

Title	Meeting Date	Action	Owner	Status	Update	Date Of Latest Target Update	Target Completion
0101	22/01/2018	XRN4273 - Installed Status of Failed MOD614 - To consider impacted reports if known through the impact assessment.	Xoserve	Closed	Part of Release 3.0 impact assessment.		
0102	22/01/2018	XRN4381 - The Updating of the ZDT_AQ_OPER table - Share the change that this links to with DSG	Xoserve	Closed	Confirmed no link to other change and removed from R3. To be delivered by Minor Enhancements.		
0103	22/01/2018	XRN4431 - Reads failing market breaker tolerance to be accepted for correct date following AQ Correction - Xoserve to add to the agenda on 5th February and bring solution options.	Xoserve (ES)	Closed	Options provided as part of 19th Feb DSG agenda. New action (0211) associated to this XRN.		
0104	22/01/2018	XRN4477 -Response file for (AIR) the request to bill (RTB) submission from Networks are not getting generated for the originator. The change is to be issued to the Networks and the Networks to confirm that it can be closed.	Xoserve (RH)	Closed	Action closed as the change has been issued within Change Pack (1856.1) on 31st Jan as 'proposed to close'		
0105	22/01/2018	XRN4453 - File format should have changes - Xoserve to release the list containing the 270 changes and DSG to confirm if there are functional changes that need to be considered within R3.0.	Xoserve (RH)	Closed	Issued in a Change Pack (1856.3) on 31st January. Open for representation comments until 21st Feb. Extended f2f DSG meeting arranged on 5th March to discuss these changes.		
0106	22/01/2018	XRN4436 -Change number of occurrences for K13 record for SSMP's - Xoserve to write out to all Shippers who manage shared supply point contracts to seek views	Xoserve (RH)	Closed	As there is no distribution list for SSMP Shippers and to solicit views of the change for other Shippers who will be impacted we issued in CP 1866.4 on 9th February. Representation period open until 23rd February.		
0107	22/01/2018	XRN4432 - Amendment to U82 record to include the revised NTS optional tariff rate - The number of occurrences this has occurred to be shared. Xoserve to check all the hierarchies have been included within the change.	Xoserve	Closed	This will be included within the impact assessment for the change to be included within Release 3		
0108	22/01/2018	XRN4486 - Meter Type O = Orifice to be an acceptable value in file formats and reports - Impacted records and files to be communicated.	Xoserve	Closed	Will be considered within the impact assessment for Release 3		
0109	22/01/2018	XRN3656 -Read Validation Tolerances - Analysis from across the industry / Xoserve analysis needs to be completed prior to the 5th February meeting.	Xoserve (RH)	Closed	This information is currently not available from SAP-BW until after R2. Request for the industry to share any analysis undertaken by 5th March DSG meeting		
0110	22/01/2018	XRN4484 - Remove restriction on nominated SOQ (as per MOD 445)- To issue within a Change Pack for ratifying at ChMC	Xoserve	Closed	This is an internal impact to Xoserve. A CP will be issued when the change is being delivered		
0111	22/01/2018	XRN 4465 - Annual Production and notification of LIS-3years read - The change needs to be communicated - how the reads will be issued. Update to be provided to DSG on 5th February	Xoserve	Closed	Will be implemented in early March, will provide reads as estimates on the MBR file except for any twin stream /uniques/prime, for which there will be an exceptional process which would require manual read creation and notification.		
0112	22/01/2018	XRN4438 - Contact titles nullified report - Recommended either requires sponsorship or should be closed as couldn't gauge the benefit of such a report	Xoserve	Closed	Issued for industry views within Change Pack 1856.1 on 31st January. No comments received during the representation period and it is expected that this change will be closed.		
0113	22/01/2018	XRN4528 - The word 'PLOT' as a prefix - Confirm this is prior to the 'plot' change within Release 2.0	Xoserve	Closed	This is due for delivery on 30th March, being delivered as a defect and is separate to the change being implemented in R2		
0114	22/01/2018	XRN4482 - SAP Meter Read Entry Screen - To define the outputs of the reads - how will Shipper Users know of the reads that have been entered manually	Xoserve	Closed	This activity can be completed through a minor enhancement. The Change Pack to be issued will inform Users of how to identify these reads		
0115	22/01/2018	XRN4503 - Late Meter Attached resolution - Further analysis to be completed	Xoserve	Closed	Change not within scope of R3. Potential closure of change TBC.		

0116	22/01/2018	XRN3732 - Capability to replace a sequence of readings - To be confirmed if required based on RAASP requirements. The industry wants to consider further scenarios to establish if there is a need to deliver this change.	DSG	Closed	No analysis to support the continuation of this change. Industry parties confirmed they had found no scenarios to support this change. Agreed by DSG to close this action.
0117	22/01/2018	XRN4541 –Read Design Gaps - Missing Override Flags In RGMA and Retro Files - Clarification will the removal of the outer tolerance validation be included within the change. Potential to introduce new rejection codes.	Xoserve	Closed	To be completed within the IA within R4
0118	22/01/2018	XRN4495 - Energy Tolerance Rejection Code - Solution to be explored and assessment whether it can be in R3.0	Xoserve	Closed	To be completed as part of the IA within R3
0119	22/01/2018	XRN3667 - Provision of Formula year AQ - Solution to be explored and assessment whether it can be in R3.0	Xoserve	Closed	To be completed as part of the IA within R3
0120	22/01/2018	To request the defect drop be added into the bulletin	Xoserve	Closed	Has been completed
0201	05/02/2018	EL to check with Matt Smith and advise KB regarding 2 defects	Xoserve	Closed	EL has provided an explanation to KB regarding the difference in defect and Service Desk priority scoring. Awaiting confirmation from KB that this has answered the query before closure.
0202	05/02/2018	LC to send list of Primary and Secondary Scope items to BC	Xoserve	Closed	Has been completed
0203	05/02/2018	LC to consider the question around sequencing and provide DSG members with an update	Xoserve	Closed	Data Migration plan to load files since service was stopped continues to be defined through design; options will be presented to DSG on 5th March. XRn4249 plan will have a DM phase within the plan and be tracked
0204	05/02/2018	Customers to confirm training requirements at the next DSG meeting on 19th February	DSG	Closed	DSG members to input to training requirements by 19th.
0205	05/02/2018	Customers to confirm preferred testing option for XRN4449 at next DSG meeting on 19th February	DSG	Closed	As of today
0206	05/02/2018	Summary document and Change Packs to be sent to BC	Xoserve	Closed	Has been completed
0207	05/02/2018	File format change document to be sent to BC	Xoserve	Closed	Has been completed
0208	19/02/2018	XRN4449 - PSR reports - Xoserve to issue an anonymised example report within the minutes of the DSG meeting on 19th Feb.	Xoserve	Closed	Example report issued within the DSG minutes
0209	19/02/2018	XRN4449 - PSR - Xoserve to issue the final version of PSR mapping rules via the uklink@xoserve.com box account.	Xoserve	Closed	Require confirmation from Tahera regarding the latest mapping rules. 04/05 - TC sent Mapping Rules in the DSG Meeting Minutes on 23/05.
0210	19/02/2018	XRN4449 - Xoserve to add 'Volume of CNC updates' to the next DSG agenda.	Xoserve	Closed	Added to the agenda on 5th March and issued within the invite on 19th February. Action complete.
0211	19/02/2018	XRN4431 - Reads failing market breaker tolerance to be accepted for correct date following AQ Correction - Xoserve to update the Option slides and present again at DSG on Monday 5th March	Xoserve	Closed	Slides to be updated and issued ahead of meeting.
0212	19/02/2018	Xoserve arrange and issue invite to face to face DSG meeting on Monday 5th March.	Xoserve	Closed	Invite has been issued on 19th February. Action completed
0213	19/02/2018	DSG members to provide feedback on the Xoserve website.	DSG	Closed	Feedback to be provided to the uklink@xoserve.com box account
0211	19/02/2018	Xoserve to issue the latest version of the R2 Customer Training Requirments	Xoserve	Closed	Latest material issued within the minutes for the DSG meeting on 19th February
0301	05/03/2018	XRN4249 - Xoserve (CF) to check whether it is possible to distinguish NAC update files compared to the normal update process. Retrospective updates, do NAC files go to both the incumbent and old Shipper?	Xoserve	Closed	

0302	05/03/2018	XRN4249 - Xoserve (CF) to look into system capacity for processing different levels of updates and any downstream updates (Eg MAMs).	Xoserve	Closed	
0303	05/03/2018	XRN4249 - Xoserve (CF) to assess whether the file updates can be stopped by Shippers too.	Xoserve	Closed	
0304	05/03/2018	XRN4449 - Customer Team to write out to request any further organisations wanting to test, to confirm by Friday 16th March.	DSG	Closed	
0305	05/03/2018	XRN4449 - Xoserve (CF) to publish the test scenarios on Xoserve.com	Xoserve	Closed	
0306	05/03/2018	XRN4449 - Xoserve (CF) to provide a run through of the Customer Testing Strategy during the next DSG meeting.	Xoserve	Closed	Closed - session completed at DSG 18/06
0307	05/03/2018	XRN4449 - Xoserve (CF) to assess whether there is a limit on the number of test files that can be submitted.	Xoserve	Closed	
0308	05/03/2018	Portfolio up-loads - meeting participants to provide a direct contact who will be part of the XRN4449 process.	DSG	Closed	
0309	05/03/2018	Priority Service Register (PSR) - Xoserve (CF) provide an understanding of the size of the one off Shipper report.	Xoserve	Closed	
0310	05/03/2018	Priority Service Register (PSR) - Xoserve (TC): To consider the options of sending the one-off report by either encrypted USB or email.	Xoserve	Closed	
0311	05/03/2018	Volume of CNC Update - Daily Cap to be defined by Xoserve to share to Shippers.	Xoserve	Closed	
0312	05/03/2018	Release 3.0 Update - Xoserve (PD) to assess feasibility of booking early engagement meetings in advance.	Xoserve	Closed	
0313	05/03/2018	XRN4431 - Xoserve (ES) to provide scenarios with the different variations by the next meeting.	Xoserve	Closed	
0314	05/03/2018	XRN4431 - Shippers to provide scenarios to assist with testing.	DSG	Closed	
0315	05/03/2018	Xoserve (ES) ROM and costing required for XRN4431.	Xoserve	Closed	
0316	05/03/2018	XRN4539 - Centrica (BC) to assess what happens to files which go into a blackhole – how often this happens and if someone checks the blackhole.	Centrica	Closed	
0317	19/03/2018	Defect Dashboard - to be confirmed which date and defect release it is proposed to be completed within.	Xoserve	Closed	
0318	19/03/2018	XRN4431 - To update AQI file hierachy on the slides (includes read response files) and publish.	Xoserve	Closed	
0319	19/03/2018	XRN4431 - Xoserve to check the reconciliation process for any constraints with extending the time to submit the read with the AQ Correction to 3 months.	Xoserve	Closed	
0320	19/03/2018	XRN4539 - Communication to be issued to support Users to avoid this file level rejection.	Xoserve	Closed	
0321	19/03/2018	XRN4249 - Catch up exercise - Xoserve (CF) to issue communication detailing the catch up activities.	Xoserve	Closed	
0322	19/03/2018	XRN4249 - Catch up exercise - Xoserve (CF) to provide the plan for catch up activities.	Xoserve	Closed	
0323	19/03/2018	Implementation Plan - Xoserve to confirm this can be completed and discussions at the next DSG to discuss	Xoserve	Closed	
0324	19/03/2018	Xoserve to send out a communication to explain that administrative changes in files will not increment and seek industry views.	Xoserve	Closed	

