Detailed Design Change Pack

# Communication Detail

|  |  |
| --- | --- |
| Comm Reference: | 3098.7 – RT - PO |
| Comm Title: | Class 1 Read Service Procurement Exercise - Modification 0710 |
| Comm Date: | 17/10/2022 |

**Change Representation**

|  |  |
| --- | --- |
| Action Required: | For Representation |
| Close Out Date: | 31/10/2022 |

# Change Detail

|  |  |
| --- | --- |
| Xoserve Reference Number: | XRN5379 |
| Change Class: | Functional - Invoicing |
| \*ChMC Constituency Impacted: | Shipper Users (specifically with Class 1 SMPs)  Distribution Network Operator (DNO)  IGT  National Grid NTS |
| Change Owner: | Ellie Rogers  Regulation Change Manager  +441212292185  ellie.rogers@xoserve.com |
| Background and Context: | The link to Change Proposal XRN5379 can be found [here.](https://www.xoserve.com/media/43543/xrn5379-singular-cp.pdf)  Modification 0710S and IGT Modification IGT148, were raised to obligate the CDSP to take on Class 1 Read Service provision on behalf of Shippers. This was to transfer the obligation to provide the Class 1 Supply Meter Point Read Service from the Transporters to the CDSP.  The Change Proposal XRN5218 - CDSP provision of Class 1 read service was previously raised to carry out a novation of the existing contracts currently in place between the Distribution Network Operators (DNOs) and the Daily Meter Service Providers (DMSPs), across to the CDSP. The decision was taken in June 2021 by the DNOs, that the existing contracts in place for the Class 1 Read Service should continue until the contract expiry.  The current contracts for this service expire on 31 March 2023. To confirm, the CDSP will not novate the existing contracts for the Class 1 read service, the CDSP is in the process of running a procurement exercise to appoint a Service Provider and new contract as of 01 April 2023.  As a result of Modification 0710S (and IGT148), it will be an ongoing responsibility of the CDSP to appoint a Service Provider on behalf of Shippers, to provide the Class 1 Daily Read Service from 01 April 2023 onwards. XRN5379 was raised in order to proceed with the procurement exercise to procure a Service Provider for the Class 1 read service and successfully transition the service under a new contract managed by the CDSP. |

# Change Impact Assessment Dashboard

|  |  |
| --- | --- |
| Functional: | Invoicing |
| Non-Functional: | Operational processes |
| Application: | SAP4Hana (internal system) |
| User(s): | Shippers Users  DNOs |
| Documentation: | DSC Specific Service Invoice  DSC Annual Charging Statement  DSC Service Line Description Table  [DSC Class 1 read service Supporting Document] – *to be approved by DSC CoMC* |
| Other: | Please note, 3 additional files will be added to the UK Link Documentation SharePoint site, **.DMV,** **.BBR, .C44.** Although these will be new on the SharePoint site, the files already exist and are currently sent from the current DMSPs to Shippers and DNOs where they have requested the Within-day service. Based on this, we have not detailed them as ‘new’ files, and no amendments to the file formats are being undertaken as part of this change |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| File | Parent Record | Record | Data Attribute | Hierarchy or Format  Agreed |
| N/A | N/A | N/A | N/A | N/A |

