



DSC Delivery Sub-Group

Monday 22nd January 2024

1b. Previous DSG Meeting Minutes and Action Updates

- The DSG Actions Log will be published on the DSG pages of [Xoserve.com](https://xoserve.com)



2. Changes in Change Development



2a. Change Proposal – For Initial Overview of the Change

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2a.i. XRN 5719 Provision of Consolidation Specific Services Invoice and Supporting Information

2a.ii. XRN 5720 Gateway Delivery for RPC backing data (IGT173)

2a.iii XRN 5556I CMS Rebuild – Delivery of XRN5604 and XRN5605

2a.iv. XRN5556J CMS Rebuild – Delivery of Must Reads

2a.v. XRN 5556K CMS Rebuild – Delivery of DMQ and Generic Workflows

XRN 5719 Provision of consolidated Specific Services Invoice and Supporting Information

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	X
IGTs	X
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Low
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

Currently circa 50 - 55 customers are receiving two emails per month – one which contains the invoice amount and the second reflecting their supporting information file(s). This creates additional efforts to validate and action within CDSP processes and may possibly create similar efforts to customers in order for them to validate charges using the supporting information which is supplied separately.

This CP has therefore been raised to develop a solution which can address the problem statement outlined above.

DSC Service Area Associated Funding Split

Service Area 22 Specific Services

Proposed Funding split from Proposer

N/A – Covered under Service and Operational costs

XRN 5720 Gateway delivery for RPC backing data (IGT173)

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	
National Gas Transmission	
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	EON
Change Proposal	Link to CP

Change Description

Currently RPC backing data files are issued in a variety of ways (email and dedicated portal) and this XRN is required to support the implementation of IGT173 so that the data can be issued via the IX.

DSC Service Area Associated Funding Split..

As CDSP do not currently provision any invoice activities on behalf of IGT Customers an appropriate Service Area will need to be identified and agreed before any new Service Lines can take effect

Proposed Funding split from Proposer

To be confirmed during Modification development

XRN 5556I CMS Rebuild - Delivery of XRN5604 and XRN5605

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	
National Gas Transmission	
IGTs	X
For information	

Change Type	Non-regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

Within this version we will strive to deliver additional functionality and processes where possible, however our priority processes are Shipper Agreed Reads (SAR) and Key Meter Issue (KMI). Should we have capacity in this version release to include anything additional, this shall be communicated out via Change Packs and the forums ChMC, CoMC and the Customer Focus Group.

DSC Service Area Associated Funding Split

N/A

Proposed Funding split from Proposer

N/A – CMS Investment Funded

XRN 5556J CMS Rebuild - Delivery of Must Reads

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
For information	

Change Type	Non-regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

Within this version we will strive to deliver additional functionality and processes where possible, however our priority processes will be the Must Reads Process (MUR). Should we have capacity in this version release to include anything additional, this shall be communicated out via Change Packs and the forums ChMC, CoMC and the Customer Focus Group.

DSC Service Area Associated Funding Split	N/A
Proposed Funding split from Proposer	N/A – CMS Investment Funded

XRN 5556K CMS Rebuild - Delivery of DMQ and Generic Workflow

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
For information	

Change Type	Non-regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

Within this version we will strive to deliver additional functionality and processes where possible, however our priority processes are the generic workflows and the Daily Metered Query (DMQ). Should we have capacity in this version release to include anything additional, this shall be communicated out via Change Packs and the forums ChMC, CoMC and the Customer Focus Group.

DSC Service Area Associated Funding Split

N/A

Proposed Funding split from Proposer

N/A – CMS Investment Funded



2b. Change Proposal Initial View Representations

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- None for this meeting.



2c. Undergoing Solution Options Impact Assessment Review

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- None for this meeting.



