.
XRN5872 - Updates to the AQ Amendments Process.
XRN5914/XRN5922 - Shorten of the current LIS (Line in sand) date to 2-3 years & amend the LIS to rolling Period.

XRN5983 Implementation Approach

Principles

- Detailed Implementation plan have now been defined.
- All external customers and internal business training and awareness sessions will have been completed prior to implementation (see Further Communications slide)
- All critical activities will be completed prior to implementation date (27th February 2026), communication will be provided (as per Further Communications slide)
- The implementation of all changes in scope of February 26 Major Release (XRNs 5872, 5906, 5914 and 5922) do not require any jobs in production to be put on hold.
- Standard Implementation Window will be utilised for code deployments (from 5am -7am)

XRN 5983 Implementation Approach

XRNs in Scope of February-26 Major Release (XRN 5983)

XRN	Title
XRN 5872	XRN5872 – Updates to the AQ Amendment process (Mod 0876S)
XRN 5906	XRN5906 – Extending the PC4 Read Submission window (Mod0884)
XRN 5914	RN5914 - Amend the Code Cut-Off Date to a Rolling Period (Mod 0886)
XRN 5922	XRN5922 - Shorten the current code cut-off date (or Line in the Sand) from a 3 to 4-year period to a 2 to 3-year period (Mod 0896)

XRN 5983 February 26 Major Release - Implementation approach

- The implementation for February 26 Release consists of :

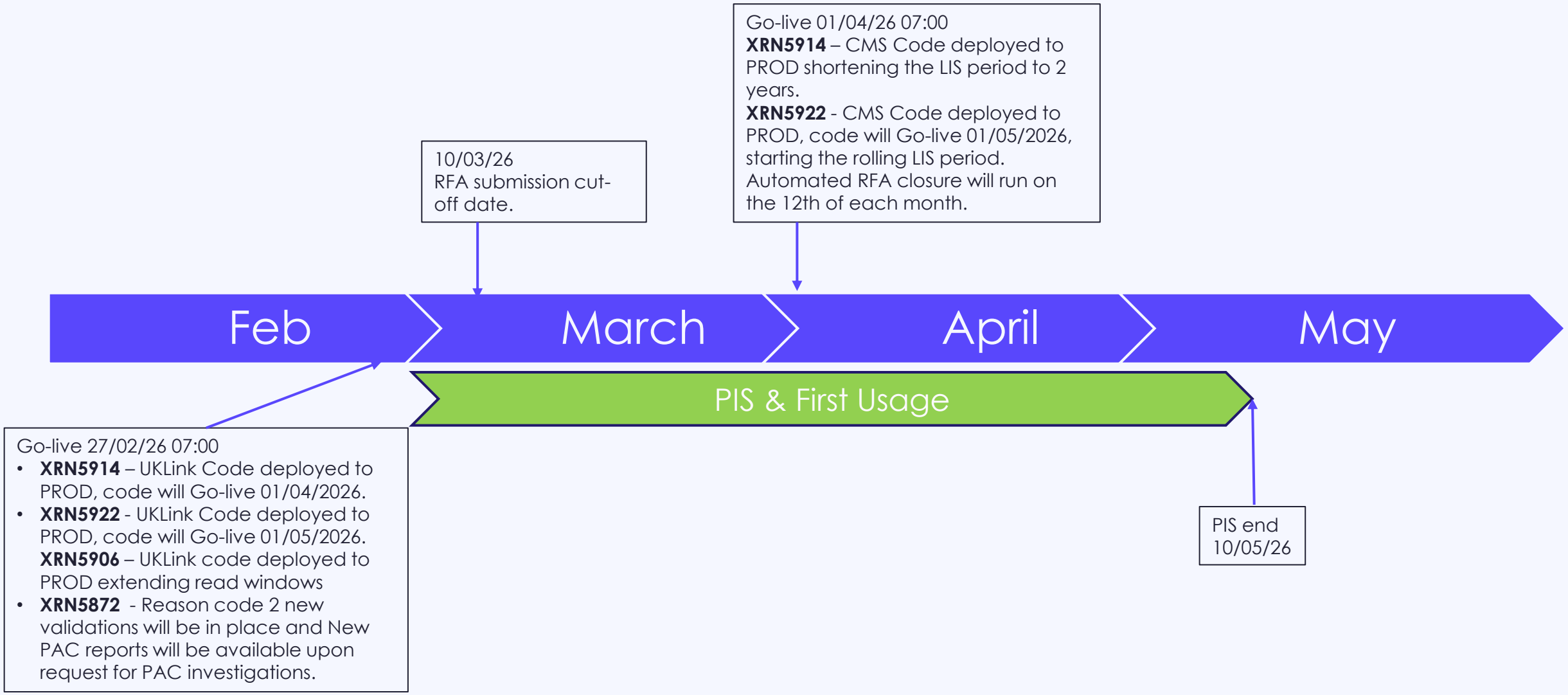
  - **XRN5914 -** Implementation of LIS date parameter update report job to update the UKLink LIS date on the 1st of every month to take effect from the 01/04/2026 this would shorten the LIS period from 3 years to 2 years as well as to automate the changing of the LIS date in UKLink.