# Change Design Description

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| XRN5379 seeks to ensure:   * The CDSP appoints a Service Provider on behalf of Shippers, to provide the Class 1 Daily Read Service from 01 April 2023 onwards, following the expiry of existing contracts in place for the service between the DNOs and the DMSPs on 31 March 2023.   *This will mean that the CDSP will be the party contracting with the DMSP to provide the Class 1 service on behalf of Shippers.*   * Invoicing changes are delivered to cease charging Shippers for the Class 1 Read Service on behalf of Transporters (via IX) and commence charging Shippers directly by the CDSP (specific service).   *This will mean Shippers will no longer be invoiced by the CDSP on behalf of the Transporters via a UK Link invoice for the Class 1 read service and instead be invoiced by the CDSP directly via the DSC Specific Services Invoice.*   * The introduction of additional CDSP operational support for the Class 1 read service.   *This role will provide the ongoing additional support for the service including managing requests for new Class 1 site installations and the additional services.*  This Detailed Design Change Pack will detail how the process is proposed to work and explicitly detail the changes that will be introduced as a result of XRN5379 being implemented.  Please note, as this change involves a procurement exercise to appoint a Service Provider under a new contract, which is currently in the final stages of the process, certain details cannot be confirmed at this stage, but DSC customers will be updated via subsequent communications accordingly.  **Key impacts / changes**  **Contractual arrangements between the CDSP and Service Provider**  Currently each DNO contracts with a DMSP to provide the Class 1 read service. Following the implementation of Modification 0710 and IGT Modification 148, a new contract will be put in place between Xoserve as the CDSP and the appointed Class 1 read Service Provider.  To confirm, we do not anticipate material changes to the core Class 1 read service as a result of this change, however, the party responsible for contracting with the Service Provider will be different.  The new contract and the service under this contract will be in place from 01 April 2023.  **Class 1 Read Services Charging Structure**  Currently the DNOs publish the charges associated the Class 1 read service within their respective Transporter Metering Charging statements.  Within the statements it details:     * The ***DM asset*** charge in pence a day and £ a year * The ***DM read***charge in pence a day and £ a year   As detailed within Modification 0710 (and IGT148), these ***Daily Metered (DM) asset*** and ***DM read*** charges will be removed from each DNOs Transporter Metering Charging statements.  Following the implementation of this XRN, going forwards, the charges for all the Class 1 read services will be published within the *CDSP DSC Annual Charging Statement.* For reference, this document is published [here](https://www.gasgovernance.co.uk/DSC-Documents).  Charges for Class 1 read services will be detailed within the *DSC Specific Services Charges* section of the document.  The updated version of the *CDSP DSC Annual Charging Statement* for financial year 2023/24 will go live on 01 April 2023. This version will include all the relevant rates for the Class 1 read service.  To confirm, the rates for the Class 1 read services will be shared in due course once all procurement activities have been completed. These will be included in the *DSC Annual Charging Statement*, and we will make parties aware when this is available.  Although the rates are not currently available, please see below an ***example*** of the expected charges (excluding the rates), that will be included in the DSC Annual Charging Statement for the Class 1 read service:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Reference** | **Service Requirements Description** | **Charging Measure** | **Charging Period** | **Charge (£) Excluding VAT** | | *TBC depending on the Specific Service reference* | *Provision of the Daily Metered service for datalogged Class 1 Supply Meter Points* | *National charge rate* | *Ongoing Monthly* | *Read charge – [pence a day]*  *Asset charge – [pence a day]* | | *Provision of Within-day Reads service* | *A single charge rate for the portfolio of MPRNs* | *Upon request – Ongoing Monthly* | *Charge – [pence per day]* | | *Provision of Retrospective Within-day service [Shipper and DN]* | *A single charge rate for request of the retrospective information* | *Per request* | *Charge – [pence per unit]* | | *Provision of Annual Report service [DN]* | *A single charge rate for the request of the annual report* | *Per request* | *Charge – [pence per unit]* |   *Please note the above table is an* ***example only*** *of the structure of the charges within the DSC Annual Charging Statement. The confirmed charges related to the Class 1 read service will be shared in due course.*  **Invoicing for the Class 1 read service**  Currently the CDSP invoice the Shippers who utilise the Class 1 read service on behalf of the relevant Transporter. This is charged through various UK Link invoice types that are issued via the IX in an .INV Generic Invoice File, specifically:   * + Invoice Type: **ADP** – Meter Reading Data logger charges Invoice     - Charge Type: **P01** – DM Meter Reading Charge     - Charge Type: **P02** – DM Meter Reading Adjustment     - Charge Type: **P03** – Datalogger Asset Charge     - Charge Type: **P04** – Datalogger Asset Adjustment Charge   + Invoice Type: **ANC** – Ancillary Invoice     - Charge Type: **N67** - WITHIN DAY INVOICING DEBIT     - Charge Type: **N66** - WITHIN DAY INVOICING CREDIT   Following the implementation of XRN5379, the Shipper will no longer be charged for the Class 1 read services (on an ongoing basis) via the .INV and specified Invoice Type and Charge Types.  Please note, the above Charge Types (and ADP Invoice Type) although no longer used moving forward post-implementation, will remain within the *Xoserve\_Comprehensive\_Invoices\_Charge\_Types* document as a minimum throughout the transitional period. Any subsequent updates to remove these Charge Types (and ADP Invoice Type) from the list will be communicated to DSC customers accordingly.  