3. Changes in Detailed Design



3a.i. CMS Rebuild 5556.J Change Pack

January 2024

Contact Management Service (CMS) Rebuild

XRN5556.J - Contact Management Service (CMS) Rebuild – Must Reads – Detailed Design

Reason for Change:

The current Must Reads (MUR) process in legacy CMS has these limitations:

- Allow stakeholders (DN, IGT, or Meter Read Agencies) to download the Must Read reports multiple times
- Update the Must Read reports on a daily basis
- The contact detail is not updated with UKLink updates e.g. where there has been a change to the meter status or meter point status
- Offline reporting has to be issued to stakeholders to provide understanding of outcomes of resolved contacts and to support invoicing activities

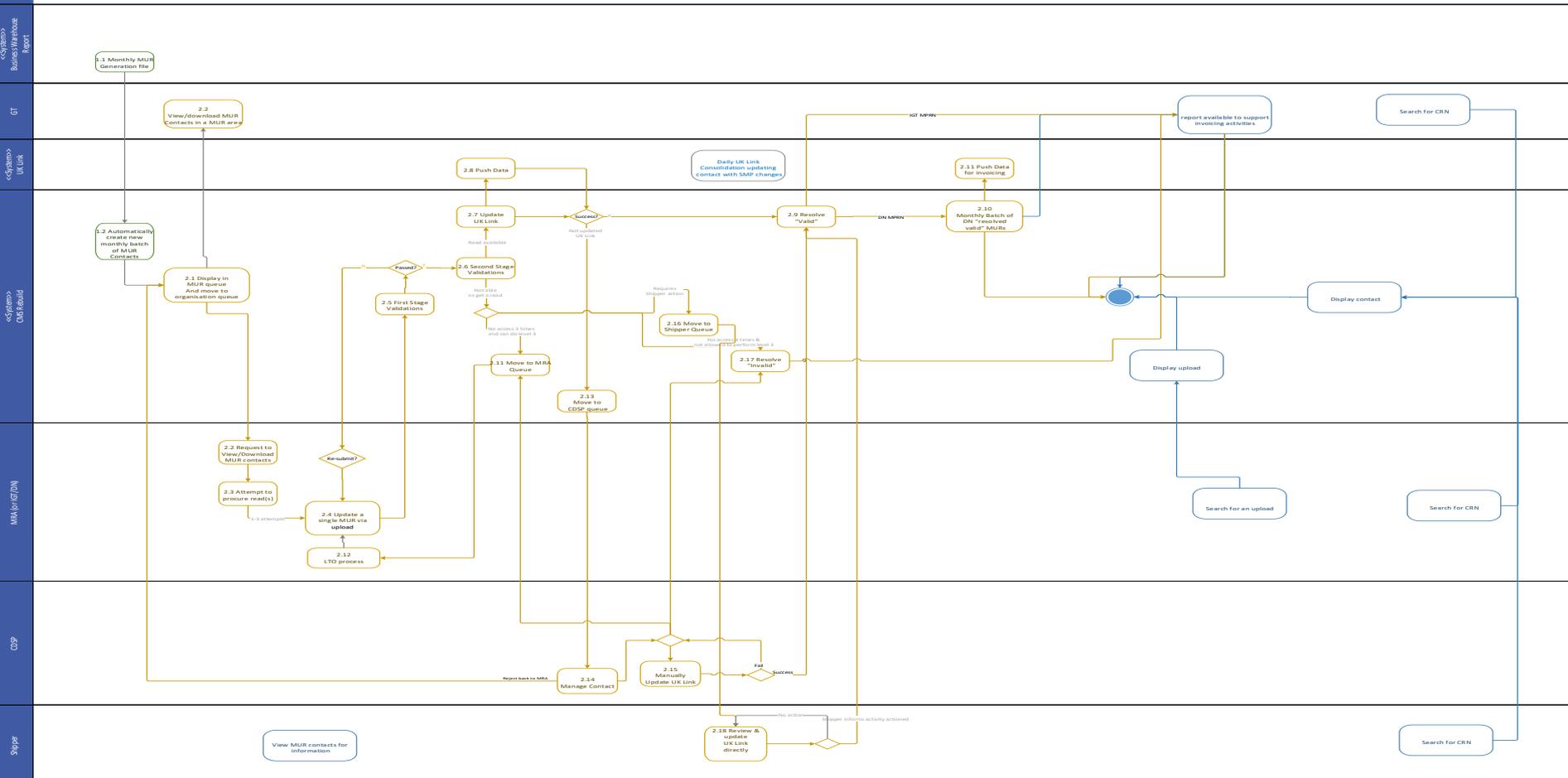
Proposed Changes:

The improved process will have the following enhanced features and functionality:

- All reports can be downloaded as many times as required
- Reports and the contact detail page will be updated with any recent UKLink activity, such as meter status change or meter status change
- Contact detail information is available and visible to all relevant stakeholders for each MUR contact
- Each stakeholder has a new individual Must Read page within the CMS UI which displays the lists of contacts, the most recent updates, and the ability to view the contact detail
- A new and improved file formatting tool, the tool used to convert must read visit information into the required format, will be available to download at any time from the CMS UI
- An individual report is available to download from the CMS UI for each stakeholder detailing the outcomes of all resolved MUR contacts
- Where the meter issue flag is added to or removed from an SMP using the Known Meter Issue (KMI) contact, this detail will be updated in the MUR contact detail and visible in the downloaded reports

The Full process can be found on the following slide

1. Raise 2. Investigate & Resolve 3. Track & Report



3b. Requirements Clarification

- None for this meeting



4. Release/Project Updates

4. Release/Project Updates

- 4a. November 23 Major Release
- 4b. February 24 Major Release



4a XRN 5629 November 2023 Major Release

XRN5629 – November 23 Major Release- Status Update

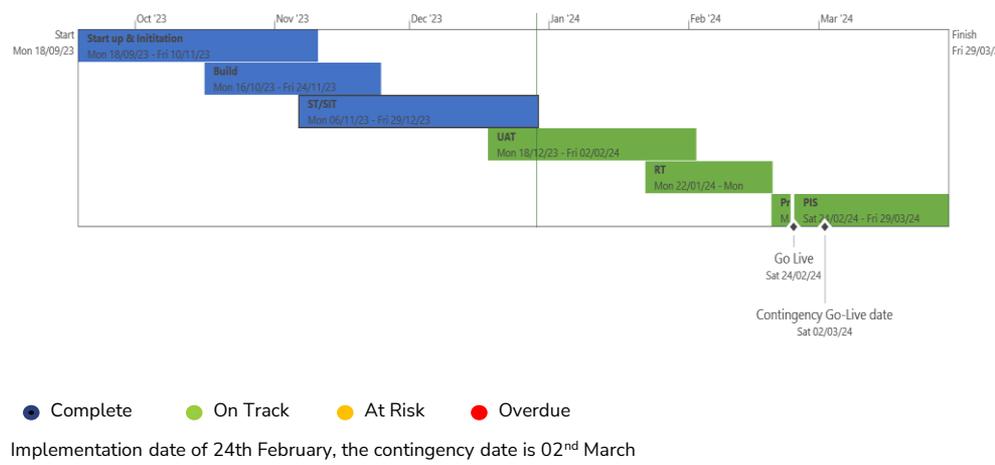
		Overall Project RAG Status		
		Schedule	Risks and Issues	Cost
RAG Status				
Status Justification				
Schedule	<p>Overall release is tracking on target; Green, BER was approved in ChMC on 10/05. Currently in post implementation support (PIS) phase following successful implementation on 04/11, PIS completed on 01/12. Closedown on track to complete on 29/03.</p> <p>Progress update:</p> <ul style="list-style-type: none"> • Testing completed on 27/10 • Implementation Go Live completed on 04/11 • Post implementation support (PIS) for XRN5186 and XRN5482 completed on 01/12 • Closedown in progress, Change Completion Report (CCR) to be submitted for approval in March ChMC. <p>Decision in January ChMC: None</p>	<p>Implementation date of 4th November, the contingency date is 11th November</p>		
	<p>Risks and Issues</p> <p>N/A</p>			
<p>Cost</p> <p>Forecast to complete delivery against approved BER</p>				
<p>Scope</p> <p>XRN5186 - MOD0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs XRN5482 - Replacement of reads associated to a meter asset technical details change or update (RGMA)</p>				