0401	09/04/2018	Xoserve (DJ) to advise where in the process defect 655 currently is and if a fix has been identified.	Xoserve	Closed	
0402	09/04/2018	Xoserve (EL) to provide an update on ASP penny-mismatching.	Xoserve	Closed	
0403	09/04/2018	Shipper organisations who are participating in the industry testing need to provide key contact details, for communications to be issued directly.	DSG	Closed	
0404	09/04/2018	Xoserve (LC) to confirm the rejection code per file type.	Xoserve	Closed	
0405	09/04/2018	Xoserve (LC) to clearly advise timings in the lower level implementation plans.	Xoserve	Closed	Now provided in revised R2 Implementation Approach which is on the ChMC Agenda for Approval - Link. The lower level R2 cutover & implementation plan will then be shared with Customers via the DSG
0406	09/04/2018	Xoserve (RH) to make documentation clear that the number of needs codes are per MPRN and not per file.	Xoserve	Closed	04/05 - We would like clarification from DSG with the requirements
0407	09/04/2018	Read Validation - Xoserve (LW) to speak with (MD) about training process; (ES) to compile an information document and send out to the industry.	Xoserve - David Addison	Closed	01/08/2019 - As per previous discussion in the meeting, DSG were to look into the material, and to confirm if they were happy with the format and that this is what they wanted, and if so we would get this prioritised. 02/09/2019 - Link to the training material has been included in the minutes document. Action Closed. 01/08/2019 19/08/2019
0408	09/04/2018	Npower (JB) to provide further details on the issue for Npower on implementing XRN4431. Xoserve (MD) to organise a teleconference with meeting participants to further discuss this issue.	Npower/Xoserve	Closed	Meeting with Npower initial solution remains - if you do not wish to send a read you can also send your market breaker read code. Will then do validation check it does now - will market breaker read allows if you want to make changes to your systems.
0409	09/04/2018	Xoserve (PD) to outline the impacts to DES separately for XRN4454.	Xoserve	Closed	This has done with Cadent and NG.
0410	09/04/2018	Xoserve (RH) to provide a list of workarounds which will be retired as a result of XRN4454.	Xoserve	Closed	
0411	09/04/2018	Xoserve (RH) to correct the error within the documentation.	Xoserve	Closed	0411 was corrected and issued in a revised change summary - 1917 on the 11th April.
0412	09/04/2018	Xoserve (RH) to update the meeting times for DSG on Xoserve.com	Xoserve	Closed	
0413	09/04/2018	Xoserve (RH) to send out a notification about AQs of 1 (XRN3667.A). Will give an update at next DSG.	Xoserve	Closed	04/05 – am update will be given to the industry on 09/05 following DSGs recommendation and a CP can be issued on 11/05
0414	23/04/2018	UPD Address Dataset - Xoserve (DA) to put a formal change pack out and ask people to vote with all options and describe the options.	Xoserve	Closed	Will include within the next formal change pack.
0415	23/04/2018	Read Validation Report - Xoserve (ES) to get an ETA when the report will be ready	Xoserve	Closed	Linked to Action 0407.
0416	23/04/2018	XRN4449/UKLP273 - Xoserve (CF) needs to check on CP for this and confirm who said what. Also needs to look at other options if not via IX. (CF) to talk through these options with (TC).	Xoserve	Closed	This relates to the Supplier Report and Tahera has clarified some aspects that we are working up in the File Format. 08/05 - TC provided an update to DSG.
0417	23/04/2018	Xoserve (PD) to upload the 8 CRs for R3 changes.	Xoserve	Closed	
0418	23/04/2018	Documentation Changes Feb 2019 - Xoserve (LW) to take on board British Gas comments regarding the the documentation release needs to be for everyone not just Xoserve.	Xoserve	Closed	08/05 - on AOB at ChMC

0419	23/04/2018	Increase in AQs of 1 and understated AQs. Group to go away and think about options presented at DSG on 23/04	DSG	Closed	Discussed at DSG on 08/05
0501	08/05/2018	Defect Dashboard - DSG to go away and think about the current process of the Defect Dashboard, is this the right level for people?	DSG	Closed	To be discussed at next DSG on 21/05. Update: 21/05 - No further feedback from DSG. Xoserve to go away and think about new process. 02/07 - Xoserve considering the defect dashboard. Closed
0502	08/05/2018	Release 2 Implementation Plan - - Xoserve (LC) to check if timestamps are in old file format up to and including 23:59? LC will clarify this and incorporate into the Implementation Plan.	Xoserve (LC)	Closed	The last file submitted by a Customer will be taken from their IX Servers if it is present in the import folder at 22.59.59. Customers need to ensure that they allow enough time for file(s) to be transferred successfully to their IX import folder.
0503	08/05/2018	XRN4658 - Read Validation - Xoserve (DA) to send out updated slide deck published for Distribution Workgroup on 26th April with revised Gazprom numbers.	Xoserve (DA)	Closed	The slides were sent out to DSG on 08/05/2018
0504	08/05/2018	XRN4658 - Read Validation - Xoserve (ES) asked the group to have a view if we can implement any sooner than a major release taking into account Gazprom's proposal and whether assumption holds within your company? Timelines.	Xoserve (ES)	Closed	To be discussed at next DSG on 21/05
0505	08/05/2018	AQs of 1 - Xoserve (LW) to look at volumetrics that might support this and confirm back at the next DSG. Also look at projections after 12 months & what the 0.03% will be like then and see if any other solution options can be considered.	Xoserve (LW)	Closed	Xoserve to bring to the next DSG and discuss on 21/05. Update: 21/05 Will continue to discuss options, not a lot of interest for supporting this change. Difficult to get 0.03% unable to get that level of detail.
0506	08/05/2018	XRN4576 - Class 4 Transfer Reads - Xoserve (ES) to check this change reference must reads and will get some information to show uncorrected reads. Also look at read date (read period).	Xoserve (ES)	Closed	To be discussed at next DSG on 21/05. Update: 21/05 - yes we can include correct and uncorrected reads.
0507	08/05/2018	Release 2 PSR Changes - Xoserve (TC) to take away how the interim delivery mechanism may work . TC to arrange something separately with BC (Centrica).	Xoserve (TC)	Closed	To be discussed at next DSG on 21/05. Update: 21/05 - change pack has gone out about creating a file format.
0508	21/05/2018	End to End Change Process - Xoserve to send out link to Customer Day slides once they have been published on Xoserve.com	Xoserve	Closed	Closed - has been sent
0509	21/05/2018	XRN4655 - Creation of New End User Categories - Xoserve (ES) to check if EUC information appears on DES	Xoserve	Closed	Yes on SMPs in Shipper portfolio - Closed
0510	21/05/2018	U06 Flow - last meter inspect date what is being populated - Xoserve (ES) to establish if default dates are set for U06 flow.	Xoserve	Closed	Closed
0511	21/05/2018	AQs of 1 - Xoserve (ES) to bring back to next DSG meeting to discuss.	Xoserve	Closed	Closed
0512	21/05/2018	XRN3667.A - DSG to look over this so hopefully we can make a decision and recommendation.	DSG	Closed	To be discussed at next DSG regarding permissions. Update 18/06 - a modification may be required regarding API. Closed
0606	04/06/2018	XRN3667.A - Provision of Formula Year AQ and SOQ data: Update to be provided at the next DSG	Xoserve	Closed	Closed - Discussed today
0706	04/06/2018	DSG to provide any examples of erroneous dates in the U06	DSG	Closed	Closed
0806	04/06/2018	AQ of 1: Can the slides be amended to include the release options	Xoserve	Closed	Closed - completed
0906	04/06/2018	AQ of 1: CP to be raised which includes all the information given to DSG to date.	DSG	Closed	Closed - completed
1006	04/06/2018	XRN4670 - Reject a replacement read, where the read provided is identical to that already held in UK Link for the same read date - to be discussed at the next DSG	Xoserve	Closed	Carried forward to 2nd July - provided on 2nd July - Closed

1206	18/06/2018	Parties to confirm to uklink@xoserve.com if they wish Xoserve to monitor R2 impacted file flows submitted via IX files on Friday 26th June (inbound and outbound). Parties should provide contact details, likely submission file times/volumes by 27th June	DSG	Closed	Communication 1977 was issued on Friday 22nd June to request this information from all Users - Closed		
1306	18/06/2018	IDR outcomes to be communicated to the industry	Xoserve	Closed	Communication 1979 was issued on Friday 22nd June to inform parties of the successful outcomes		
1406	18/06/2018	GONG meeting to be set up on Wednesday 27th June. DSG to confirm if they wish to receive optional communications by 26th June	Xoserve	Closed	Communication 1978 was issued on Friday 22nd June to inform parties of the GONG meeting		
1506	18/06/2018	Xoserve to split the two tracks for Release 3 on the dashboard	DSG	Closed	Closed - R2 Implemented		
1606	18/06/2018	DA to consider aligning the changes to be implemented at the same time (UNCVR tolerance bands)	Xoserve	Closed	Completed		
1706	18/06/2018	DSG to consider any further solution options for XRN4676 - Reconciliation issues with reads recorded between D-1 to D-5	DSG	Closed	Completed		
1806	18/06/2018	XRN4665 - Creation of new EUCs: Xoserve to notify parties of which files are changing - internal or external and if external which files.	Xoserve	Closed	Completed		
1906	18/06/2018	DSG to assess their portfolio of Supply Meter Points where a Convertor and AMR device is fitted and to report back what indexes they are receiving from their Service Providers.	DSG	Closed	16/07 Discussed and closed at DSG meeting		
2006	18/06/2018	XRN4687 - PSR updates for Large Domestic Sites DSG to consider the change and solution options	DSG	Closed	16/07 Change discussed at DSG – closed.		
2106	18/06/2018	DSG to consider effectiveness and structure of the meeting	DSG	Closed	16/07 Discussed at DSG. On-going action 03/09 - 03/09 - Suggestions for improvement regarding action updates raised at DSG: add a target date and date of last update to the DSG Action log. Publish DSG Actions prior to each meeting. 19/11 - discussed during DSG; please review the minutes for the AOB section of this meeting 17/12 - Close as will bring up at DSG	19/11/2018	03/12/2018
2206	18/06/2018	DSG to consider how to receive change packs	DSG	Closed	Come with solution options 16/07 Still under review 20/08 - This went out in the August Change Pack; Action closed.		
2306	18/06/2018	Respond to BC regarding the process for correcting historic data following defect resolution. Inform the industry of the outcomes.	Xoserve	Closed	Closed - DJ has been discussing with BC and is undertaking a defect process review		
0601	04/06/2018	All users to inform uklink@xoserve.com of the implementation contact for R2	DSG	Closed	Any other parties to respond. 16/07 closed as R2 now implemented		
0602/06	04/06/2018	Separate session to be set up with project leads for R2. Xoserve CAMs will be contacting organisations who have not submitted contact details	Xoserve	Closed	Closed - session completed at DSG 18/06		
0603	04/06/2018	Xoserve to verify NTS as a short code	Xoserve	Closed	Confirmed		
0604	04/06/2018	XRN4676 - Reconciliation issues with reads recorded between D-1 to D-5: Issue a communication to explain this scenario to allow DSG to consider any alternative solution options	Xoserve	Closed	Closed - Discussed today		
0605	04/06/2018						

0701	02/07/2018	XRN4249 - Address management data load activities to be discussed at DSG on 16th July	Xoserve Lee Chambers	Closed	On the agenda for 16th July meeting 16/07 - Discussed at DSG		
0702	02/07/2018	The Release 3 MT approach to be issued to DSG	Xoserve Padmini	Closed	16/07 - Approach to be issued later this week. 06/08 - Closed as presented at DSG on 6th August		
0703	02/07/2018	Option to reduce MT to be considered as a fifth option	Xoserve Padmini	Closed	16/07 provided to DSG in options slides		
0704	02/07/2018	DSG to consider preferred options and feedback to Change Managers	DSG	Closed	16/07 discussed at DSG, Extra ChMC on 23/7		
0705	02/07/2018	All documents to be saved and the sources updated if the boxes have been amended	Xoserve	Closed	16/07 action completed		
0706	02/07/2018	XRN3667.A - Provision of Formula Year AQ and SOQ data, SH to assess the limitations on the API Solution	Xoserve Simon Harris	Closed	16/07 will be bought to next DSG 06/08 - closed as presented at DSG		
0707	02/07/2018	SH to review the terms of service of an API solution for controls/audit.	Xoserve Simon Harris	Closed	16/07 update at next DSG 06/08 - Closed at DSG.		
0708	02/07/2018	SH to confirm availability of the service	Xoserve Simon Harris	Closed	SH: Standards of service states 98% availability 06/08 - Carried forward to next DSG on 20th August. 20/08 - Action still ongoing 13/09 - Closed as its summarised by 0820		
0709	02/07/2018	XRN4645 Incrementing Reads on Isolated Supply Meter Points. DSG to confirm the proposed solution option is acceptable and an appropriate release date	DSG	Closed	16/07 discussed at DSG. No comments		
0710	02/07/2018	XRN4621 DSG to confirm volumes of SMPs impacted and to consider solution options	DSG	Closed	16/07 discussed at DSG, only 1 response rec'd		
0711	02/07/2018	XRN4676 - Reconciliation issued with reads recorded between D-1 and D-5 - Xoserve to impact assess options 3, 4 and 5	Xoserve	Closed	SH: Progressing with impact assessment, action ongoing 06/08 - Carried forward as further clarification required. 20/08 - Action closed as it was presented at DSG.		
0712	02/07/2018	Customer Advocates to discuss with Shipper User why replacement reads are being issued with the same read on the same date	Xoserve	Closed	12/07 - List of targeted Users identified for the Customer Advocates to contact 06/08 - Closed at DSG		
0713	02/07/2018	XRN4670 - Reject a replacement read where the read provided is identical to that already held in UK Link for the same read date - Xoserve to impact assess the solution options	Xoserve	Closed	SH: Progressing with impact assessment, action ongoing 06/08 - Carried forward to next DSG on 20th August. 20/08 - Carry forward to next DSG. 03/09 - Carried forward to next DSG. 13/09 - Impact Assessment will return on 14/09; it'll be included in the Change Pack and Presented at DSG. 28/09 - Closed as it out for solution consultation.	28/09/2018	17/09/2018
0714	16/07/2018	Xoserve to provide further clarification in respect of the defects 866 & 863 listed on Slide 7 – Invoice impacting defects.	Xoserve - Emma Smith	Closed	DEFECT: 886 - Read Screen issue for FINX read DEFECT: 863 - Incorrect volume & energy following replacement read		
0715	16/07/2018	Xoserve to produce and issue an illustration of invoice activities and how invoices will run through Jan, Feb, March with the implementation date of Cadent Invoicing change being Feb 1st.	Xoserve - Emma S	Closed	06/08 - Closed as presented at DSG		
0716	16/07/2018	Confirm impacts of 1st Feb release for XRN4454 (Cadent Billing) consider the options for next extra ChMC 23rd July	DSG	Closed	Feed comments to change managers 20/08 - Closed as it was presented at DSG.		
0717	16/07/2018	- XRN4621- DA to pull together details of the quantity of gas this is concerning. Who is most affected/ impacted with this and what is the potential impact.	Xoserve - Dave A	Closed	06/08 - Closed at DSG		