  - **XRN5922 –** Implementation of 3 new internal reports to support operational teams to complete the required actions within the new, monthly, timeline and support customers:
    - **Unresolved Exceptions report** - Enables tracking of unresolved exceptions by the month end prior to LIS date change to ensure timely resolution of the exceptions thereby mitigating the need to raise offline adjustments .
    - **Prime & Sub (P&S) report** - Enables identifying P&S sites that require offline adjustments to be created during the LIS date change process.
    - **GSR report** - Used to identify MPRNs within the GSR process, that are impacted by the LIS date.

  - **XRN5906 –** This amend the class 4 read submission window SMPs with Market Sector Code (MSC) of 'Domestic' to 80 SPSBD and amend the class 4 read submission window SMPs with Market Sector Code (MSC) of 'Industrial and Commercial' to 45 SPSBD

  - **XRN5872 -** Will implement additional validations to the AQ correction process for reason code 2 and 10, if MSC is not 'Industrial and Commercial' and reject if not. There will be the implementation of new reports for PAC; AQ misuse report, Misused MPRN report and Monthly PAC AQ reinstatement Status report.

XRN 5983 February 26 Major Release - Implementation approach continued



XRN5983 – Further Communications

- Implementation go-live is planned for 27th Feb 2026
- Should we need to use a contingency date, the following weekend of 6th March 2026 will be utilised
- Key implementation communications:
  - Project update communication – 20th Feb 2026
  - Extraordinary ChMC Meeting (placeholder) – 23rd Feb 2026
  - Confirmation of planned Implementation – 26th Feb 2026
  - Successful / Unsuccessful Implementation – 27th Feb 2026
- Further information relating to this release, including Detailed Design documents and training material is available - Here

XRN5983 – Further Communications

If you have any queries on any of the changes being delivered as part of Feb-26 (XRN5983), please contact:

UKLinkDelivery@Xoserve.com

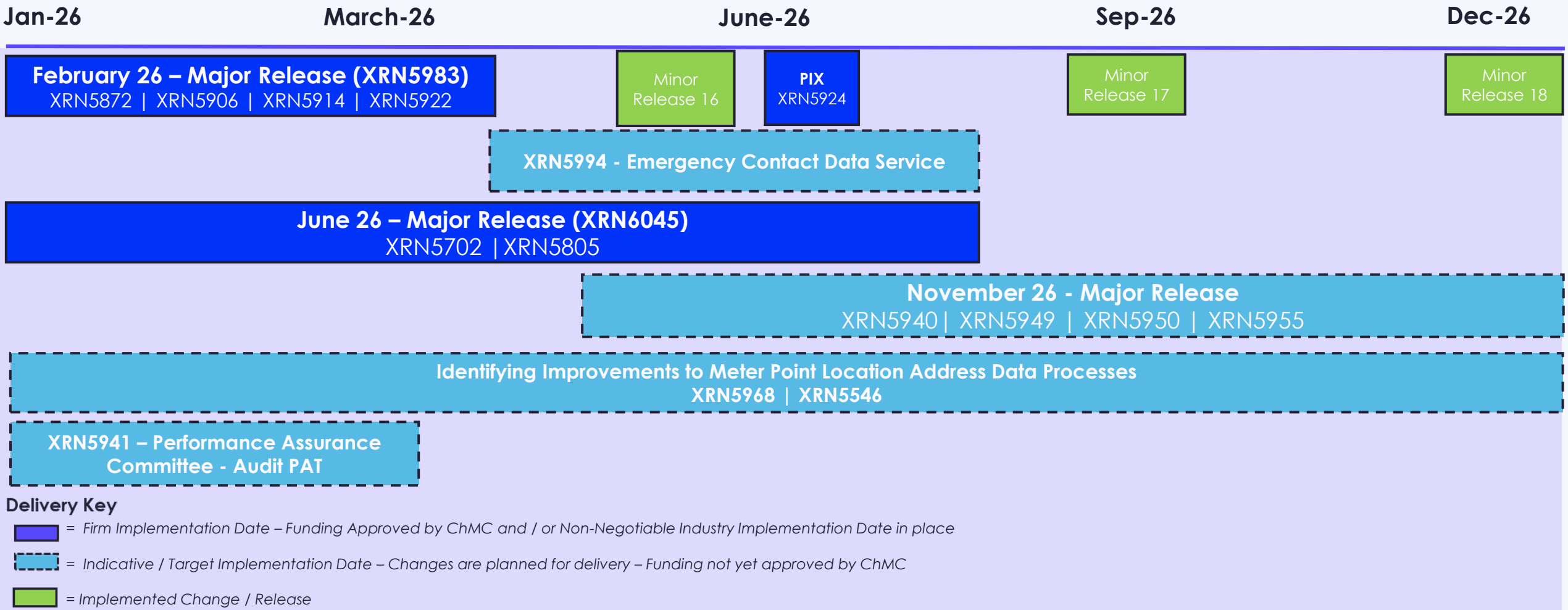
Section 5:
Change Pipeline

05

Change Pipeline

2026 Forward View - Change Delivery Plan

January 26 – December 2026



Slide produced 29th Jan 2026

Change Delivery Plan – January 2026 – December 2026

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Delivery Date	Release Type	Firm / Indicative
5872	Mod0876S Updates to the Annual Quantity (AQ) amendment process	SEFE	Shipper DN	Shipper	£190k	27th February 2026	Major	Firm
5906	Mod0884 – Extending the PC4 Read Submission Window	OVO	Shipper DN IGT	Shipper DN	£105k	27th February 2026	Major	Firm
5914	Mod0886 - Amend the Code Cut-Off Date to a Rolling Period	SSE	Shipper DN IGT	Shipper	£90k	27th February 2026	Adhoc / Major	Firm
5922	Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years	SEFE	Shipper DN IGT	Shipper		27th February 2026	Adhoc / Major	Firm
5941	Performance Assurance Committee – Audit PAT	Xoserve	Shipper DN IGT	Shipper DN IGT	£300K	TBC	Adhoc	Indicative
5994	Emergency Contact Validation Service	Cadent	Shipper DN	tbc	TBC	May 2026	Adhoc	Indicative
5702	Mod0864S - Update to assess the replacement of Facsimile as a form of communication	NGT	All DSC Customers	Shipper DN	£158k	26th June 2026	Major	Firm
5805	Alternative Solution to address instances where VBA macros are present in DN Templates	WWU	DN	DN	£160k	26th June 2026	Major	Firm
5924	Physical Information Exchange (PIX) Ongoing Support Options	Xoserve	All	TBC	N/A	31st June 2026	Adhoc	Firm
5940	Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation	Centrica	Shipper DN	TBC	£270k	November 2026	Adhoc / Major	Indicative
5949	New Priority Consumer Category related to Community Heating	NGT	All DSC Customers	TBC	TBC	November 2026	Adhoc / Major	Indicative
5950	DSC Invoice Number generation review	CDSP	Shipper DN NGT	TBC	TBC	November 2026	Adhoc / Major	Indicative
5955	Private networks duplicate MPRNs - options for long-term fix	Cadent	DN	DN	TBC	November 2026	Adhoc / Major	Indicative