Post-implementation of this XRN, parties who utilise the Class 1 read service will start to be charged via the *DSC Specific Services Invoice*. This will be for all Class 1 read services utilised and are broken down into the following areas:   * DM Read charge * DM Asset charge * Within-day service (optional) * Retrospective Within-day service (optional) * Annual data service (optional)   Invoicing through this mechanism will utilise the existing process, terms and timescales, no changes are being made to these as part of this change except for the addition of new specific services. The key information related to this process is detailed below:   * The Specific Services Invoice will be issued monthly on **D+16**   *The current* [*2022 Billing Calendar*](https://www.xoserve.com/news/our-2022-billing-calendar-is-now-available/) *includes the date in which the Specific Services Invoice is issued each month. The 2023 Billing calendar will be available at the end of 2022.*   * There will be one Specific Services Invoice per customer   *This invoice will include the monthly charge for* ***any*** *Specific Service related to the customer.* ***For example****, a Specific Service Invoice for Shipper ABC might include:*   * + *Class 1 read and asset charge (new, post-implementation of this change)*   + *Within-day read service (new, post-implementation of this change)*   + *Must reads service*   + *IX charges*   + *Telephone Service* * For reference, an example template for the DSC Specific Service Invoice can be found below (please note: the second page of the invoice which includes the payment methods and bank account details have been removed from this example, but will be included with the official invoice):   [**[Specific Services Invoice Template]**](https://umbraco.xoserve.com/media/41964/template-dsc-specific-service-invoice-first-page.pdf)   * The DSC Specific Service Invoice will be emailed to the designated contact within your organisation that is currently recorded to receive the Invoice.   **Please note, as the Class 1 read service will be issued via the DSC Specific Service Invoice following the implementation of this change, if you would like to add an additional contact(s) from your organisation to receive this Invoice (and the Invoice Supporting Information) going forward, please email** [xoserve.invoicing@xoserve.com](mailto:xoserve.invoicing@xoserve.com) **and confirm who you would like to be added to the recipient list.**   * The charges for the Class 1 read services will be issued 1 month in arrears. With the new contract in place from 01 April 2023, the earliest point the new charges for this service will be issued is within the May 2023 DSC Specific Service Invoice. * In terms of Supporting Information (SI) for the Class 1 read services:   **Stop Activities**   * + - * The DMSP will no longer send the SI for the read element directly to the Shipper.       * Shippers will no longer receive supporting information for asset charges (previously billed via an ADP invoice type) within the .MIF Meter Assets Invoice Supporting Information file following transition to the new service. *Please be aware that the .MIF SI file may still be received for charges relating to the MAS Invoice Type, which will continue as normal.*   **Start Activities**   * + - * The CDSP will now send both the read and asset (meter rental) and within-day service SI to the Shipper via email on the same day the DSC Specific Service Invoice is issued (D+16).   Please note, we are not proposing any changes to the Supporting Information file format MIF at this stage, whilst we continue to work through the transitional arrangements. Should there be any changes needed to these file formats in the future, this will be communicated at a later date and with the appropriate notice period observed.   * The structure of the SI for the Class 1 read services is proposed to be simplified, making it more customer-friendly and consistent across each Class 1 read service. The key information related to the services and invoice will continue to be provided within the SI, however we believe this is a more up to date and efficient structure for customers.   A draft example of the new SI format can be found below. As detailed above, all Class 1 read service SI will be sent via email therefore we do not anticipate any system changes for DSC customers as a result of updating the SI.  [NEW SI](https://umbraco.xoserve.com/media/43717/class-1-read-services-supporting-information-example.pdf)   * The payment terms for all charges within the DSC Specific Invoice is 28 calendar days (20 business days). Please note, these payment terms are different to the UK Link Invoices (12 business days) which is currently how these charges are invoiced. * The DSC Specific Service Invoice will confirm the ‘Payment Due Date’ and detail how it should be paid.     **Additional Class 1 read services:**  **Within-day service**  Upon request, the Class 1 read Service Provider can provide an additional Within-day read service whereby the requesting party will directly receive hourly or half-hourly consumption data.  In order to receive the Within-day service under the new contract from 01 April 2023 onwards, the request must be sent to the CDSP who will manage this with the Service Provider. The request should be sent to the following email address: [**class1reads@xoserve.com**](mailto:class1reads@xoserve.com)  Shipper Users that request the Within-day service, will receive the read data via the **.BBR** – WITHIN DAY READS - File Hierarchy and **C44**\_WITHIN\_DAY\_READS - Record (as per the current service). This will be sent via the Information Exchange (IX) system by the Service Provider directly to the Shipper. The **.BBR** and **C44** will be published within the UK Link Documentation SharePoint. For reference, please see below both documents:  [.BBR HIERARCHY](https://umbraco.xoserve.com/media/43715/bbr-hierarchy-v10a.xlsx)  [C44 RECORD](https://umbraco.xoserve.com/media/43716/c44-file-format-v10a.pdf)  DNOs that request the Within-day service, will receive the read data via the **.DMV** WITHIN\_DAY\_READS File Format (as per the current service). This will be sent via the IX system by the Service Provider directly to the DNO. The **.DMV** File Format will be published within the UK Link Documentation SharePoint. For reference, please see below the **.DMV** File Format:  [.DMV FILE FORMAT](https://umbraco.xoserve.com/media/43718/dmv-file-format-v10.pdf)  Please note that we are not, as part of the Change Pack, seeking approval of the **.BBR, .C44** & **.DMV** File Formats and associated Record Types as they are existing formats in use today and no changes are being made to them. However, these documents will be included and published within the UK Link Documentation for visibility as per standard process.  