0719	16/07/2018	XRN4687 (XRN4687 (PSR Updates for Large Domestic Sites) Xoserve will look at configurable values being an option	Xoserve	Closed	06/08 - Carried forward to next DSG on 20th August 20/08 - Closed as it was presented at DSG.		
0720	16/08/2018	XRN4328 (Report of iGT meter points where the confirming shipper is not the elected shipper) - Xoserve to look to see if MPRN level detail can be automatically provided rather than to having to request this.	Xoserve - Paul O	Closed	20/08 - Carry forward to next DSG. 14/09 - We have now implemented XRN4328 and this will be produced on a monthly basis in line with the reporting specification.		
0721	16/07/2018	: XRN4679 (Requiring a meter reading following a change of LDZ or EZ) - Question for DSG – are there any existing codes expected to be re-used? Or would you want a specific read reason code?	DSG	Closed	03/09 - Carry forward to next DSG. 17/09 - A new one is required. We haven't got many reason codes to select from; OPNT is the only one appropriate for estimates. Action closed.	03/09/2018	17/09/2018
0722	16/07/2018	XRN4679 - Xoserve to review to see if any existing read reason codes would be suitable	Xoserve - Dave A	Closed	06/08 - Closed at DSG		
0723	16/07/2018	DSG members to encourage attendance at the Release 3 customer day	DSG	Closed	20/08 - Carry forward to next DSG. 03/09 - There are 23 attendees at the moment. Action closed.		
0724	16/07/2018	LW will look in ways of grouping DSG agenda items	Xoserve - Linda A	Closed	06/08 - Work is ongoing to continue the improvement of the agenda structure. Each subject on the agenda should have an objective. 20/08 - Closed at DSG		
0725	16/07/2018	LW confirmed that internal PMBs take place on Thursdays & Fridays so will look to move PMB to Wednesday to get material out on Thursday. Xoserve will always endeavour to get out as soon as we can.	Xoserve - Linda	Closed	06/08 - Closed at DSG.		
0801	06/08/2018	Michele Downes to identify the materiality of the incorrect AQ values, of the affected MPRNs, by defect, along with any risks, assumptions & caveats	Michelle Downes	Closed	20/08 - Action ongoing 22/08 - Provided on 22/08. Action Closed		
0802	06/08/2018	AMR defect – create a plan: CR to be moved to CP and tabled at September ChMC for visibility.	Michele Downes and Emma Smith	Closed	16/08 - On track for September ChMC. 29/08 - No update from Michele 03/09 - Action Ongoing 13/09 - Discussions are ongoing to create a plan. 17/09 - Carry forward to next DSG. 27/09 - This was an internal change only; it has therefore been closed	01/10/2018	17/09/2018
0803	06/08/2018	Michele Downes to provide plan defect fixing and supporting data.	Michele Downes	Closed	20/08 - Ongoing 29/08 - No update from Michele 17/09 - Carry forward to next DSG 27/09 - This was provided at the last DSG.	01/10/2018	17/09/2018
0804	06/08/2018	Christina Francis to provide an update on the target date of completion for Release 2 PIS	Christina Francis	Closed	20/08 - Closed at DSG		
0805	06/08/2018	DSG members to review the downstream impacts of the Release 3 changes listed on slide 20.	DSG	Closed	03/09 - Action Ongoing 17/09 - Closed at DSG	03/09/2018	17/09/2018
0806	06/08/2018	DSG members to inform their respective organisations of the Release 3 Market Trials registration survey. All registrations will need to be submitted by 14th August.	DSG	Closed	20/08 - Closed as the deadline has passed.		
0807	06/08/2018	Padmini Duvvuri to provide a high level view of the proposed test scenarios at the next DSG meeting.	Padmini Duvvuri	Closed	20/08 - Closed as they were presented at DSG.		
0808		Padmini Duvvuri and the Release 3 technical lead to understand if Shippers will receive THICK files	Padmini Duvvuri	Closed	20/08 - Ongoing 30/08 - THICK files (AML/ASP) are in scope for Release 3 Market Trials.	30/08/2018	
0809	06/08/2018	Feedback requested from DSG on MT approach and any additional information needed	DSG	Closed	20/08 - Still in progress. 03/09 - Closed as we're nearly in Market Trials	03/09/2018	

0810	06/08/2018	Xoserve Customer Change team to review implementation dates on Change Register.	Xoserve - CCT	Closed	16/08 -Changes in Capture don't have an implementation date as the requirements are still being defined at this early stage. The identification of the implementation date will occur later in the project.		
0812	06/08/2018	XRN4621 (Suspension of the validation between Meter Index and Unconverted Converter Index) Possible Solution Options to be included the Change Pack on 10th August	Xoserve - CCT	Closed	16/08 - This was included in the Change Pack: Change Pack reference: 2043.6 - RJ - RH		
0813	06/08/2018	Simon Harris to investigate the following question: what would happen if the API system is down outside of the 08:30 to 17:30 period? (3667a)	Simon Harris	Closed	20/08 - Further action required for Simon Harris. 03/09 - Summarised by 0820.		
0814	06/08/2018	For XRN4679 (Requiring a meter reading following a change of LDZ or EZ), include the solution options, presented at DSG on 6th August, in the Friday 10th Change Pack.	Xoserve - CCT	Closed	16/08 – This was included in the Change Pack: Change Pack reference: 2043.4 – RJ – RH		
0815	06/08/2018	Regarding 4679, David Addison (Requiring a meter reading following a change of LDZ or EZ) to consider whether an existing reason code would work.	David Addison	Closed	20/08 - DA provided an update in the last DSG that I didn't believe an existing Code would be specific enough. DSF agreed with this. Action Closed.		
0816	06/08/2018	CNC Solution Options to be included in the Change Pack in September	David Addison	Closed	20/08 - Still awaiting approval from the IS Operations team with respect to the proposed solution (amendment to the batch timings). 03/09 - Carried forward to next DSG. 17/09 - Closed at DSG.	03/09/2018	17/09/2018
0817	06/08/2018	Xoserve Customer Change team to raise a Change Proposal for the CNC batch timing change.	Emma Smith	Closed	10/08 RJ - Draft Change Proposal sent to David Addison for review. 20/08 - Drafted an internal CR for this work (which would have the same effect as desired to assign the XRN). 03/09 - Carried forward to next DSG. 17/09 - This action is still in progress. 01/10 - Action handed over to ES; ES to write a Change Proposal 10/10 - Completed	19/10/2018	17/09/2018
0811	06/08/2018	Update wording on 4691 Change Proposal	Xoserve	Closed			
0818	20/08/2018	Padmini Duvvuri to remind the 11 participants, of Release 3 Market Trials, of connectivity testing.	Padmini Duvvuri	Closed	30/08 The Release 3 Project Team intend to remind the participants of connectivity testing during the Market Trials pre-meetings scheduled for 31st August.	30/08/2018	
0819	20/08/2018	Lee Chambers' team to collate the target dates, for the completion of Capture, for all Changes in scope for the June 2019 release.	Xoserve - Lee Chambers	Closed	29/08 - Update to be provided by Catrin Morgan at DSG. However, the target dates for the completion of Capture have not been identified yet as the changes are still progressing through Impact Assessments. 03/09 - Timeline to be sent to ChMC next week. 13/09 - The Timeline was presented at ChMC. Action Closed.	03/09/2018	17/09/2018
0820	20/08/2018	Simon Harris to speak to the Xoserve Data Office to understand more about API availability.	Xoserve - Simon Harris	Closed	28/08 - TBC 03/09 - Still waiting for information from the Xoserve Data Office. Their answers will be presented at the next DSG. 13/09 - Previous presentation material still stands. If the support hours need to be amended from 08:30 to 17:30, the support contract would have to be amended, resulting in greater cost for customers.	03/09/2018	17/09/2018

0821	20/08/2018	Simon Harris to present implementation timelines, for 3667a (Provision of Prospective Formula Year AQ/SOW to Proposing User); working with the project team to formalise a timeline.	Xoserve - Simon Harris	Closed	28/08 - Carried over to the next DSG meeting; change formally handed to project team. It is awaiting implementation timelines. 13/09 - Deferred to first DSG of October. 17/09 - Timelines will be presented at the next DSG. 01/10 - Carried forward 10/10 - Carried forward 12/11 - Closed as it was presented at DSG on 5th November	12/11/2018	05/11/2018
0822	20/08/2018	Rachel Hinsley to raise 4713 (Actual read following estimated transfer read calculating AQ of 1) at the next ChMC for approval)	Xoserve - Rachel Hinsley	Closed	29/08 - On hold due to impact assessment pending completion. 03/09 - Closed as it is going to ChMC.	03/09/2018	12/09/2018
0823	20/08/2018	Simon Harris/David Addison to evaluate the relationship of 4676 (Reconciliation issues with reads recorded between D-1 to D-5) with Smart Metering.	Xoserve - Simon Harris/David Addison	Closed	28/08 - Carried forward to next DSG meeting. 17/09 - This issue would be worse with Smart Metering; the solution options put forward would mitigate the impact on Smart Metering. Action closed.	03/09/2018	17/09/2018
0824	20/08/2018	Simon Harris/David Addison to acquire clarification on the opening read process for Class 3 and 4 Meter Points (4676 (Reconciliation issues with reads recorded between D-1 to D-5)	Xoserve - Simon Harris/David Addison	Closed	28/08 - XRN4676 relate to Class 4 sites only. Issue is not affecting Class 3 sites due to the presence of daily read profiles within SAP-ISU.	28/08/2018	
0825	20/08/2018	Paul Orsler to speak to the Operational teams to confirm frequency of QCL file delivery (based on challenge raised by Shanna Key - NGN representative)	Xoserve - Paul Orsler	Closed	30/08 - The individual that raised the Contact will receive a QCL email on any day in which a Contact that they personally raised is closed. So it may be sporadic if their closures are sporadic. 03/09 - Carried forward to next DSG. 17/09 - Action closed following the update provided above.	03/09/2018	17/09/2018
0826	20/08/2018	Paul Orsler to raise a Change Proposal for the amendment of the QCL file.	Xoserve - Paul Orsler	Closed	/08 - CP has been drafted and will be presented at ChMC committee on the 12th September. Pending updates following resolution of actions 0825 and 0827. 03/09 - Closed as it has been raised	03/09/2018	
0827	20/08/2018	Paul Orsler to find out if the QCL file can be/is currently sent over the IX.	Xoserve - Paul Orsler	Closed	30/08 - All parties receive the QCL files via IX. This is sent on any day in which Contacts raised by that organisation have been closed	30/08/2018	
0828	20/08/2018	Regarding the IX refresh, Michael Orsler to investigate charge types.	Xoserve - Michael Orsler	Closed	31/08 - An update isn't available at this time as Michael is not in the office 04/09 - Action closed. Michael Orsler confirmed that there is no impact on Charge types.	04/09/2018	
0829	20/08/2018	DSG to assess the considerations on slide 80 of the 20th August DSG presentation pack (XRN4650 – M-Number DVD Automation).	DSG	Closed	03/09 - Closed as it was presented at DSG.	03/09/2018	
0830	20/08/2018	Simon Harris to present the slides which justify the use of Huddle for the M-Number DVD Automation service	Xoserve - Simon Harris	Closed	28/08 - Slides to be presented at DSG 03/09 - Closed as it was presented at DSG.	03/09/2018	
0831	20/08/2018	DSG to consider requirements of the Smart Metering Report (XRN4686)	DSG	Closed	03/09 - Carried forward to next DSG. 17/09 - Closed at DSG.	03/09/2018	
0832	20/08/2018	Rachel Hinsley to find out if the latest version of the Change Proposal for XRN4686 (Smart Metering Report) is on the Joint Office Website.	Xoserve - Rachel Hinsley	Closed	29/08 - Rachel completed this action on 20/08, and sent it to JO for publishing.	29/08/2018	
0833	20/08/2018	Is the S75 file as described by James Barlow a defect or a change? The S75 file contains Meter Point Status Information, when it should contain Meter Status information instead.	Xoserve - Rachel Hinsley	Closed	30/08 - Rachel Hinsley is currently looking into this and communicating with Npower. 17/09 - Closed as it is a duplicate of 0841.	30/08/2018	