Change Backlog – 'In Progress' Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	Status	February '26 - ChMC Update
6041	UNC Modification 0922 (IGT UNC Modification 180) – CDSP Obligations required for the introduction of the Gas Shipper Obligation	CDSP	ALL DSC Parties	Shipper	Requirements	New Change Proposal raised to progress CDSP compliant solution in line with obligations being set out in Mod0922 / IGT180 respectively.
6001	Modification 0909 - Refining the Class 2 Individual Valid Meter Reading Requirement Performance Measures	SEFE	Shipper DN	Shipper DN	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification
6000	Modification 0908 – Removal of DNO meter reading obligations resulting from non-provision of a Valid Meter Reading by a Shipper	WWU	Shipper DN IGT	DN	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification
5972	CDSP provisions to support new Supplier Deed of Undertaking (DoU) Licence Condition (9a)	Cadent	DN IGT	DN	Requirements	Change Proposal raised on behalf of DNs to ensure new Deed of Undertaking arrangements are put in place with Supplier organisations. Analysis on Invoicing processes (charge types) to be performed and validated with DNs.
5987	Modification 0915 – Debt Relief Scheme Payment (DRSP)	NGN	Shipper DN IGT	NGT DN	Requirements	CDSP will be actively supporting Modification development over proceeding months ahead of baselining requirements.
5473	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Requirements	Use cases, data items and research being undertaken by development team ahead of options being presented to DSC members – target Q2 2026 update for DSC customers at DSG
5569	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Solution Assessment	Solution Option issued for consultation in May '25 Change Pack – next steps to be confirmed following change pack decision and agreement on how to progress.
5810	Theft of Gas (ToG) DN Calculation Tool	Cadent	DN	DN	Solution Assessment	Protype solution being trialled with one DN party ahead of finalising functionality and sharing with all DN parties. Workshop arranged 3rd October. Continue to monitor progress with DNs before reaching agreement that change can be closed.
5968	Identifying improvements to Meter Point Location Address Data processes	Cadent	DN	DN	Analysis	Parent Change Proposal raised to perform analysis and make recommendations on changes that can be implemented to the Address Amendment process.
6039	Provision of IGT SMP Data to DNs	NGN	DN IGT	DN	Requirements	New Change Proposal raised to progress solutions that enable DNs the ability to receive IGT SMP data.

Change Backlog – 'On Hold' Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	February '26 ChMC Update
5616	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	*£260k revised following design	Agreed following August bi-party CSEP meeting that change will remain on hold whilst data cleansing activities were progressed.
5546	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A	N/A – performing analysis on data extracts provided by DCC Next steps to be confirmed once analysis is concluded
5471	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	TBC	Low Priority – CDSP raised Change Proposal
5701	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	OVO	Shipper DN IGT	DN IGT	TBC	Recommend that change remains on. No development activities will take place until Ofgem decision on Modification is received.
5806	CDSP Solution to enable exit of application of User Premises Termination Notice (UPTN)	NGT	All DSC Customers	TBC	TBC	Change Proposal raised to analyse process and solution impacts that may be necessary to facilitate exit – analysis being planned in with relevant resource
5923	Updates to the suite of Performance Assurance Report Register (PARR)	CDSP	Shipper DN IGT	Shipper	TBC	XRN5923 and XRN5992 will now progress within DDP Release 6, 1 & 2 respectively – as confirmed at January ChMC
5992	Holistic Performance Matrix Identified Changes to Class 4 PARR	CDSP	Shipper DN IGT	TBC	TBC	XRN5923 and XRN5992 will now progress within DDP Release 6, 1 & 2 respectively – as confirmed at January ChMC

DSC Change Pack Consultation Plan
(two month view)

Feb – 26 | **Mar - 26** | **Apr – 26**

XRN5805 - Alternative Solution to address instances where VBA macros are present in DN Templates-

XRN5949 - New Priority Consumer Category related to Community Heating

XRN5950 - DSC Invoice Number generation review

XRN5955 - Private networks duplicate MPRNs - options for long-term fix

Key

= *Design Change Pack for Consultation*

= *Solution Option Change Pack for Consultation*

= *For Information Change Pack*

Slide produced 28th Jan 2026

Section6: AOB

06

Any Other Business

Section 7: Annex

07

7a. ChMC Update

7b. Rec Update

7c. POAP