

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN6081.A		
Change Title:	Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution		
Date Raised:	29/04/2026		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	James Barlow	
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	Business Owner:		
Change Status:	<input checked="" type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

Impacted Parties

Change Reference:	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>

Justification for Customer Class(es) selection:	The coverage of this change proposal is around the reconciliation process and invoicing of this to Shipper Users.
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Proposer Requirements / Final (redlined) Change

Problem Statement:	<p>For Class 3 and 4 sites with Automated Meter Reading (AMR) equipment, Check to Check (C2C) reconciliation is performed when a site visit or RGMA actual read is received. This reconciliation must be based on the prevailing consumption which can be:</p> <ul style="list-style-type: none"> The deemed allocated position – The position calculated for the Commodity invoice with no subsequent reads, or Actual consumption – Where readings exist, or A combination of both - If readings exist but do not account for the full. C2C period <p>Currently, the deemed allocated volume/energy, is always used as the prevailing position with existing readings not considered.</p>
Change Description:	<p>The objectives of this Change Proposal are to:</p> <ol style="list-style-type: none"> 1. Review and analyse all C2C periods, currently available for adjustment, to establish the impact of the defined problem 2. Correct the position of the incorrect reconciliations, identified in step 1, through an automated process to apply consumption adjustments 3. Utilise the automated process as a, proactive, tactical solution ahead of the full solution being developed under part C, NDM Check to Check Reconciliation – Enduring Solution, to ensure future invoicing is correct first time

Proposed Release:	Minor Release 16, approved by Change Management Committee on 8 th April 2026 – Implementation Date is targeted for 12 th June 2026	
Proposed Consultation Period:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [specify here]

Benefits and Justification

Benefit Description:	Correction of historic C2C reconciliation position and accuracy prevention of further inaccurate invoicing, removing the need for additional manual effort, from customer and CDSP, to investigate and resolve inaccuracies.
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	On Implementation of the change.
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	None identified
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

Service Lines and Funding

Service Line(s) Impacted - New or existing:	Service Area 4 – Meter Read / Asset processing
Level of Impact:	Major / Minor / Unclear / None

If None please give justification:	Services and functionality are not expected to be changed but brought in line with expected behaviours		
Impacts on UK Link Manual/ Data Permissions Matrix:	N/A		
Level of Impact:	Major/ Minor/ Unclear/ None		
If None please give justification:	N/A		
Funding Classes:	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Gas Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX%	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other [please specify]	XX %	XX %
ROM or funding details:			
Funding Comments:	N/A – Delivery via Minor Release which is funded under existing DSC Service and Operate (S&O) costs.		

Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Initial Draft	21/04/2026	James Barlow	For Peer Review