0834	20/08/2018	Simon Harris to clarify if inactive read is shown on DES.	Xoserve - Simon Harris	Closed	28/08 - TBC 04/09 - Yes, Reads received in the UMR (and subsequently set as inactive in UKL) will be displayed on DES	04/09/2018
0835	03/09/2018	Timeline to show the critical dates for the AQ Defects. Michele Downes to add this timeline to the issue register, and present it at the next DSG occurrence.	Xoserve - Michele Downes	Closed	17/09 - Presented and closed at DSG.	
0836	03/09/2018	Claire Roberts (Scottish Power) asked if defect 947 is missing from the issue register. Michele Downes to find out if it is an AQ defect, and should be presented on the issue register.	Xoserve - Michele Downes	Closed	11/09 - Michele has confirmed that 947 is in the issue register. Action closed.	
0837	03/09/2018	Release 3 project team to publish the results of Market Trials on Xoserve.com	Xoserve - Padmini	Closed	Closed on 03/09	
0838	03/09/2018	Release 3 project team to upload the material for the training sessions to the Release 3 page on Xoserve.com	Xoserve - Padmini	Closed	03/09 - Action completed on 03/09.	
0839	03/09/2018	Regarding XRN4650 (M-Number DVD Automation), Ellie Rogers to clarify the security protocols with the project team	Xoserve - Ellie Rogers	Closed	13/09 - Ellie will provide a verbal update at the meeting 17/09 - The security protocols consist of a log in and password. A Unique ID sent to a mobile user will not be available. A user guide will be completed.	
0840	03/09/2018	Regarding XRN4650 (M-Number DVD Automation), Ellie Rogers to find out if testing will be conducted before transition to go-live	Xoserve - Ellie Rogers	Closed	14/09 - To confirm, we have undertaken internal testing on the M Number download capability. The file will be zipped (with password protection) and uploaded to Huddle for customers to download. The zip file will be approx. 500MB. Once downloaded and unzipped, the file(s) are just under 4GB and its contents mirror what customers receive within the DVD or USB currently. From internal testing, it took approximately 5 minutes to download the zip file from Huddle. Please note this timing is dependent on individual organisations bandwidth. If customers wish to undertake testing of this using dummy files/data then please notify the uklink@xoserve.com box account by close of play Tuesday 18th September.	01/10/2018
0841	03/09/2018	Regarding [OPERATIONAL_STATUS] Transfer Scenario Discussion, Simon Harris to identify answers to the following question: If the [Operational_Status] field is left blank, would this infer that the status of the meter point is live	Xoserve - Simon Harris	Closed	13/09 - Deferred to the DSG Meeting on 1st October. Discussions are ongoing with Xoserve SME 28/09 - No to answer the question. As presented on the slides on 3rd Septemeber meeting, if the Operational Status field is blank, it means there is a meter is installed. This does not indicate that the Meter Point is live as it can be capped or clamped; the Operational field cannot be used to determine if its live 19/10 - Submitted for industry consultation 05/11 - Closed: change proposal will be raised	05/11/2018

0842	03/09/2018	Richard to remember this one	Xoserve - Simon Harris	Closed	13/09 - Deferred to the DSG Meeting on 1st October. Discussions are ongoing with Xoserve SME 17/09 - Carry forward to next DSG. 28/09 - There is an existing change allow a supplier to change the date of an installation, this would not be reflective in the Operational Status field as only data populated in this field is where an asset has been removed (removal effective date). Where an installation date has been amended, and an asset is currently installed, the Operational Status field would be blank. 19/10 - Submitted for industry consultation 05/11 - Closed - Change Proposal will be raised	05/11/2018	
0843	03/09/2018	Regarding the Defect Dashboard, Mark Tullett to update the Amendment Invoice Impacting Defects slide with the following additions: defect description and primary process impacted	Xoserve - Mark Tullett	Closed	11/09 - These changes will be presented in the DSG meeting on 17/09. 17/09 - Closed at DSG.		
0844	17/09/2018	When defects are identified during Release 3 Market Trials, the Release 3 project team are expected to categorise the nature of the defect e.g. functional, infrastructure, etc.	Xoserve - Padmini Duvvuri	Closed	27/09 - The Release 3 team are currently working on this; it'll be published on the Tuesday MT Reports 10/10 - 10/10 – this action has been completed in Track 1 MT and recommended for closure	19/10/2018	15/10/2018
0845	17/09/2018	Padmini Duvvuri to present the file level transition plan at the next DSG meeting on 1st October.	Xoserve - Padmini	Closed	01/10 - Closed at DSG	01/10/2018	01/10/2018
0846	17/09/2018	Release 3 project team to identify any additional engagement activities to ensure file level transfer plan is confirmed by 1st October, in preparation for ChMC on 10th October.	Xoserve - Padmini Duvvuri	Closed	01/10/18 - Carried forward 10/10 – this was presented at DSG on 17th September and approval received for Implementation plan on 2nd October at E-CHMC – recommended to close	19/10/2018	01/10/2018
0848	17/09/2018	DSG to find out if their organisations foresee any increase in file traffic as a result of Release 3 Implementation.	DSG	Closed	01/10/18 - Carried forward 10/10/18 - Carried forward	19/11/2018	19/11/2018
0849	17/09/2018	DSG members are requested to go through the Implementation plan published and low level File level transition plan to be published shortly and feedback to box.xoserve.UKLRelease3@xoserve.com by 28th September.	DSG	Closed	01/10/18 - Closed at DSG	01/10/2018	28/09/2018
0850	17/09/2018	DSG (Shippers) to identify the quantity of sites, within their portfolios, that are impacted by the issue associated with XRN4645: The rejection of incrementing read submitted for an Isolated Supply Meter Point (RGMA Flows)	Xoserve	Closed	01/10/18 - CARRIED FORWARD TO NEXT DSG 19/11/18 - Passed back to Operations to describe scenarios. EL said that Shippers were going to receive an extract of portfolios impacted - action amended. 17/12 - moved back to Xoserve for Extracts 03/01/19 - DA has asked Ops to send report 31/01/19 - Meeting with Ops team planned for next week. 04/02/19 - Action merged with 0851	04/02/2019	18/02/2019

					27/09 - This will take some time, but is in progress 12/10 - Still outstanding 05/11 - Carried forward 13/11 - Action Ongoing 03/12 - Xoserve operations team are still working on this. 03/01/19 - Ongoing 17/01/19 - DA has passed to Ops and are still working on this 31/01/19 - Meeting Ops team planned for next week 15/02/19 - Slides provided by Ops. DA to prepare for next DSG. 21/02 - Added to DSG on 4th march 04/03/19 - Slides need adjusting by OP's. Added to DSG on 18th March 18/04/19 - Add to DSG agenda in May 20/05/19 - Members would like scenarios 13/06/19 - Added onto the agenda for 17th June 24/06/19 - Scenarios included in slides presented on 17th June			
0851	17/09/2018	David Addison to identify scenarios associated with each of the solution options associated with XRN4645: The rejection of incrementing read submitted for an Isolated Supply Meter Point (RGMA Flows). These solution options can be found on slides 30 to 31	Xoserve - David Addison	Closed			13/06/2019	17/06/2019
0852	17/09/2018	Regarding XRN4725 (New Read Reason Type for LIS Estimate) David Addison to consider if we could use an existing read reason type as a solution option	Xoserve - David Addison	Closed	27/09 - Solution option will consider this, and it has been submitted for impact assessment. Action closed		01/10/2018	01/10/2018
0853	17/09/2018	DSG to think of any solution options for XRN4738: Shipper Portfolio Update of Proposed Formula Year AQ/SOQ	DSG	Closed	01/10/18 - Carried forward to next DSG 10/10/18 - Carried forward 05/11/18 - Carried forward		19/11/2018	19/11/2018
1001	01/10/2018	Customer Change Team to develop a consistent implementation/cutover approach to be used in future releases	Xoserve - Customer Change Team	Closed	10/10 - Using a standard process already		19/10/2018	
1002	01/10/2018	Customer Change Team to include an indication of whether there will be a functional impact on customers.	Xoserve - Customer Change Team	Closed	05/11/2018 - Xoserve to find the context for this action. 13/11/2018 - The question was whether Xoserve should include functional impacts within Change Packs		19/11/2018	03/12/2018
1003	01/10/2018	find out where the AML/ASP defects are presented and report back to James Barlow (Npower)	Xoserve - Richard	Closed	11/10/18 - Information provided to James Barlow.		19/10/2018	15/10/2018
1004	01/10/2018	DSG members to consider joining the JMDG (Joint MIS Development Group)	DSG	Closed			19/11/2018	19/11/2018
1005	01/10/2018	DSG members to consider solution options to Defect 838 - 838 RGMA on Transfer Date (AML Impacting), and to recommend the elimination of any known solution options they consider to be inappropriate.	DSG	Closed	05/11/2018 - Carried forward		19/11/2018	19/11/2018
1006	01/10/2018	Richard Johnson and Simon Harris to consider how the Change Pack process would work using alternative mechanisms of distribution, including Huddle, SharePoint and OneDrive.	Xoserve - Richard Johnson and Xoserve	Closed	10/10 - To be discussed at the DSG on Monday; where we suggest we remain status quo until the website is implemented in January 07/11 - Take an action to consider whether a Change Proposal may be required for this. 17/12 - Bring the look of the new website to January DSG and invite Andy Poolton. 03/01/19 - Email consultation went out. No response received. Recommend closure.		07/01/2019	07/01/2019

1007	01/10/2018	Xoserve to investigate how we announce the approval of a solution option to the industry following ChMC.	Xoserve - Emma Smith	Closed	10/10 - Will provide confirmation to proposer 05/11 - Still in progress 19/11 - Regular comms or on the back of solution options being agreed 17/12 - Will send out in circular or update from ChMC meeting	17/12/2018	17/12/2018
1008	01/10/2018	Richard Johnson to add more information to the DSG agenda, specifically expectations for DSG to provide a recommendation	Xoserve - Richard Johnson	Closed	11/10/18 - This is a work in progress. 18/10/18 - No feedback received on 15/10 meeting 05/11 - 05/11 - Changes to be made to how we file DSG meeting documentation following feedback from Blanka Caen and Eleanor Laurence 13/11/2018 - All documentation will now be on Xoserve.com; feedback will be sought at the DSG meeting on 19/11; feedback was good. 03/12 - No feedback received.	03/12/2018	
1009	01/10/2018	Emma Smith to provide an update on RAASP for the next DSG	Xoserve - Emma Smith	Closed	18/10 - Deferred due to tight timescales during the meeting on 15th October. 10/10 - Verbal on day 07/11 - Carried forward 03/12 - No update yet; No decision on the MODs. Action remains open 03/01/19 - No update yet; No decision on the MODs. Action remains open 23/01 - Discussed at Mod panel and will make a decision by end of week 04/02/19 - We have received no update from Ofgem yet 18/03/19 - CP to be raised	18/03/2019	18/02/2019
1010	01/10/2018	Include Major Release and API timetables on future DSG agendas	Xoserve - Emma Smith	Closed	10/10 - Major release update as part of POAP 29/10 - Replaced by 1016	19/10/2018	
1011	15/10/2018	UIG Update to be added to future DSG meetings as an agenda item	Xoserve - UIG Team	Closed	The update will be provided after the ChMC meeting.	29/10/2018	05/11/2018
1012	15/10/2018	Xoserve to create Release Circular documents for minor releases.	Xoserve - Customer Change Team	Closed	05/11/ - RCs for Drop 1 and 2 have been published. 13/11/2018 - Release Circular created for June 2019; Change Packs will be added after Design 19/11/2018 - In Progress 03/12 - Xoserve have begun producing Release Circulars; therefore the action is closed.	03/12/2018	
1013	15/10/2018	Minor Releases to be added to the Major Release POAP agenda item.	Xoserve - Customer Change Team	Closed	13/11/2018 - Action in progress, and content is expected to include this 19/11/2018 - In progress 17/12 - Completed	19/11/2018	17/12/2018
1014	15/10/2018	David Addison and Simon Harris to investigate whether XRN4772 – Composite Weather Variables (CWV) Improvements will have an impact on AQ.	Xoserve - David Addison and Simon	Closed	05/11 - Closed at DSG meeting on 5th November	05/11/2018	05/11/2018
1015	15/10/2018	DSG to review the Simplified Change Register concept on slide 91 of the DSG meeting pack from 15th October 2018.	DSG	Closed	05/11 - No comments received; action closed.	29/10/2018	19/11/2018
1016	15/10/2018	Shipper attendees at DSG to consider a limit per file for the UPD File – Please refer to 12c Irrelevant Datasets for Onjob of the 15th October DSG meeting.	DSG (Shippers Only)	Closed	05/11 - Carried forward 19/11 - Closed as its gone through Change Pack	19/11/2018	19/11/2018