As mentioned within the ‘Invoicing for the Class 1 read service’ section above, the current charges for the Within-day service (N67 / N67), issued via the ANC UK Link Invoice will cease. Updated charges will be included within the DSC Annual Charging Statement and issued within the DSC Specific Service Invoice (where utilised), as a separate line for the charge. The terms and details for the DSC Specific Service are as per the above section.  The Supporting Information (SI) for the Within-day service will be issued by the CDSP via email on the same day the DSC Specific Service Invoice is issued (D+16). Please refer to the example SI template in the previous section.  **Retrospective Within-day service (Shipper only)**  A new additional retrospective Within-day read service will be available to Shippers upon request via the CDSP who will manage this with the Service Provider. In order to receive the retrospective Within-day service, the request should be sent to the CDSP at the following email address: [**class1reads@xoserve.com**](mailto:class1reads@xoserve.com)    Where requested, the Service Provider can provide the User retrospective hourly read data up to 18 months prior to the request date.  Please note, as this will be a new service under the contract in place from 01 April 2023, retrospective data **cannot be provided before this date**. To confirm, the earliest point a Shipper could receive the full 18-months of retrospective data is November 2024. If the retrospective Within-day service is requested before this point, only the retrospective data up to 01 April 2023 can be provided.  If requested, the retrospective Within-day data will be sent directly by the Service Provider to the Shipper via a mechanism to be agreed between parties.  The charge for the retrospective Within-day service will be included within DSC Annual Charging Statement and issued within the DSC Specific Service Invoice (where utilised), as a separate line for the charge. The terms and details for the DSC Specific Service are as per the above section.  **Annual data service (DNOs only)**  A new additional service for an annual data will be available to DNOs upon request via the CDSP who will manage this with the Service Provider. If a DNO would like to receive the annual data service, the request should be sent to the following email address [**class1reads@xoserve.com**](mailto:class1reads@xoserve.com)  Where requested, the Service Provider will provide an annual view of specific Class 1 data as set out within the UNC TPD Section B Clause 11 – Supply Point Offtake Rate Review Process (SPOR Report). If requested, this report will be emailed by the Service Provider directly to the DNO in April (for the data from the previous year).  The charge for the annual data service will be included within DSC Annual Charging Statement and issued within the DSC Specific Service Invoice (where utilised), as a separate line for the charge. The terms and details for the DSC Specific Service are as per the above section.  **Class 1 read service incentives:**  ***Stop Activities***  Currently the DNOs are obligated to pay liabilities to the Registered User of a Supply Meter Point (SMP) where a Valid Meter Reading is not provided in line with the service standards set out within the UNC. This is detailed within [UNC Section M 7.2 – Provision of Meter Readings](https://www.gasgovernance.co.uk/TPD). This obligation will be removed following implementation of Modification 0710 and Transporter liabilities for the Class 1 read service will cease.  Currently the CDSP credit the Shippers who incur liabilities under the Class 1 read service on behalf of the relevant Transporter. This is through a UK Link invoice type LIA and issued via the IX in an .INV (Generic Invoice File):  o Invoice Type: **LIA** – SERVICE STANDARD LIABILITIES  ▪ Charge Type: **823** - SERVICE STANDARD LIABILITIES  Following the implementation of XRN5379, the Shipper will no longer be credited (on an ongoing basis) for the Class 1 read services via the .INV for Charge Type 823. For clarity, the **LIA** Invoice Type will still be issued to Shippers for other liabilities (if incurred), but not for 823 Charge Type (related to TSL1) as this will no longer be used.  Please also note that Charge Type 823, although no longer used moving forward post-implementation, will remain within the *Xoserve\_Comprehensive\_Invoices\_Charge\_Types* document as a minimum throughout the transitional period. Any subsequent updates to remove Charge Type 823 from the list will be communicated to DSC customers accordingly.  As a result of the above cessation of the use of Charge Type 823, Shippers will no longer receive SI related to the **TSL1** Liability code which is currently presented via the K69 and K83 record types within the **.LIA** Service Standard Liabilities Invoice Supporting Information file following transition to the new service. For clarity, the **.LIA** supporting information file will still be issued to Shippers for other liabilities (if incurred), but not for **TSL1** as this will no longer be sent via this mechanism.  Please also note, we are not proposing any changes to the **.LIA** file format at this stage whilst we continue to work through the transitional arrangements. Should there be any changes to the file format in the future this will be communicated at a later date and with the appropriate notice period observed.  ***Start Activities***  Where an incentive is incurred for the Class 1 read service post-implementation of XRN5379, it will be ‘credited’ via the DSC Specific Services Invoice as a separate line. To confirm, the incentive credit will be taken from the charges incurred for other DSC Specific Services utilised. As in it offsets against the amount due.  *For example, in June 2023, if Shipper ABC has a £100 charge for DSC specific services but is also subject to incentives from the Class 1 read service for £20, the total payment for Shipper ABC in June 2023 is £80.* **Please note, these are example figures only.**  Please be aware, if the incentive credit is greater than the overall Specific Service charge (debit), the party will be contacted by Xoserve regarding how they will receive the incentive credit payment.  