4b XRN 5682 February 24 Major Release

XRN5682 – February 24 Major Release- Status Update

Overall Project RAG Status	
Schedule	Risks and Issues
RAG Status	Cost
Status Justification	
Schedule	<p>Overall release is tracking on target; Green, BER approved at ChMC on 11/10. Currently in User acceptance testing phase with Build and System integration testing completed.</p> <p>Progress update:</p> <ul style="list-style-type: none"> Build for all XRN's completed on 24/11 System integration testing completed on 29/12 User acceptance execution and assurance in progress commenced on 18/12 External awareness session invites for all Feb24 changes to be issued on 04/01 External awareness training session date is 23/01 (PM) <p>Decision in January ChMC: None</p>
Risks and Issues	<p>None</p>
Cost	<p>Forecast to complete delivery against approved BER</p>
Scope	<p>XRN5604 - UNC Modification 0811S Shipper Agreed Read (SAR) Exceptions Process XRN5605 - IGT Modification 159 – Amendments to the must-read process XRN5607 - Update to AQ Correction Processes (Modification 0816S)</p>

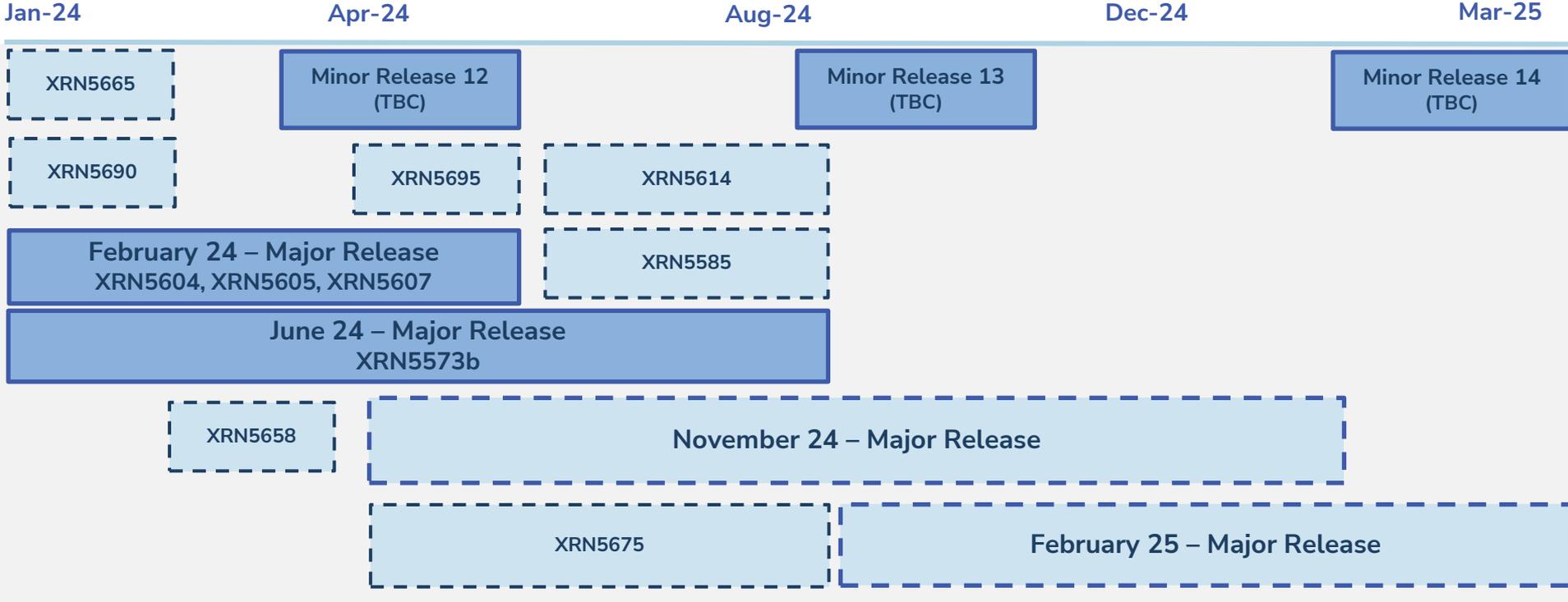




5. Change Pipeline

Change Delivery Plan

January 24 – March 25



Delivery Key

-  = Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place
-  = Indicative / Target Implementation Date – Changes are scoped for delivery – Funding and/or Implementation Date not yet approved by ChMC