1101	05/11/2018	David Addison to provide an update on the CNC Batch Timings Change to Eleanor Laurence; EL wanted to know when the change will be implemented.	Xoserve - David Addison	Closed	13/11/2018 - This is an agenda item on the agenda (agenda item 10b.)	19/11/2018	19/11/2018
1102	05/11/2018	Padmini Duvvuri to present a plan for the delivery of XRN4534 at the DSG meeting on 19th November.	Xoserve - Padmini	Closed	13/11/2018 - This will be presented on 3rd December instead 03/01 - Update given	19/11/2018	03/12/2018
1103	05/11/2018	DSG to review the high level solution options associated with XRN4753 (Increase Information provided in .QCL Response File).	DSG	Closed	19/11/2018 - ongoing	17/12/2018	03/12/2018
1104	05/11/2018	In relation to XRN4780 (Inclusion of Meter Asset Provider in the UK Link System – CSS Consequential Change), David Addison to find out how IGT MAP id flows would be mandated.	Xoserve - David Addison	Closed	13/11/2018 - Action is in progress 19/11/2018 - carried forward 03/12 - Dave Addison is waiting for review comments from the iGTs about how they will mandate MAP IDs. 03/01/19 - Ongoing 17/01/19 - Ongoing communication between DA and IGT's. 31/01/19 - Still in conversation with IGTs 15/02/19 - IGT's recognise that they need to provide MAP id and no objections raised when flagged by them.	31/01/2019	04/03/2019
1105	05/11/2018	In relation to XRN4780 (Inclusion of Meter Asset Provider in the UK Link System – CSS Consequential Change), DSG to review the requirements and to support Xoserve in the development of solution options.	DSG	Closed	19/11/2018 - Closed as it'll be covered in CSS	19/11/2018	19/11/2018
1106	05/11/2018	Linda Whitcroft to look into how detailed investigation regarding Xoserve defects can be facilitated at DSG or a new forum.	Xoserve - Linda Whitcroft	Closed		17/12/2018	
1107	05/11/2018	Simon Harris to write a Change Proposal for the Operational Status Issue. James Barlow from Npower has agreed to sponsor the change.	Xoserve - Simon Harris	Closed	13/11/2018 - In progress with proposal and sponsor 03/12 - Simon has drafted the CP, and will send it to James Barlow for his review. 03/01/19 - Completed	07/01/2019	03/12/2018
1108	05/11/2018	Simon Harris to include MIS related Releases, including XRN's, within the Change POAP section for DSG meetings.	Xoserve - Simon Harris	Closed	13/11/2018 - This will be presented at the DSG meeting on 19th November 19/11/2018 - Carried forward 03/12/2018 - In progress, and we expect this to be presented at the next DSG.	17/12/2018	17/12/2018
1109	05/11/2018	Simon Harris to indicate individual use cases on the JMDG Overview agenda item for DSG.	Xoserve - Simon Harris	Closed	13/11/2018 - This will be presented at the DSG meeting on 19th November, but can DSG members consider if the electricity slides are not needed?	19/11/2018	19/11/2018
1110	05/11/2018	DSG to review the solution options for the provision of Class 1 Meter Readings by Shipper Users	DSG	Closed		19/11/2018	19/11/2018
1111	19/11/2018	Xoserve Customer Change Team and CIO Office to create a POAP for DSG which includes changes from all delivery platforms	Xoserve - CIO Office and Customer Change Team	Closed	03/12 - Presented for the first time. DSG wanted to see a glossary, and an implmentation milestones. Action therefore completed as it this agenda item will reoccur at each DSG.	03/12/2018	03/12/2018
1112	19/11/2018	Richard Johnson or Julie Bretherton to provide Swetta Coopamah from Centrica with a contact for the external Change Register.	Xoserve - Richard Johnson /	Closed		17/12/2018	03/12/2018
1113	19/11/2018	DSG to support Xoserve with the development of requirements for XRN4790 (Introduction of winter read consumption reports and associated obligation).	DSG	Closed	03/12 - Closed as this action was replaced by 1123.	03/12/2018	03/12/2018

1114	19/11/2018	DSG to support Xoserve with the development of requirements for XRN4801 – Additional Information to be made available on DES.	DSG	Closed	03/12 - Closed as additional requirements were provided via the initial review change pack process.	03/12/2018	03/12/2018
1115	19/11/2018	DSG to support Xoserve with the development of requirements for XRN4789 Updating Shipper Reporting Packs	DSG	Closed	03/12 - Closed as additional requirements were provided via the initial review change pack process.	03/12/2018	03/12/2018
1116	19/11/2018	DSG to support Xoserve with the development of requirements for XRN4806 - Additional data at National Level to support UIG Allocation validation.	DSG	Closed		17/12/2018	03/12/2018
1117	19/11/2018	Xoserve to work with the Change Proposer (Npower), to refine requirements and bring these back to DSG for discussion.	DSG	Closed	03/12 - Closed as this is a duplicate of 1118.	03/12/2018	03/12/2018
1118	19/11/2018	Paul Orsler and Npower to meet to discuss requirements and solutions for XRN4747 – Smart Meter Upgrade Notification Report	Paul Orsler from Xoserve and James Barlow from	Closed	29/11 - Action Ongoing 03/01/19 - Discussed and closed at DSG meeting on 17th December as confirmed that this change progressing as a Commercial Service.	07/01/2019	07/01/2019
1119	19/11/2018	David Addison to write a Change Pack for the solution options associated with MOD647 Provision of Class 1 Meter Reading by Shipper Users	Xoserve - David Addison	Closed	29/11 - Action Ongoing	17/12/2018	14/12/2018
1120	03/12/2018	DSG to view the New Xoserve.com slide on the presentation pack and provide any comments to contactxoserve@xoserve.com	DSG	Closed		07/01/2019	17/12/2018
1121	03/12/2018	Xoserve to clarify the approval process for Design Change Packs at ChMC.	Xoserve - Emma Smith	Closed	03/01/19 - Completed. Update given at December ChMC	07/01/2019	07/01/2019
1122	03/12/2018	David Addison to write a Change Pack for 11b. UNC Validation Rules amendment to round the clock derivation	Xoserve - David Addison	Closed	17/12 - Carried Forward 20/12 - Completed and went out 14/12/18	07/01/2019	07/01/2019
1123	03/12/2018	Regarding agenda item 13a. XRN4790 (Introduction of winter read consumption reports and associated obligation), DSG to consider any additional Data Items they would like to see in the reports.	DSG	Closed		17/12/2018	17/12/2018
1124	03/12/2018	Regarding agenda item 13c. XRN4634 – Xoserve Data Catalogue, David Addison to write a Change Pack.	Xoserve - David Addison	Closed		17/12/2018	17/12/2018
1201	17/12/2018	Create a separate line on the R&N DeliveryTimeline for CSS Consequential	Xoserve - Richard	Closed	02/01/19 - Completed. Added into slides for January meeting	07/01/2019	07/01/2019
1202	17/12/2018	Indicate in another colour where milestones completed on R&N Governance slide and on the Portfolio POAP.	Xoserve - Richard Hadfield	Closed	02/01/19 - Completed for R&N governance Slide- January meeting. Need to update on Portfolio POAP. 17/01/19 - Debi Jones to investigate how best to gather the data and display this.	17/01/2019	18/02/2019
1203	17/12/2018	XRN4789 – Updating Shipper Reporting Pack - DSG shipper representatives to review the existing Shipper reporting packs against the Change Proposal requirements and forward any feedback or additional requirements to uklink@xoserve.com	DSG	Closed	07/03/19 - Action description updated to be more specific.	07/01/2019	21/01/2019
1204	17/12/2018	XRN4801 – Which requested data items should be higher priority? Can any proposed data items be de-scoped? What considerations or system impacts do you foresee as a result of these data items to be added to DES? Is DSG in support of additional requirements?	DSG	Closed	07/03/19 - Action description updated to be more specific. 04/02/2019 -We have asked the individuals within the industry, who asked for additional data item to be included in DES during the initial change pack process, to provide justification for the data items they requested. We're currently working on prioritisation for each data item 18/02/19 - 2 additional questions added for DSG members. Propose to close after next meeting	18/02/2019	04/03/2019

1205	17/12/2018	XRN4686 Smart Metering Report Decision needed In what location would DSG prefer this report to be published monthly	DSG	Closed		17/12/2018	21/01/2019
1206	17/12/2018	XRN4665 - New End User Categories decision on REC Variance Code	DSG	Closed	18/12 - Due to the urgency of response needed a separate communication went out on 18/12	07/01/2019	20/12/2018
1207	17/12/2018	Xoserve to supply James Barlow with details of defect 1161	Xoserve	Closed	03/01/19 - Completed. Email forward onto James barlow from Mark Tullet	07/01/2019	07/01/2019
0101	07/01/2019	XRN4803 - Removal of validation for AQ Correction Reason 4 - DSG to make a decision on what option to use and any feedback	DSG	Closed	04/02/19 - Discussed at the DSG meeting on 4th February, and therefore this action was closed. ChMC will be asked next week to approve our approach to proceed this to Design Change Pack.	04/02/2019	21/01/2019
0102	07/01/2019	Simon to find out more information regarding the CSEP logic and if there are any risks associated with the proposals.	Xoserve - Simon Harris	Closed		07/01/2019	21/01/2019
0103	07/01/2019	Simon to speak with DA to ensure this scenario has been fed into the RTC work	Xoserve - Simon Harris	Closed		07/01/2019	21/01/2019
0104	07/01/2019	Simon to look at renaming the title as this is not consistent with the change	Xoserve - Simon Harris	Closed		07/01/2019	21/01/2019
0105	07/01/2019	LW to look at the internal process of how changes are documented and kept up to date.	Xoserve - Linda	Closed		07/01/2019	04/02/2019
19 - 010	07/01/2019	Have an extraordinary DSG meeting to discuss the website a couple of months after go live.	Xoserve - Rachel Taggart	Closed	04/02/19 - DSG attendees said they were pleased with the new website. 04/03/19 - Propose a date in April 14/03/19 - Extraordinary DSG not needed and will add to next DSG meeting on 1st April.	14/03/2019	18/03/2019
19 - 010	21/01/2019	Emma Smith to look into the Prioritisation Scoring for XRN4833 to include Personal Data.	Xoserve - Emma Smith	Closed	04/02/19 - Closed; the Prioritisation Scoring has been updated.	04/02/2019	
19 - 010	21/01/2019	XRN4777 - DSG to review the Change Pack which requests the Industry support for the decision to go into a Minor Release.	DSG	Closed	04/02/19 - Closed; this will be presented at ChMC in February for approval of a solution option.	04/02/2019	
19 - 010	21/01/2019	Gain more information as to what data will be shown in the new Business Intelligence Tool. This may evolve into Capture.	Xoserve - Jane Goodes	Closed	31/01/19: Jane is looking to raise a new Change proposal to rationalise all reports. 14/02/19 - On hold pending the reporting review with Data. Linked to XRN4857. 28/02/19 - Jane to speak with Jason McLeod 04/04/19 - Verbal update given. Will add onto Agenda when required. 07/05/19 - Closed at DSG as will bring and options to DSG in the future.	07/04/2019	20/05/2019
19 - 011	21/01/2019	Business Intelligence Tool - How feasible it is to have Individual logins at the start. Also to look on how Individual logins can be allocated different access permissions.	Xoserve - Jonathan Heard	Closed	04/02/19 - In progress; we believe individual logins are possible but will check with the Xoserve data office. 14/02/19 - Update for DSG on 18th Feb	14/02/2019	
19 - 011	21/01/2019	XRN4801 - Update the slides relating to rational to then move forward with what responses received into formal capture.	Xoserve - Simon Harris	Closed	31/01/19 - Completed	31/01/2019	
19 - 011	21/01/2019	XRN4801 - Engage this week with individuals who responded to the Change Pack concerning the rationale behind the additional data items.	Xoserve - Simon Harris	Closed	31/01/19 - Completed	31/01/2019	
19 - 011	21/01/2019	Paul Orsler to write to DSG members who wanted another solution on XRN4753 to advise them to raise a CP if this was still needed.	Xoserve - Paul Orsler	Closed	31/01/19 - Completed	31/01/2019	04/02/2019
19 - 020	04/02/2019	Find out when CSSC will be presented at DSG again following the completion of the extraordinary meetings.	xoserve - Richard Johnson	Closed	15/02/18 - Update to be included at DSG meeting on 4th March 04/03/19 - Completed	04/03/2019	

