

DSC Delivery Sub-Group

Meeting Summary

Monday 20th July 2026 at 10:30am
Microsoft Teams Meeting

Industry Attendees		
Name	Organisation	Initials
Simon Burdis	National Gas	SB
Anusha Patel	Corona Energy	AP
Joanne Hargreaves	SSE	JH
Daniel Kearney	Utilita	DK
Masa Delic Peranic	Utilita	MDP
Nik Wills	Stark	NW
Oorlagh Chapman	Centrica	OC
Paul Senior	Utilita	PS
Sally Hardman	SGN	SH

Xoserve/Correla Attendees	
Name	Initials
James Barlow	JB
Karen Gray	KG
Luke Barber	LB
Rob Westwood	RW
James Randle	JR
Paul Orsler	PO
Ceri Jones	CJ
Michael Payley	MP

Slides available [here](#).

1. General Meeting Administration

1a. Welcome and Introductions

Karen Gray (KG) welcomed everyone to the meeting and introduced herself as the DSC Portfolio Release Manager. KG informed all attendees that this meeting is being recorded and published on Xoserve's website. KG informed the attendees of the agenda.

1b. Previous DSG Meeting Summary and Action Updates

KG asked for feedback on the summary for the previous Delivery Sub-Group (DSG) occurrence; no comments were received. The summary was approved. KG confirmed that there were no open actions to review.

2. Changes in Change Development

2a. New Change Proposals

2ai. XRN 6106 DDP Release 3 2026-27

Karen Gray (KG) gave an overview of XRN 6106 DDP Release 3 (2026-27). This parent release has been raised to provide visibility of the changes within the scope of DDP Release 3. It includes:

- XRN 6001 - Modification 0909: Refining the Class 1 Individual Valid Meter Reading Requirement Performance Measures.

The release impacts Shippers, Distribution Networks (DNs) and Independent Gas Transporters (IGTs) and will be funded through the annual DSC DDP Change Delivery Costs as part of the BP26 General Change Investment.

KG advised that the release also contains several potential "stretch" items that may be delivered within the Release 3 scope if capacity permits.

No concerns, objections or actions were raised by attendees in relation to the proposal

No questions were raised by DSG representatives.



2b. Undergoing Solution Options Impact Assessment Review –
None for this meeting

3. Detailed Design

3a. Design Considerations

XRN 5949 - New Priority Consumer Category related to Community Heating - Part A

Michael Payley (MP) presented the detailed design for XRN 5949 - New Priority Consumer Category related to Community Heating - Part A.

This change introduces a new Priority Consumer Category D for heat networks supplying domestic properties. The existing Categories A, B and C will remain unchanged.

The proposal is being delivered in two phases:

- Part A (Tactical Solution) – enables the recording and reporting of Category D sites ahead of Winter 2026. This will use an initial bulk-load process and manual application forms, with data held outside UK Link and shared through dedicated Category D reports.
- Part B (Enduring Solution) – will deliver the full UK Link solution, including system integration, portal functionality and industry file format changes. This is currently targeted for the February 2027 release.

The tactical solution will:

Support an initial bulk upload of up to 12,000 MPRNs.
Introduce a manual process for ongoing Category D requests via the existing Priority Consumer application form.
Create separate Category D reports for industry participants rather than modifying existing Priority Consumer reports.
Store the data outside UK Link until the enduring solution is implemented.

The detailed design was issued for consultation on 13 July 2026, with consultation due to close on 27 July 2026. The design is scheduled to be presented to ChMC for approval on 12 August 2026.

One query was raised by Sally Hardman regarding a recent change to report file naming conventions. Xoserve confirmed that no file naming convention changes are planned as part of XRN 5949 and agreed that the change team



would investigate this issue offline and follow up. No other concerns were raised by attendees.

No questions were raised by DSG representatives.

3b. Requirements Clarification – None for this meeting

4. Major Release Updates

4a. XRN 5983 – February 26 Major release

Rob Westwood (RW) provided an update on the February 2026 Major Release, confirming that the release was implemented successfully as planned at the end of February 2026.

This release comprised four Change Proposals:

- XRN 5906 – Extended PC4 Read Submission Window.
- XRN 5872 – Updates to the AQ Amendments Process.
- XRN 5914 – Shorten the Line in the Sand Period.
- XRN 5922 – Change the Line in the Sand Process to a Rolling Period.

RW advised that all changes were delivered successfully and the project is approaching formal close-down. A close-down report is expected to be presented to Change Management in September 2026 following completion of project closure activities at the end of August.

No questions were raised by DSG representatives.

4b. XRN 6045 – June 26 Major Release

Rob Westwood (RW) provided an update on the June 2026 Major Release, confirming that the release was implemented successfully on 26 June 2026 and is currently progressing through Post Implementation Support (PIS).