Change Delivery Plan – January 2024 – July 2024

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5665	DN Annual Connection AQ Review Process	SGN	DN Shipper	DN	N/A	January 2024	Adhoc	Indicative – subject to Design Approval
5690	Billing Calendar CSV file for DSC Customers	E.ON	Shipper DN NGT	Shipper	N/A	January 2024	Adhoc	Indicative – subject to Design Approval
5604	Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	SEFE	Shipper	Shipper	£150k	February 24	Major	Firm
5605	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Shipper IGT	£190k	February 24	Major	Firm
5607	Update to the AQ correction processes (Modification 0816S)	EON Next	Shipper DN IGT	Shipper	£80k	February 24	Major	Firm
5658	Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A) (IGT165)	SSE Brook Green	Shipper	Shipper	N/A	March / April 2024 *6 weeks following Ofgem Decision	Adhoc	Indicative
5675	Implementation of 0836S and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident (IGT170/171)	SEFE	Shipper	Shipper	£120k	April 24 – June 24 (TBC)	Adhoc or Major	Indicative
5695	Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)	NGT	NGT Shipper	NGT	N/A	April / May 2024 *Subject to Ofgem Decision	Adhoc	Indicative
5573 B	Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)	Xoserve	Shipper DN IGT	Shipper DN	£97k	June 2024	Major	Firm

Change Backlog Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	January '24 - ChMC Update
5531	Hydrogen Village Trial	SGN	All DSC Customers	DN Decarb	Government announced its decision not to proceed with Hydrogen Village Trial Awaiting decision from DNs as to whether this DSC Change Proposal is withdrawn
5615	Establishing/Amending a Gas Vacant Site Process (Modification 0819 – IGT168)	Centrica	Shipper DN IGT	Shipper DN	Solution Change Pack targeted for February 2024 Aspiration for change to be included within November 2024 Release scope
5546	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A – performing analysis on data extracts provided by DCC Next steps to be confirmed once analysis is concluded
5569	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	N/A - Proposed to progress in conjunction with IGTs in December 2023 Discussions with REC CM also scheduled to take place – scheduled December
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements	Cadent	DN	DN	Solution Option Change Pack issued for approval in January 2024 ChMC Detailed Design to be progressed in collaboration with DN customers
5614	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	Solution Change Pack approved in December 2023 Change progressing through Detailed Design – outputs to be shared with IGT and Shippers in March 2024
5616	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	Part A – Solution Options targeted for February Change Pack Part B – Requirements baselined and now being assessed with Supplier - Solution Options target date to be confirmed at January CSEP workshop with IGT / DN customers
5702	Update to assess the replacement of Facsimile as a form of communication – Modification 0864S	NGT	All DSC Customers	TBC	Q1 2024 - Continue to support Modification development with a view to establish agreed customer requirements
5720	Gateway delivery for RPC backing data (IGT173)	EON	Shipper IGT	TBC	New Change Proposal being presented to ChMC in January 2024
5719	Provision of consolidated Specific Services Invoice and Supporting Information	Xoserve	All DSC Customers	N/A	New Change Proposal being presented to ChMC in January 2024

Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	December '23 ChMC Update
<u>5345</u>	Deferral of creation of Class change reads for DM to NDM and NDM to DM sites at Transfer	CDSP	Xoserve	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<u>5453</u>	GSOS 2, 3 & 13 Payment Automation	SGN	Shipper DN	DN	Tbc	Tbc	Remains on hold – awaiting clarification from DNs before progressing
<u>5454</u>	SoLR Reporting Suite	EDF	Shipper	Shipper	Tbc	Tbc	Planned to be withdrawn by Proposer during November
<u>5471</u>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<u>5473</u>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<u>5701</u>	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	OVO	Shipper DN IGT	DN IGT	Tbc	Tbc	Agreed to place on hold and revisit in Feb / Mar 24 with ChMC once Mod if further developed

DSC Change Pack Consultation Plan

(2 month view)