19 - 020:04/02/2019	Regarding XRN 4713 (Actual Read Following Estimated Transfer Read Calculating AQ of 1 Enduring Solution), DSG members to consider the solution options on slide 28 and report back at the next DSG meeting	DSG	Closed	18/02/19 - DSG agreed to proceed with option 3.	18/02/2019	
19 - 020:04/02/2019	Xoserve to provide an update regarding the Shipper Reporting Packs at the next DSG meeting.	Xoserve - Jane Goodes	Closed	14/02/19 - Update for DSG on 18th Feb with solution options. Propose to close	14/02/2019	
19 - 020:04/02/2019	Xoserve to find out the CSSC impacts on Gemini and report back to the next DSG meeting	Xoserve - David Addison	Closed	15/02/19 - DA will update within DSG meeting on 18th Feb 04/03/19 - Completed	04/03/2019	
19 - 020:18/02/2019	Clarify if changes relating to GB charging will continue (EUC change may affect)	Xoserve - Emma Smith	Closed	28/02/19 - Work will continue at Risk unless told otherwise. 04/03/19 - Completed	04/03/2019	04/03/2019
19 - 020:18/02/2019	Clarify what Ofgem DCC change on the Portfolio POAP is.	Xoserve - Debi Jones	Closed	15/03/19 - DCC is Data Communication Company. This is being looked at to see if it should be on the POAP. 18/03/19 - Still need to understand what the change is. 15/04/19 - Change owner to Debi Jones	18/03/2019	04/03/2019
19 - 020:18/02/2019	On the R&N unallocated changes slide change the word 'Proposed' to 'Indicative' R&N release and add in dates.	Xoserve - Julie Bretherton	Closed	04/03/19 - Completed	04/02/2019	04/03/2019
19 - 020:18/02/2019	Change's to CR XRN4853 - Change from All market participants to multiple and all more to the description. Change's to CR XRN4853 - Change from All market participants to multiple	Xoserve - Emma smith	Closed	04/03/19 - Completed	04/03/2019	04/03/2019
19 - 020:18/02/2019	DSG to review XRN4853 and feedback if impacted where a read has been rejected and include in the reps for Change Pack dated 15th February.	DSG	Closed	28/02/19 - Change Pack due to close on 1st March. Propose to close. 04/03/19 - Completed	04/03/2019	
19 - 021:18/02/2019	XRN4738 - Review the slides presented at DSG (18th Feb) and provide input into proposed solution, include additional/redundant data items.	DSG	Closed	04/03/19 - Completed	04/03/2019	04/03/2019
19 - 021:18/02/2019	Confirm the licence arrangement in regards to the shipper short codes and how the access per individual works.	Xoserve - Jason McLeod	Closed	28/03/19 - Verbal update on DSG agenda on 01/04 - Propose to close 01/04/19 - license arrangements not covered. Keep open.	18/02/2019	
19 - 021:18/02/2019	Agenda item 10b. Reconciliation following a Site Visit Read (Check Read) over the period of a Class Change. DSG members to consider the options on slide and report back at the next DSG meeting	DSG	Closed	04/03/19 - Completed	04/03/2019	04/03/2019
19 - 021:18/02/2019	Contact Kirsty to gather requirements for XRN4789 Part B to add into the new XRN raised with Data.	Xoserve - Jane Goodes	Closed	28/02/19 - Waiting for Kirsty to give her views on the requirements. 14/03/19 - Kirsty confirmed happy. Propose to close.	14/03/2019	04/03/2019
19 - 021:18/02/2019	DSG to review slides linked to Action Ref: 0407 and consider if this is a priority and if not can this be put on hold. Feedback to be given at the next meeting.	DSG	Closed	04/03/19 - Completed	04/02/2019	04/03/2019
19 - 021:18/02/2019	Give a Website update at next meeting on Change Packs and Mail Chimp.	Xoserve - Richard	Closed	14/03/19 - Will be presented on 1st April.	14/03/2019	04/03/2019
19 - 021:18/02/2019	DSG to review the slides for XRN4867 & XRN4868 and feedback any items missing by COP on 22/02/19	DSG	Closed	04/03/19 - Completed	04/03/2019	22/02/2019
19 - 021:18/02/2019	create a timeline with reports for XRN4790	Xoserve - Emma smith	Closed	28/02/19 - Completed and will go the DSG on 4th March	04/03/2019	04/03/2019
19 - 030:04/03/2019	Create an extraordinary Change Pack with Xoserve's recommended solution for Defect -Reconciliation following a Site Visit Read (Check Read) over the period of a Class Change.	Xoserve - Michele Downes	Closed	18/03/19 - Was included in the Change Pack on 15th March.	18/03/2019	

19 - 030:04/03/2019	Can allocated Change on the R&N slides be put in Release order.	Xoserve - Julie Bretherton	Closed	15/03/19 - Completed. Propose to close	15/03/2019	
19 - 030:04/03/2019	Can DSG review the Glossary format and give feedback for next meeting. Related to XRN4789 - Updating Shipper Reporting Packs and glossary	DSG	Closed		04/03/2019	
19 - 030:04/03/2019	Send out the Guidance Document for MOD0682	Xoserve - David Addison	Closed	15/03/19 - Added to documentation on DSG web page 4th March. Propose to close	15/03/2019	
19 - 030:18/03/2019	Change MOD0661 to MOD0678 on the R&N timeline	Xoserve - Richard	Closed	28/03/19 - Slide updated. Propose to close	28/03/2019	
19 - 030:18/03/2019	DSG to respond to the Extraordinary Change Pack for RN4871 - Modification 0665 – Changes to Ratchet Regime	DSG	Closed	28/03/19 - Change Pack closed out. Propose to close	28/03/2019	
19 - 030:18/03/2019	Look at how the prioritisation scoring is calculated and whether it needs amending.	Xoserve - Paul Orsler	Closed	28/03/19 - We are undergoing a cleansing exercise in readiness for the new PPM tool and this will feed into that piece of work. The Governance Sub Group starting in May have also flagged this as an agenda item. Propose to close.	28/03/2019	
19 - 030:18/03/2019	XRN4803 - Get clarification if only removing for scenario or all validations. Needed for the next DSG before going to ChMC.	Xoserve - Emma Smith	Closed	28/03/19 - Added to DSG agenda on 1st April - Propose to close	28/03/2019	
19 - 030:18/03/2019	Add XRN4833 – Business Intelligence Tool to the next DSG agenda.	Xoserve - Jason McLeod	Closed	28/03/19 - Verbal update on 1st April.- propose to close	28/03/2019	
19 - 031:18/03/2019	Data Office to produce a Delivery Timeline POAP and feed into the Portfolio Delivery Overview Agenda Item at DSG	Xoserve - Rebecca	Closed	28/03/19 - Meeting with Data team on 28/03 and may have a POAP fro DSG on 01/04.	28/03/2019	
19 - 040:01/04/2019	XRN4780 - To find out what codes the Map ID will use and how will it be communicated to the Industry	Xoserve - Simon Harris	Closed	20/05/19 - RT to chase Simon for an answer	20/05/2019	03/06/2019
19 - 040:01/04/2019	To get a timeline for when Cloud based system will come into business	Xoserve - Richard Hadfield	Closed	02/05/19 - Cloud is still only on the Roadmap at the moment. We don't have any dates proposed or otherwise 07/05/19 - DSG agreed to close		
19 - 040:01/04/2019	XRN4803 - Update the Change Proposal, relating paperwork and title to reflect the removal of validation isn't limited to Reason code 4	Xoserve - Emma Smith	Closed	18/04/19 - Completed and uploaded onto the Website		
19 - 040:01/04/2019	On the JMDG Roadmap slide the UKRPA Access to Gas data needs to be changed to amber.	Xoserve - Simon Harris	Closed			
19 - 040:15/04/2019	Highlight CSS changes within the Retail & Network slides, so DSG can identify them easily.	Xoserve - Julie Bretherton	Closed	07/05/19 - still to be highlighted in the R&N slides.	20/05/2019	
19 - 040:15/04/2019	Colour code changes on the change index slides.	Xoserve - Julie Bretherton	Closed	02/05/19 - All Changes within R&N Change Log are now colour coded - Close		
19 - 040:15/04/2019	ook at AML defects in regards to EUC Release	Xoserve - Matt Rider	Closed	02/05/19 - The EUC release are not making any changes to or looking at AML. Tata Consultancy Services delivery lead has confirmed that, of existing production defects this has been checked and there are no AML defects impacting our EUC release. - Close		
19 - 040:15/04/2019	Update slides to add implementation dates for MiR 4 and June 20	Xoserve - Bali Bashir / Tara	Closed	02/05/19 - Implementation dates have been updated in the slide - Close		
19 - 040:15/04/2019	Add to next DSG for score ratification and Reps discussion	Xoserve - Rachel	Closed	29/04/19 - Added to the agenda. Propose to close		
19 - 041:15/04/2019	DSG to bring recommendation if Shippers/Suppliers benefit from receiving this detail and transfer of RGMA flows	DSG	Closed		20/05/2019	

19 - 041: 15/04/2019	Speak with CSS team and see consultation period for CSS Change Packs can be extended and Pack resent out	Xoserve - Richard Johnson	Closed	23/04/19: RJ and the CSS team concluded that if the consultation period was extended, we may miss approval of the BRDs in May's meeting. To seek approval in June's meeting wouldn't be feasible as the CSS team intend to start the Build stage in June. Propose to close		
19 - 041: 15/04/2019	Identify any improvements to the search function on the website home page to search for Change Proposals.	Xoserve - Chan Singh	Closed	02/05/19 - Meet with website development manager by end of this week. 07/05/19 - This is now being worked on. 20/04/19 - Raised with Origin. Will get an indicative date	20/05/2019	03/06/2019
19 - 050: 07/05/2019	Add a colour key on the R&N unallocated External change slide	Xoserve - Richard	Closed	20/05/19 - Completed	20/05/2019	17/06/2019
19 - 050: 07/05/2019	Put CSSC indicator on XRN's related to CSSC. Speak with Portfolio Governance Team	Xoserve - Richard Hadfield	Closed	01/07/19 - Paul Provided DSG an update that all CSS Changes will be prefixed in the title. 01/08/19 - Our current database is restricting us from including the CSSC indicator, however this is being explicitly called out on various slide packs and Industry communications.	01/08/2019	19/08/2019
19 - 050: 07/05/2019	Present the outputs of the KPMG report at mid-June DSG	Xoserve - Jane Goodes	Closed	13/06/19 - KPMG report not yet available 17/06/19 - Outputs/Timings/Cost to be presented at DSG on 15th July 17/06/19 - Outputs/Timings/Cost to be presented at DSG on 15th July	13/06/2019	15/07/2019
19 - 050: 07/05/2019	DSG to feedback views that they can cope with Change and timescales in regards to CSSC, to help create a delivery plan	DSG	Closed	20/05/19 - Parties not raised concerns and will monitor change demand		
19 - 050: 20/05/2019	Add Minor Release Drop 5 update onto DSG agenda	Xoserve - Richard	Closed			03/06/2019
19 - 050: 20/05/2019	What is the trigger for the Link Code to change and how do we notify customers (RE: XRN4930)	Xoserve - Simon Harris	Closed	30/05/19 - Simon is hoping to get the answer for 3rd June DSG 17/06/19 - Completed		03/06/2019
19 - 050: 20/05/2019	How many files to date, have been affected (RE: XRN4931). Check which files have been affected and who is submitting theses.	Xoserve - Simon Harris	Closed	30/05/19 - Investigating and will update on 17/06/19 - Completed		03/06/2019
19 - 050: 20/05/2019	What was the rationale of running the MDN data mid-month and implications of moving it for Winter Consumption Calc.	Xoserve - Paul Orsler	Closed	Assume this is associated to the running of the winter consumption job mid month? If so the job is scheduled to co-inside with the AQ calc job, in order the information is notified in the AQ files. The job would be required to move to June each year if it was felt the right solution to account for the 20 business day close out on class 4 reads		03/06/2019
19 - 050: 20/05/2019	Bring KVI survey responses to next DSG meeting	Xoserve - Rachel	Closed	30/05/2019 - Will update DSG after ChMC meeting 13/06/19 - Added onto agenda for 17th June	13/06/2019	03/06/2019
19 - 060: 03/06/2019	Will IGT's/GT's want to receive MAP ID?	BUUK - John Cooper	Closed	17/06/19 - Completed		
19 - 060: 03/06/2019	Regarding XRN4857 Report Review, Xoserve to provide an update for DSG in early July	Xoserve - Jane Goodes	Closed	13/06/19 - Added to agenda on 17th June	13/06/2019	17/06/2019
19 - 060: 03/06/2019	Xoserve to confirm to EDF whether the JMDG group is still running	Xoserve - Simon Harris	Closed	17/06/19 - The next meeting is in July		
19 - 060: 17/06/2019	Bring the questions and answers asked within the Detailed Design change pack for November 19 Release to the next DSG meeting.	Xoserve - Tom Lineham	Closed	01/07/19 - Questions and answers have been provided in the DSG Slide Pack for 1st July 2019 Meeting. Tom Lineham to circulate assumptions.	01/07/2019	15/07/2019