This release comprised two Change Proposals:

- XRN 5702 – Update to replace fax as a form of communication (Modification 0848), with email becoming the replacement communication method.
- XRN 5805 – Alternative Solution to address instances where VBA macros are present in DN Templates



RW advised that both changes were implemented as planned, although a small number of post-implementation issues were identified:

- Under XRN 5805, site visit templates containing numeric-only characters were initially rejected. A workaround was put in place and an enduring fix has since been implemented.
- Under XRN 5702, an issue was identified with emergency contact reporting for two shared supply meter points, impacting seven shippers. The issue was resolved and an updated report was subsequently issued to affected parties.

Following customer feedback, additional training sessions are also being arranged for Distribution Networks (DNs) to support use of the new portal and template submission process introduced under XRN 5805.

No questions were raised by DSG representatives.

4c. XRN 6065 – Minor Release 16

Rob Westwood (RW) provided an update on Minor Release 16, which comprises a single Change Proposal:

- XRN 6081.A – Meter Reading Service Improvement: Fix Historic NDM Check to Check Reconciliation Issues.

RW advised that the release is scheduled for implementation on 14 August 2026. At the time of reporting, the project was rated Amber due to a defect identified during System Testing. The defect has now been resolved, and the project is expected to exit System Testing and return to Green status.

There has been a minor impact to User Acceptance Testing (UAT); however, the team expects testing activities to recover during the week, and no risks have been identified that would impact the planned implementation date.

During the discussion, a customer highlighted that a link to the modification report/change details on the Change Register was not working. RW requested the details be shared offline so that the issue could be investigated and corrected. The website has since been updated with this issue being fixed.

4d. February 2027 Major Release (Scope for Information)

Rob Westwood (RW) presented the current February 2027 Major Release scope for information. The proposed scope currently includes:

- XRN 5949 – New Priority Consumer Category related to Community Heating.
- XRN 5950 – DSC Invoice Number Generation Review.



- XRN 5955 – Private Networks Duplicate MPRN Long-Term Fix.
- XRN 5987 – Debt Relief Scheme Payments (Modification 0915).

RW advised that solution option development is ongoing for several of the changes, with further updates expected through August and September Change Management meetings. The February 2027 scope remains indicative and subject to approval and delivery planning. No concerns were raised by attendees.

5. Change Pipeline

Karen Gray (KG) provided an update on the Change Delivery Pipeline, highlighting the latest position of planned, in-flight and backlog changes.

KG confirmed that:

- XRN 6001 has been removed from the backlog as it is now being delivered through XRN 6106 DDP Release 3.
- XRN 5994 (Emergency Contact Validation Service) has been moved to start in early 2027.
- XRN 5810 (Theft of Gas De-Ener Calculation Tool) will be closed following handover to operational teams.

6. AOB

6a. November 26 Project update – Delivery Timeline for XRN 5940 - Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation Month (Modification 0890)

Rob Westwood (RW) provided an update on XRN 5940 - Addition of Consumption Adjustment and Updated Meter Readings to Initiate an AQ Calculation Month (Modification 0890).

RW advised that the Business Evaluation Report (BER) has recently been presented to Change Management alongside XRN 6081.C. Following discussion, XRN 6081.C was not progressed for the November release and further review was requested.

For XRN 5940, the current indicative implementation date is 18 December 2026, although discussions with the service provider are continuing to finalise the delivery timeline. An update will be provided to Change Management and stakeholders once the implementation date has been confirmed.



Paul Orsler (PO) added that the change is linked to a UNC regulatory modification and is not expected to require any changes to shipper interfaces or customer interactions with UK Link. Further information will be provided when the delivery timetable is confirmed

6b. UK Link Sustain – Outages

Rob Westwood (RW) provided an update on the planned UK Link Sustain Outage, which is required to support upgrades to several core UK Link applications.

The outage is scheduled for 28-29 August 2026, with systems expected to be unavailable between 9:00pm on Friday 28 August and 9:00am on Saturday 29 August. During this period, inbound and outbound file processing will be suspended and processed once services are restored.

RW advised that the outage is necessary to maintain supported UK Link services and that normal service is expected to resume on 29 August following completion of the upgrade activities. In the event of a rollback, the outage window could be extended until 1:00pm on 29 August.

Customers were also informed that a communication will be issued confirming all impacted file types following completion of implementation dress rehearsal activities. No questions or concerns were raised by attendees.

6c. Xoserve Website - Change Register Enhancement

Karen Gray (KG) provided an update on the Xoserve Website Change Register Enhancement, confirming that a number of improvements were implemented on 10 July 2026 following customer feedback.

The enhancements include:

- Improved visibility of withdrawn XRN's through the addition of a dedicated "Withdrawn" tab within exported Change Register downloads.
- Improved management of release type values through the introduction of a "Not Applicable" option for changes that do not require a specific release.

KG advised that the changes are intended to improve usability and visibility of Change Register information for customers. No questions or concerns were raised by attendees

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This was the end of Monday 20th July 2026 DSC Delivery Subgroup meeting.
Next Meeting: (17th August 2026)



If you have any questions relating to the above meeting summary, please email uklink@xoserve.com