Jan - 24

Feb - 24

Mar- 24

XRN5573B – Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)

XRN5616 – CSEP Annual Quantity Capacity Management (part A)

XRN5719 - Provision of consolidated Specific Services Invoice and Supporting Information

XRN5615 – Establishing/Amending a Gas Vacant Site Process (Modification 0819 – IGT168)

Gemini Sustain Plus

Delivery Key

 = Design Change Pack for Consultation

 = Solution Option Change Pack for Consultation

 = For Information Change Pack



6. AOB



Annex – For Information



7. DSC Change Management Committee Update

Wednesday 10th January 2024 Meeting

Change Management Committee Update – 10.01.24 ChMC Meeting

The Change Management Committee post meeting update can be found [here](#).



8. REC Change Update

Introduction

The following 6 slides have been included in this months CoMC pack to give you an overview of the ongoing REC Changes, we have broken these down into the following sections:

- In progress – we are currently progressing through the Change journey
- Under Prioritisation Review by REC Code Managers – due to CM workload/prioritisation
- Expected incoming Impact Assessments

Further information on the Changes can be found on the [REC Portal](#)

REC Change Pipeline – In progress

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0056	EES/GES Additional Service Request for Housing Associations to be added to the Data Access Matrix	N/A	Correla	GES	Solution Development	08/01/24 – IIA expected	TBC	Low	N/A

This Change was raised to allow Housing associations access to data in both GES and EES by adding them to the Data Access Matrix. As the GES provider, we need to monitor this Change and give input when needed to ensure that the correct data items are being provided to the appropriate parties.

R0063	Addition of key information to all Service Now tickets	N/A	St Clements Ltd (on behalf of DNOs)	-	Approved – Awaiting Delivery	12/04/24 - Implementation	12/04/23	Medium	N/A
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This Change was raised to improve the information that's included on DCC's Service Now Tickets which have been asynchronously rejected. We interact with DCC via SNow so we need to monitor and input into development.

R0067	Introduction of CSS refresh functionality	XRN 5567 / UNC Mod 836	Capgemini (RTS)	GRDS	Approved – Awaiting Delivery	12/01/23 – final considerations and sign off	09/12/23	High	 Microsoft Word Document
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This Change will introduce a resend and refresh functionality to help with the message interactions between the CSS and Switching Data Service Providers. Currently, there are cases where messages are being received after Gate Closure or not being received at all. We are one of the impacted Service Providers which means this Change is very important to us so that we are able to complete customer switches successfully.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Please note that we have provided our view of the Change summary and impacts however we recommend that DSC Customers monitor the REC Portal to form their own opinion regarding the impact to their organisation

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
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R0070	Provision of Enduring Test Environments	N/A	Capgemini	GRDS, GES	Solution Development/ On Hold	03/01/24 – IA response date	Standalone		High
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This Change was raised to introduce an obligation under the Retail Energy Code for the CSS or the Switching Operator (SO) to provide enduring test environments for REC parties to make the necessary system changes for REC Change Proposals (CPs) or internal system updates. We need to monitor this to ensure that the obligations on GRDS are understood, and that we contribute to the development of this Change.

R0071	DCC access to EES and GES	N/A	DCC	GES	Awaiting Implementation	Project initiation 05/01/24 – 1 st Project update	23/02/23	Medium	N/A
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As the CSS Provider and Switching Operator, DCC have requested access to GES in order to help resolve Service Now tickets. This Change seeks to introduce a new Enquiry Service User Category to the Data Access Schedule and to reflect the required data item access in the Data Access Matrices. We are currently in early engagement with our Service Provider and the DCC to work through the scenarios that are impacting them to find the best resolution and required data items.