19 - 060	17/06/2019	Confirm whether Shippers receive the conversion factor in SPA files and provide guidance in how Shipper can identify if a site has a meter currently working in conversion mode.	Xoserve - Simon Harris	Closed	06/09/2019 - The Conversion Factor (Correction Factor in files) is provided to the incoming Shipper within the S75 record. The S75 record is sent within the Nomination Response (NMR/NRF), Confirmation Response (CFR) and the Transfer of Ownership file. We also provide the value in the Meter Read Instructions (MRI) file. Proposing to close this action in meeting on 16th September.		15/07/2019
19 - 060	17/06/2019	To raise at SPAA - Confirm the release and implementation date of gas industry compared to electricity (XRN4955)	Xoserve - Paul Orsler/ Ellie Rogers	Closed	01/07/19 - Paul has reassigned this action for himself and Ellie Rogers to address. 01/08/19 - The alignment of implementation dates will be considered within the REC. Action Closed	01/08/2019	19/08/2019
19 - 060	17/06/2019	DSG to consider what information would need to be available to Users in order to support their processes and submit adjustments.	DSG	Closed	01/07/2019 - CDSP to provide the Shippers with the number of MPRN's in relation to the consumptions being adjusted and share the meter points in their portfolios where there has been an exception. 19/08/2019 - MPRNs have been shared. Action closed in meeting	19/08/2019	
19 - 060	17/06/2019	Add XRN4850 to DSG on 1st July so DSG members get a view, discuss and agree on the recommended option.		Closed	01/07/19 - This was discussed at DSG meeting 1st July, where this was agreed to be sent via a Change Pack to seek industry views. 15/07/19 - Presented Options and Change Pack sent out	01/07/2019	15/07/2019
19 - 070	7/01/2019	In regards to XRN4621 - DSG to provide a response regarding the whether they want the CDSP to show the unconverted as the inconsistency can be misleading.	DSG	Closed	15/07/19 - Presented to DSG and Change Pack sent out	01/07/2019	15/07/2019
19 - 070	7/01/2019	In regards to XRN4621 - What are DSG planning to do in regards to reporting. Comm Ref 2364 went out to for feedback to be discussed at DSG on 15/07/19	DSG	Closed	02/07/19 - Comm 2364 – RJ – PO - For Action: Industry Consideration Required on Requirements for XRN4621 sent out. 15/07/19 - Presented to DSG and Change Pack sent out	01/07/2019	15/07/2019
19 - 070	7/01/2019	DSG members to provide a view on the CDSP raising a Change to amend the timescale of the winter read consumption.	DSG	Closed	15/07/19 - No views have been received and DSG members agreed to close. If needed in future then will be raised.	01/07/2019	15/07/2019
19 - 070	15/07/2019	DSG to provide a response for approval of Proof of Concept function requirements presented and non – functional requirements - relating to XRN4914 MOD 0651 Retrospective Data Update Provision	DSG	Closed	09/08/2019 - Proposing to close this action as the POC exercise is voluntary for Shippers and Xoserve will be working in an agile way to collaboratively deliver a solution and outputs 19/08/2019 - Closed in meeting	19/08/2019	
19 - 070	05/08/2019	CDSP to share the Industry wide migration plans for the large scale utilisation of Class 3	Xoserve	Closed	09/08/2019 - CDSP can confirm that the Industry Wide Migration plan will be created/shared as part of the development of the CP 02/09/2019 - We are currently in the process of collating the plan for migration. 03/10/2019 - JB to provide a verbal update		07/10/2019
19 - 070	19/08/2019	DSG to take away the information presented at latest DSG meeting in relation to XRN4980 (Change Supply Point Enquiry API to add in extra fields and make certain other fields visible) and assess if there are any other additional data items that would be of benefit to be added to the S.P.E API to aid in business processes and promote more reliable switching.	DSG	Closed	02/09/2019 - We did not formally receive any data items to be fed into the development of this CP. Decision was taken to close this action and continue with the proposer's requirements.		02/09/2019

19 - 070	19/08/2019	Xoserve to update XRN4980 CP appendix by including the Customer switching option element, and to clarify and outline which service area relates to this Change (Currently this is service area 1 but clarity is needed as to whether Service Area 22 is better suited)	Xoserve	Closed	03/10/2019 - This has been updated on the CP and xoserve.com	07/10/2019
19 - 070	19/08/2019	Xoserve to update XRN4991 Appendix to show the number of impacted service areas from two to five, and the number of primary impacted applications as currently only BW, ISU and AMT are selected.	Xoserve	Closed	03/10/2019 - This has been updated on the CP and xoserve.com	07/10/2019
19 - 070	19/08/2019	In relation to the EUC File format description amendments, Xoserve to clarify within the text the amendments to the descriptions - DSG to confirm if they believe these description amendments are required.	Xoserve / DSG	Closed	02/09/2019 - A change pack will be issued asking for views on the method of making amendments to the EUC descriptions and whether these amendments will go ahead that will be issued in the September change pack. Proposing to close action from a DSG perspective.	07/10/2019
19 - 071	19/08/2019	Class 3 FAQ page to be created.	Xoserve	Closed	02/09/2019 - FAQ page has now been created, action can be closed.	02/09/2019
19 - 071	16/09/2019	In relation to XRN4896, the primary impacted DSC service area listed in Appendix 1 is service area 16, this does not align to the aforementioned service area 7 within A6 (Service Lines and Funding) of the change proposal.	Xoserve	Closed	03/10/2019 - This has been updated on the CP and xoserve.com	07/10/2019
19 - 071	16/09/2019	In relation to XRN4896 PO raised an action on behalf of SH to add in Shipper impact within the known impact systems and processes section.	Xoserve	Closed	03/10/2019 - This has been updated on the CP and xoserve.com	07/10/2019
19 - 071	16/09/2019	In relation to XRN4923, ensure section A6 (Service Lines and Funding) are populated.	Xoserve	Closed	03/10/2019 - This has been updated on the CP and xoserve.com	07/10/2019
19 - 071	07/10/2019	DSG to review which changes of the June 2020 release would require testing market trials.	DSG	Closed		21/10/2019
19 - 071	07/10/2019	Confirm the considerations have been of AML/ASP relating to potential regression impacts on AML/ASP in regards to MOD700	Xoserve	Closed	18/11/2019 - DSG - Xoserve have confirmed this has been actioned, now closed	21/10/2019
19 - 071	07/10/2019	DSG to review the design considerations for XRN4932 and provide steer and recommendations for each at the next DSG meeting 21 st October 2019.	DSG	Closed		21/10/2019
19 - 071	16/09/2019	Xoserve to review whether any other forms of estimated reads may exist that are not included within the AQ calculation process. If so these should also be considered as part of this change.	Xoserve	Closed		21/10/2019
19 - 071	21/10/2019	DSG to review the slides and confirm the report is still required in regard to XRN4738	DSG	Closed	04/11/2019 - DSG confirmed the report is still needed	04/11/2019
19 - 071	21/10/2019	DSG to confirm the above data items will meet customer requirements in regard to XRN4738	DSG	Closed	04/11/2019 - DSG confirmed the data items are needed and will meet the requirements of the change	04/11/2019
19 - 071	21/10/2019	DSG to confirm the requirements discussed are still needed in regards to XRN4738 proposed data items.	DSG	Closed	04/11/2019 - DSG confirmed the data items are needed and will meet the requirements of the change	04/11/2019
19 - 072	21/10/2019	In regards to XRN4932, this is to be brought back further consideration on this point specifically for the 4th November DSG.	DSG	Closed	04/11/2019 - This was discussed and the outcome is reflected in the minutes for this meeting.	04/11/2019

19 - 072	04/11/2019	In regard to February 2020 release, confirm what Xoserve is planning to implement in terms of documentation for this release.	Xoserve	Closed	11/12/2019 - The confirmed scope was presented at ChMC 11/12/2019. The MiR Drop 6 Scope includes XRN4955 & XRN4997		16/12/2019
19 - 072	04/11/2019	Action: Regarding XRN4941, considerations need to be made regarding RGMA flow and S1/NS meters.	Xoserve	Closed	11/12/2019 - Considerations for identification of SMART assets specifically outlined in the modification. This change will ensure these rules are utilised in a solution implemented		16/12/2019
19 - 072	18/11/2019	Action: Xoserve to provide an update on when the next update for the AQ issues will be provided.	Xoserve	Closed	11/12/2019 - DSG 18th December - Michele Downes provided an update to DSG which can be seen in the meeting minutes under agenda item 2		02/12/2019
19 - 072	18/11/2019	Regarding XRN4923, By allowing estimated readings to feed AQ, do we know if this will not have an inadvertent impact on the AQ calculation?	Xoserve	Closed	11/12/2019 - SH - This will not have a detrimental impact to the AQ calculation and will occur more regularly.		02/12/2019
19 - 072	18/11/2019	In regard to agenda item 3a.iii. - Supplier details not accurately presented within primary billing supporting information files - DSG reps to feed in whether this is the correct approach for this change. DSG to be prepared to ratify the at next DSG	DSG	Closed	23/12/2019 - CS - DSG approved this change to go forward with the cancellation of the Change.		16/12/2019
19 - 072	16/12/2019	In regard to XRN5038, Xoserve to attach the appendix and prioritisation score for ratification from DSG members at the next DSG meeting.	Xoserve	Closed	31/01/2020 - This was presented at DSG on the 27th January 2020	31/01/2020	27/01/2020
20 - 072	27/01/2020	Xoserve to add AQ Taskforce Update as a standing agenda item.	Xoserve	Closed	CS - This has been added to the DSG agenda February as a standing agenda item.		11/02/2020
20 - 072	27/01/2020	Xoserve to add R&N Change Overview as standing agenda item.	Xoserve	Closed	CS - This has been added to the DSG agenda February as a standing agenda item.		11/02/2020
20 - 072	24/02/2020	With regards to XRN4990, JB stated that there initially wouldn't be an auto notification to inform Shippers of sites that need to move to Class 4 (Shipper then has 20 WD to do this). JB to confirm if Xoserve would provide a report to state which sites we have actioned on behalf of the Shippers and to confirm how this would look	Xoserve/James Barlow	Closed	23/03/2020 - JB to confirm this at the April meeting 24/04/2020 - The expectation is that there would not be notification to the shipper at the point Xoserve will force a class change. The only notification to the shipper will be the one to provide the MPRNs that have to be re-classified based on the performance measures. This is in line with other similar process such as shipperless and Mod 431.		23/03/2020
20 - 072	24/02/2020	In regard to XRN4990 JB to confirm how any enduring costs of applying class change would be recovered and distributed.	Xoserve/James Barlow	Closed	23/03/2020 - PO to discuss with Ellie Rogers and James Barlow to request clarification on proposed service line structure and charging arrangements. 24/04/2020 - This will be classified as a DSC Specific Service with a new service line being added into CDSP service description table and service charge into the DSC charging statement. Where applicable, customers will be charged for this service via their monthly Specific Services invoice. This will be confirmed as the Mod and change progress		23/03/2020
20 - 073	24/02/2020	In regard to XRN4679, Simon Harris explained that the frequency of LDZ changes is fairly low therefore did not think system changes were justifiable. To confirm whether we could gain some stats on this to get some further understanding of the scenario.	Xoserve/Simon Harris	Closed	23/03/2020 - SH to confirm this at the April meeting		23/03/2020