The incentives for the Class 1 read services will be issued 1 month in arrears.  In terms of SI for Class 1 read service incentives (where applicable), it will be issued to the relevant party via email on the same day the DSC Specific Service Invoice is issued (D+16). Format of which is specified in the above section [Invoicing for the Class 1 read service].  Please note, under the new service from 01 April 2023, DSC parties could receive incentive payments for the following services:   * Class 1 DM read service incentive (existing) * Within-day service incentive (new) * Failed site visit incentive (new) * Daily Read Equipment (DRE) installation incentive (new)   **Incentives Overview**  The sections below provide a high-level overview of each service incentive. Please note, as incentive logic will not be detailed in UNC following Modification 0710 implementation, **a [DSC Class 1 Supporting Document] will be created to detail key information relevant to parties utilising the service (including incentives).** This document is expected to be reviewed and approved by the DSC Contract Management Committee (CoMC) once the procurement exercise has completely finalised and the incentive logic can be shared. This is expected to be in December / January.  ***Class 1 DM read service incentive***  Following the implementation of Modification 0710, the CDSP will be responsible for managing the Class 1 read service incentive regime with the Service Provider.  The incentive regime will be similar to the current liability logic detailed in **Section M** of UNC; however, the low-level details and any differences will be discussed with DSC CoMC and included within the DSC supporting document.  Ultimately, if the Class 1 read performance is below an agreed level, an incentive should apply, and the relevant Shipper will receive this.    As detailed within the sections above, where any of these incentives apply, it will be included within the DSC Specific Service Invoice as a separate line item. The terms and details for the DSC Specific Service are as per the above sections.  The SI for the Read service incentives will be issued by the CDSP via email on the same day the DSC Specific Service Invoice is issued (D+16). Please refer to the example SI template in the previous section.  ***Within-day service incentive, Failed Site Visit incentive and Daily Read Equipment (DRE) Installation incentive***  Under the terms of the new Class 1 read service, 3 new incentives will be introduced where performance is below agreed service level:   * Within-day service incentive * Failed Site Visit incentive * Daily Read Equipment (DRE) installation incentive   If the performance in providing these services is below an agreed level, an incentive should apply.  As detailed within the sections above, where any of these incentives apply, it will be included within the DSC Specific Service Invoice as a separate line item. The terms and details for the DSC Specific Service are as per the above sections.  Confirmation on the actual incentive logic and associated rates will be shared within the proposed DSC supporting document which is expected to be governed by the DSC CoMC. Once all procurement activities have taken place, this document and discussion will occur at CoMC (expected December / January).  **Additional considerations:**  ***Daily Read Equipment installations***  Following the implementation of Modification 0710, the CDSP will be responsible for ensuring where a site meets the Class 1 criteria, as soon as reasonably practicable, it has Daily Read Equipment installed. This will be managed via the Service Provider and the Registered User should ensure this is possible.  For future Class 1 Daily Read Equipment installation requests, the Shipper will be required to complete an installation request form in order for the Service Provide to complete the installation. This will include basic information such as site contacts etc.  ***DSC Service Lines***  Changes will be required to the CDSP Service Line Description Table as a result of this XRN.  This will include a new Direct Code Service Line performed on behalf of Shippers for the ongoing procurement of the Class 1 Service Provider.  There will also be additional Specific Service Lines for the different elements of the service described above (Class 1 read and asset service, within-day service and incentives).  The changes to the Service Line Description Table will follow the standard process and will be ultimately approved by the DSC CoMC.  ***Additional activities for Class 1 sites***    Additional activities currently undertaken in relation to Class 1 sites such as raising contacts in CMS and updates in UK Link Portal will be unchanged.  Further analysis will be undertaken once the procurement exercise has finalised to confirm exactly how the transition from current to new service will occur.  ***Transitional Arrangements***   * **Transitional invoicing arrangements**   Please note, the new approach for invoicing for the service and crediting incentives **will not** commence until a full month of the service under the new contract has occurred. With this in mind, the implementation for XRN5379 is scheduled for 01 April 2023, therefore **the first time the new charges will be issued via the DSC Specific Service Invoice will be May 2023**.  This means the charges for the last month under the current service (March 2023), will be issued in April 2023 via the existing UK Link Invoices.  The last month under the current service in terms of liabilities (March 2023), will be issued in May 2023 via the existing UK Link Invoices as currently liabilities are issued 2 months in arrears.   * **General transitional arrangements**   We must ensure that the Class 1 read service is continuous from current contract to the new contract. There must not be a break in Class 1 read service and daily Meter Reads being provided.  To ensure a successful transition, once the procurement exercise and required analysis is finalised, we will propose the transitional arrangements following engagement with relevant parties. We will continue to work through this and communicate the transitional arrangements as part of an implementation plan. To reconfirm, there will be a continuous service with no ‘gap’ in the daily Meter Reads being provided and submitted centrally. |