R0080	Improvements to 'Failed to Deliver' CSS Messages	N/A	DCC	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
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This Change Proposal has been raised to explore how and why, since CSS Go-Live, a number of messages have not been successfully delivered due to failures of CSS User's gateway. This results in CSS exhausting the 12-hour retry period. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

Key:

 Currently working on
  Upcoming
  Monitoring
  Early Engagement

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0087	MAP - GES Portfolio Dashboard	N/A	Correla	GES	Initial Assessment	01/24 – IIA expected	TBC	Low	N/A

This Change was raised to grant access for MAPs to the Gas Enquiry Service. Previously, they received data related to their gas portfolio and they would like this to continue under the REC. Internal discussions have commenced and we are in conversations with the Code Manager to receive an Impact Assessment

R0089	Removal of Pre-COVID AQ Value from Data Access Matrix	N/A	Xoserve	-	Initial Assessment	01/24 – IIA expected	TBC	Low	N/A
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This Change was raised to remove the mentioned data item as it is no longer accessible following the Covid pandemic. There were extended periods where certain sites were precluded from operation, Supply Meter Point AQs could have been non-representative of the normal expected Annual Quantity. Because of this, 'Pre-COVID AQ Value' was added as an additional data item in the DAM and made available via the DPM. This service was not migrated to REC and has no expired within the DSC.

R0092	DCC Service Level Agreements for the Switching Incentive Regime	N/A	DCC	GES	Impact Assessment	w/c 08/01/24 – Workgroup	N/A	High	N/A
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This Change was raised to review the current Service Level Agreements (SLAs) that are outlined in the REC Service Definition. As the requirements for the Central Switching Service (CSS) were identified during the Design, Build and Test Phase of the Ofgem-led Switching Programme, DCC are proposing that an assessment takes place to ensure that the requirements are appropriate for the physical systems design and the actual behaviours of users, compared to the assumptions that were made in the early design phase.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0094	Clarify obligations on gas meter exchanges that occur close to CoS	N/A	OVO	-	Solution Development	03/23 – Preliminary Change report issued	N/A	Medium	N/A
<p>This Change was raised to address an issue with the 'Switch with a Concurrent Change of MEM process and ensure accurate Meter Technical Details are available to the gaining Supplier and MEM. We have been having early engagement with RPS to assess the impact on us as either the CDSP or GRDA.</p>									
R0096	CSS Message Regeneration Functionality	N/A	RTS (Capgemi ni)	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
<p>This Change was raised to identify and regenerate messages from CSS that failed initial generation, such that the message recipient is not impacted. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.</p>									
R0116	TPI access to the Meter Asset Manager data via the GES	-	Ginger Energy	GES	Initial Assessment	TBC – DIA submitted	TBC	Low	N/A
<p>This Change was raised to allow TPIs access to the Meter Asset Manager (MAM) via GES so that they are able to identify and contact the relevant MAM to arrange direct agreements for our clients on their behalf.</p>									

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0120	Search GES API using Meter Serial Number	N/A	GBG	GES	Initial Assessment	w/c 04/12 – IIA expected	TBC	Low	N/A

This Change was raised to enable searches of GES API by Meter Serial Number, which is enough information to enable the return of all meter-point data associated with the MPRN. We have had internal discussions around how we plan to progress this Change and have spoken to the Code Manager about taking and initial IA at the start of December.

R0142	Amendment to Multiplication Factor Enumerations to Support Hydrogen Trials		Xoserve	-	Service Provider Impact Assessment	11/01/24 – DIA response date	TBC	Medium	N/A
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The H100 hydrogen gas trial involves the supply of hydrogen gas to households in place of natural gas. The quantity of gas supplies needs to be billed in a way that is comparable to standard gas supply. To facilitate the trial, a multiplication factor enumeration value must be established within the Data Specification that can replicate hydrogen’s calorific value, therefore allowing accurate billing.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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REC Related XRN Changes

Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority
Resolution of Address Interactions between DCC and CDSP	XRN 5546	Xoserve	GRDS	Under development	Ongoing discussion with DNs, analysis taking place on DCC data	TBC	Medium
Early Provision of Meter Reading for the 'CSS Registration Effective Date' (including the 'Original Intended CSS Registration Effective Date'). Detailed Design	XRN 5675	David Addison (on back of the P1 issue)	Shipper funded	Update in slide pack	Ongoing delivery discussions, governance activities ongoing	TBC	High

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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9. Portfolio Delivery

9. Portfolio Delivery Overview POAP

Please see link to the latest POAP [here](#)