Change Pack for Representation

# Communication Detail

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| Comm Reference: | 3221.5 – VO – PO |
| Comm Title: | Maintenance of a Capacity Plan |
| Comm Date: | 18/09/2023 |

**Change Representation**

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| Action Required: | For Representation |
| Close Out Date: | 02/10/2023 |

# Change Detail

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| Xoserve Reference Number: | N/A |
| \* ChMC Constituency Impacted: | Shipper Users |
| Change Owner: | Simon Harris  Technical Assurance Manager  simon.harris@xoserve.com |
| Background and Context: | Dear Customer,  Within the UK Link Manual, the UK Link IS Service Definition sets out:  (a) the performance standards which the UK Link system is designed to meet, including design maximum volumes;  (b) the standards and rules with which UK Link Users must comply when accessing the UK Link system;  (c) the processes which will be followed in relation to:  · Service Request and Incident Management Processes;  · Disaster Recovery  · Change and release management;  · Service Review and Reporting;  · Design Maximum Volumes; and  · Performance Levels  Within this document, in order to enable the CDSP to monitor and manage system capacity Users are required to provide a 12-month forecast of utilisation at six monthly intervals. The last time this was requested was in March 2023.  As a result of this, we are requesting all Users to submit their next 12 months forecasts to the CDSP where they believe them to be different from previous volumes.  The key transactions, listed in the IS Service Definitions, are:  • Gas Flow Day Nominations and Renominations;  • Supply Point Enquiries;  • Supply Point Nominations;  • Detail Registration Nominations  • Base Registration Nominations  • Supply Point Amendments (as specified in UNC TPD G Annex G-1) – including Class Amendment and Organisation Entity changes (e.g. MAM Id Update);  • Meter Reading submissions by Supply Point Classes 2, 3 and 4;  • Meter Information Notifications;  • Meter Information Update Notifications.  **Since the introduction of the Central Switching Service Registrations will be directed through CSS for CSS Supply Points. Users are requested to inform us of large projected volumes of Registrations anticipated from their Suppliers so that impacts to the UK Link systems can be managed effectively.**  We would ask that a Service Request be raised with the CDSP Service Desk for any other significant volume increases across other processes, and where UK Link Users wish to submit short term extraordinary UK Link Communication volumes. Should any of these be raised, we will assess available capacity and prescribe a submission profile accordingly.  We would invite all Users to send their forecasts to uklink@xoserve.com by **2nd October 2023** to enable us to plan for future capacity with UK Link. All information submitted will be treated commercially sensitive and will not be shared with any parties. Confirmation of your expected volumes would be appreciated, but if Users do not respond, we will assume existing flows will prevail for the forthcoming period.  Our assessment is that this change impacts Shipper Users. All Users are encouraged to validate this, and we would encourage Users to provide confirmation of our assessment.  If you have any questions related to this communication, please contact me via uklink@xoserve.com. |

Industry Response Review

«RangeStart:HDS»  
  
Change Representation

(To be completed by User and returned for response)

# *Please consider any commercial impacts to your organisation that Xoserve need to be aware of when formulating your response*

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| User Contact Details: | Organisation: | «h1\_organisation» |
| Name: | «h1\_name» |
| Email: | «h1\_email» |
| Telephone: | «h1\_telephone» |
| Customer decision on Change Pack: | «h1\_userDataStatus» | |
| Representation Publication: | «h1\_consultation» | |
| Representation Comments: | «h1\_userDataComments» | |

# Xoserve’ s Response

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| --- | --- |
| Xoserve Response to Organisations Comments: | «h1\_xoserveResponse» |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

«RangeEnd:HDS»

**Version Control**

**Document**

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| Version | Status | Date | Author(s) | Remarks |
| 1.0 | Draft | 04/09/2023 | Kate Lancaster | Draft for review |

**Template**

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| Version | Status | Date | Author(s) | Remarks | Approved By |
| 1.0 | Approved | 09/03/2022 | Rachel Taggart | Misc Change Pack transferred to own document | Change Management Committee on 09/03/2022 |
| 1.1 | Approved | 25/04/2023 | Rachel Taggart | Updated with new font branding | Emma Smith |