# Associated Changes

|  |  |
| --- | --- |
| Associated Change(s) and Title(s): | [UNC Modification 0710S - CDSP provision of Class 1 read service](https://www.gasgovernance.co.uk/0710) (and the IGT equivalent, [IGT Modification 148 - Provision of Class 1 meter read service on IGT networks by the CDSP)](https://www.igt-unc.co.uk/igt148-provision-of-class-1-meter-read-service-on-igt-networks-by-the-cdsp/) |

# DSG

|  |  |
| --- | --- |
| Target DSG discussion date: | 24 October 2023 |
| Any further information: | N/A |

# Implementation

|  |  |
| --- | --- |
| Target Release: | 01 April 2023 |
| Status: | For approval |

Industry Response Detailed Design Review

«RangeStart:HDS»  
  
Change Representation

(To be completed by User and returned for response)

|  |  |  |  |
| --- | --- | --- | --- |
| User Contact Details: | Organisation: | «h1\_organisation» | |
| Name: | «h1\_name» | |
| Email: | «h1\_email» | |
| Telephone: | «h1\_telephone» | |
| Representation Status: | «h1\_userDataStatus» | | |
| Representation Publication: | «h1\_consultation» | | |
| Representation Comments: | «h1\_userDataComments» | | |
| Confirm Target Release Date? | «h1\_targetDate» | | «h1\_userDataAlternative» |

# Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | «h1\_xoserveResponse» |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

«RangeEnd:HDS»

Change Management Committee Outcome

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | | Defer |
| Industry Consultation: | 10 Working Days | | 15 Working Days | | |
| 20 Working Days | | Other [Specify Here] | | |
| Date Issued: | 17/10/2022 | | | | |
| Comms Ref(s): | 3098.7 - RT - PO | | | | |
| Number of Responses: | 2 | | | | |
| Solution Voting: | Shipper | | | Please select. | |
| National Grid Transmission | | | Please select. | |
| Distribution Network Operator | | | Please select. | |
| IGT | | | Please select. | |
| Meeting Date: | 09/11/2022 | | | | |
| Release Date: | Adhoc 01/04/2023 | | | | |

Please send the completed representation response to [uklink@xoserve.com](mailto:uklink@xoserve.com)

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1.0 | For Approval | 14/10/2022 | Richard Harvey |  |
| 2.0 | Approved | 15/11/2022 | Kate Lancaster | ChMC 9th November 2022 approved Design |