

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN6081.B		
Change Title:	Reconciliation of Multiple Read Replacements – Historic Reporting and Tactical Solution		
Date Raised:	29/04/2026		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	James Barlow	
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	Telephone:	N/A	
	Business Owner:		
Change Status:	<input checked="" type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

Impacted Parties

Change Reference:	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>

Justification for Customer Class(es) selection:	The coverage of this change proposal is around the reconciliation process and invoicing of this to Shipper Users.
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Proposer Requirements / Final (redlined) Change

Problem Statement:	<p>Where multiple Shipper readings, for the same MPRN, are submitted on the same date, they may not be correctly utilised within the reconciliation process e.g. a subsequent or replacement read submitted may be used rather than the first read received on the given day. This results in incorrect consumption calculations, inaccurate reconciliations, and incorrect invoicing.</p> <p>Currently, the process does not recognise, or order replacement reads submitted on the same date. As such, reconciliation is executed before later reads are factored in resulting in inaccurate calculations.</p> <p>This applies to reads received via inbound read files:</p> <ul style="list-style-type: none"> UMR - Class 4 UBR - Class 3 RRP - RGMA replacement reads
Change Description:	<p>The objectives of this Change Proposal are to:</p> <ol style="list-style-type: none"> 1. Review and analyse historic instances of the issue to allow for manual correction 2. Develop ongoing reporting to prevent inaccurate reconciliations from being included in customer invoices
Proposed Release:	Minor Release 17 – subject to Change Management Committee approval
	<input checked="" type="checkbox"/> 10 Working Days <input type="checkbox"/> 15 Working Days

Proposed Consultation Period:	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [specify here]
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Benefits and Justification

Benefit Description:	<p>Correction of historic reconciliation position and prevention of further inaccurate invoicing, removing the need for additional manual effort, from customer and CDSP, to investigate and resolve inaccuracies.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
Benefit Realisation:	<p>On Implementation of the change.</p> <p><i>When are the benefits of the change likely to be realised?</i></p>
Benefit Dependencies:	<p>None identified</p> <p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>

Service Lines and Funding

Service Line(s) Impacted - New or existing:	Service Area 4 – Meter Read / Asset processing
Level of Impact:	Major/ Minor/ Unclear/ None
If None please give justification:	Services and functionality are not expected to be changed but brought in line with expected behaviours
Impacts on UK Link Manual/ Data Permissions Matrix:	N/A
Level of Impact:	Major/ Minor/ Unclear/ None

If None please give justification:	N/A		
Funding Classes:	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Gas Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX%	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other [please specify]	XX %	XX %
ROM or funding details:			
Funding Comments:	N/A – Delivery via Minor Release which is funded under existing DSC Service and Operate (S&O) costs.		

Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Initial Draft	21/04/2026	James Barlow	For Peer Review