20 - 073	24/02/2020	In regard to June 2020, PO to identify where the linkages lie between changes that impact CSS and how this will work with the development of changes and confirm whether this will be done in a CSS forum or elsewhere.	Xoserve/Paul Orsler	Closed	23/03/2020 - PO will update with more succinct response in relation to file format changes and any impact to CSS change with the implementation of BAU changes for the April meeting – there will need to be impact assessments done to understand the changes made to accommodate any inconsistencies.		23/03/2020
20 - 073	23/03/2020	PO to investigate how we are communicating with Ofgem with relation to the current working conditions and where change sites as a priority with other things (e.g. BAU processes) and whether there will be a release delay.	Xoserve/Paul Orsler	Closed			
20 - 073	23/03/2020	MD to provide further analysis on materiality of the issue with AQ Calculation for Class 3 Meter Points	Xoserve/Michele Downes	Closed			
30-0734	26/05/2020	In regard to XRN4645A - JB to feed into ChMC as a view of DSG agreeing to the use of an existing code and new note.	James Barlow	Closed	22/06/2020 - JB confirmed that this was discussed approved at ChMC.	22/06/2020	22/06/2020
20-0735	26/05/2020	In regard to XRN4832 - EDF requested clarification when Shippers will gain self scheduling/development capability.	Simon Harris	Closed	20/07/2020- Charlie Haley - Due to the complexity around the next Shipper Drop, we've split the drops out into two. We'll be kicking off the next Drop around the middle of next month, with the completion date being the end of September.		
20-0736	26/05/2020	In regard to June 2020 - ST to include a link to the customer awareness training session slides	Surfaraz Tambe	Closed	22/06/2020 - ST advised of the link to the customer awareness session that can be found on the release page.	22/06/2020	22/06/2020
20-0737	26/05/2020	In regard to November 2020 - PO to confirm how Xoserve is progressing with XRN4780C from a scope perspective and regulatory perspective.	Paul Orsler	Closed	22/06/2020 - PO confirmed in DSG meeting that XRN4780c is no longer in scope of the November 2020 Release. This will be worked with the participants within SPAA as well as MAM and MAPs.	22/06/2020	22/06/2020
20-0738	26/05/2020	David Morley asked if it would be worth showing the KW/H value of each defect and AQ impact on this. (What are the size of sites, number, KW/H)	Michelle Downes	closed			
20-0739	22/06/2020	EH to ensure the timeline slide reference that references drops to be changed to tracks to avoid confusion in regard to the Release implementation.	Ed Healy	Closed	This has been completed and now reflected in the slides going forward		27/07/2020
20-0740	22/06/2020	EL asked if RH can look at putting XRN5091 forward for delivery ASAP as EL believes it is regulatory.	Richard Hadfield	Closed	27/07/2020 - Closed during discussions within DSG meeting		
20-0741	22/06/2020	Michele Downes to check the exceptions report to see if all periods are inclusive.	Michele Downes	Closed	27/07/2020 - Closed during discussions within DSG meeting		
20-0742	22/06/2020	Xoserve to compile information regarding the options for this change so this can be issued out in an adhoc change pack to get an informed decision from customers regarding their preferred option going forward.	Michele Downes/James Barlow	Closed	27/07/2020 - Closed during discussions within DSG meeting		
20-0743	22/06/2020	Raised on the back of Action: 20-0736 - Question around ensuring that the migration and transition requirements are visible for June 20	Surfaraz Tambe	Closed	27/07/2020 - Closed during discussions within DSG meeting as this is to be marked as a lesson learnt from June 2020 project going forward.		
20-0844	24/08/2020	Confirm with Networks what has been presented today on this change (XRN5181)	James Barlow	Closed	JB - To chase and follow up for DSG meeting in October 2020	17/09/2020	26/10/2020
20-0845	24/08/2020	JB to confirm the validation rules around Dead meter point and Removed meters.	James Barlow	Closed	JB - A Consumption Adjustment requires a read at the start and end of its period and the only way to get a read in the Dead period is to remove the meter. As there would not be an end read the Consumption Adjustment would be rejected.	17/09/2020	28/09/2020

20-0846	28/09/2020	In regard to XRN5146 there was an action raised to check the link sent out in the change pack communication as there was an issue with EL accessing it via the email link.	Jai Le'Resche	Closed			26/10/2020
20-0847	28/09/2020	In regard to XRN5091 : PO to follow up on HB's point raised about whether PAC is aware and informed of this Change and its details	Paul Orsler/James Rigby	Closed			26/10/2020
20-0848	28/09/2020	RH to follow up on EL's ask for Changes such as XRN4780(c) to be called out as CSS on the delivery table within the slides. PO added that this is still targeted to be delivered to be June 2021 and will not be implemented within November 2020 Release.	Richard Hadfield	Closed			26/10/2020
20-0849	26/10/2020	PO to follow up with Xoserve's compliance team to ensure gender neutral terms are used within the DSC and reflected within Xoserve's documents.	Paul Orsler	Closed	PO confirmed, this has been raised with the necessary team.		23/11/2020
20-0850	14/12/2020	In regard to XRN5007, JB to speak to Michele Downes regarding the 15,000 exceptions as IB has not received anything for the past few months.	James Barlow	Closed	JB confirmed internally that reports are being issued and supplied reporting dates to IB/npower	21/01/2021	25/01/2021
20-0851	14/12/2020	In regard to XRN5038, Xoserve to confirm who the points of contact would be with Shippers regarding informing customers.	Jai Le'Resche	Closed	Within this communication, the Registered User will be notified that their contact details will be passed to the relevant Daily Meter Service Provider (DMSP) to engage about the DM equipment being installed where required. Please note –the Shipper Contract Manager will be the contact provided to the DMSP unless it is confirmed by your organisation to the CDSP that another contact(s) should be provided. JLR advised this has been communicated in the January 2021 Design Change Pack	18/01/2021	18/01/2021
20-0852	22/02/2021	PO to chase up DDP team in regard to HB's request to double check that the individual Shipper performance vs market performance view that is available in the current shipper packs will equally be included in DDP.	Paul Orsler	Closed	PO - Having discussed this with the DDP team we can confirm that the market comparison aspects of shipper pack reports are, and will continue to be included in any DDP Dashboards we develop and deliver.	12/03/2021	22/03/2021
20-0853	22/02/2021	DA to discuss the query with Ofgem raised by EL in regard to the process being retained or mandated in regards to XRN5144	David Addison	Closed	DA has contacted Ofgem regarding the representations received from Shippers in the Change Pack to XRN5144. A meeting has been scheduled for 10th March 2021 to discuss. Further update to be provided to DSG	10/03/2021	22/03/2021
20-0854	22/02/2021	Ken Jones to discuss the RECCo with EL via a call.	Ken Jones	Closed	KJ will be arranging a meeting with EL	12/03/2021	22/03/2021
20-0855	26/04/2021	In regard to XRN4978, PO to chase internally what the NRO file relates to and report back to DSG (EL) with the findings.	Paul Orsler	Closed	Closed as per EL request		21/06/2021
20-0856	26/04/2021	In regard to XRN4780C, PO is to confirm whether any of the portfolio views do/do not include MAP Id.	Paul Orsler	Closed	Having reviewed the IDL, IQL and EDL that are issued to the networks and IGTs, PO confirmed that none of those files currently include MAP Id.		24/05/2021
20-0857	26/04/2021	In regard to the UK Link Cloud Programme, EJM to clarify if the look, feel and usability will be amended or changed alongside the new password secured portal. This is to include any process documentation and training documentation for users, if the portable usability has changed.	Emma Lyndon	Closed	EJM can confirm that the look and feel will remain the same, therefore no documentation or training will be required.	13/05/2021	24/05/2021

21417	26/04/2021	CMS team to look at whether the single identity will be offered with this in mind JW to take this offline and discuss this project with the security team when considering what platform they will be using.	Joanne Williams	Closed	The team can confirm that single sign on is definitely a requirement and these conversations are ongoing.	12/05/2021	24/05/2021
21-524	24/05/2021	SH to discuss with the they XRN5188 technical team whether the solution for XRN5188 would provide data for Shippers.	Simon Harris	Closed	Discussed as an AOB agenda item at DSG 27th September 2021	27/09/2021	26/07/2021
21-0927	27/09/2021	XRN5188 – Interim MAP ID data loads - to clarify whether the triggering of .SIM files will be option if it occurs as a result of a future MAP ID bulk upload	Simon Harris	Closed	This is being investigated with our suppliers and will be confirmed as part of a future change pack 07/12/2021 - SH advised DSG a number of times to feed into the CDSP to see if they would want to be notified via .SIM file where a MAP Id has been added as part of XRN5188. We made an assumption that this wouldn't be the case but asked them to feed into this assumption, we've not had anything so we are recommending that the assumption stands.	05/10/2021	25/10/2021
	21/02/2022	XRN 5298 - Xoserve to share the presentation at the next shipper constituency meeting.	Paul Orsler	Closed			
	21/03/2022	Theft of gas Reporting - PO to contact Jack Wilde to clarify issue and confirm recommended approach.	Paul Orsler	Closed			
2205	22/05/2023	Xoserve to amend the delivery implementation date for June 2023 on Xoserve.com, ensuring this is added as 24th June 2023 with the BER attached to the individual page and apply this across the other releases to ensure the correct implementation information and documentation is viewable by customers on Xoserve.com.	Xoserve	closed			
23-0101	20/11/2023	Item 2bi. XRN 5616 - Raised by KD - CSEP Annual Quantity Capacity Management would request great clarity and to understand and consider Shipper Impacts on this CP also, PO advised that CDSP will look to bring more detail in Part B to understand and consider how this would be orchestrated as Shippers are involved in meter point creation process GT Meter Point ranges.	DSG (PO)	Closed	Part A of XRN5616 has been confirmed to have no impact or involvement of Shipper customers - this is detailed within the High Level Solution Change Pack issued on 12th February 2024, (3256.1 -LO - PO). XRN5616 Part B, which centres around IGT MPRN creation is expected to have involvement of Shippers, with the details being included within the Solution Change Pack (targeted for March 2024) KD was satisfied with update from PO at the DSG meeting in March 2025. See minutes for further information.	25/03/2024	
23-0102	20/11/2023	Item 2c.i XRN5614 Raised by KD - Further clarification is required on whether any of the misaligned meter points within the volumes mentioned were within a company's own group portfolio. Eg: if a shipper has multiple short codes and are moving their portfolio within their organisation then that may lead to differences in registered Shipper details.	DSG (PO)	Closed	Confirmed that impacted MPRNs are not within Shippers own organisational groups and that these circumstances relate to genuine difference in Shipper and Supplier details recorded as both elected and registered across industry datasets. Additional narrative on impacted MPRNs and scenarios is to be provided to supplement the detailed design change pack in March, ahead of ChMC approval in April. Action assigned to both IGTs and Xoserve. Update provided in the DSG Meeting In March 2024 and Action Closed.	25/03/2025	

23-0103	20/11/2023	Item 2c.i XRN5614 – Raised by KD Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations – To confirm the status of Registered Shipper vs Elected Shipper Reporting	DSG (PO)	Closed	Confirmed that additional narrative on impacted MPRNs and scenarios is to be provided to supplement the detailed design change pack in March, ahead of ChMC approval in April. Action assigned to both IGTs and Xoserve. KD was satisfied that the Change Pack issued in March and update in DSG Meeting in March 24 had satisfied this action, and requested it to be closed.	25/03/2024	
23-0104	20/11/2023	Item 4 Major Release Update – Raised by JH - November 23 XRN5629 – Centrica have seen an increase in the number of RFAs rejections since the new CMS portal was introduced and would like to understand if others have experienced this - PO to take away and discuss with the CMS team to get a better understanding.	DSG (PO)	Closed	Clarification provided directly to Centrica via CMS Rebuild project team - increase in rejections related to changes introduced by RFA process and not linked to November Major Release. Centrica confirmed satisfied with information provided and no further action necessary	19/02/2024	
23-0105	20/11/2023	Item AOB - Raised by KD PO to contact KD offline to discuss how to reflect HLSO costing is vs actual costs to deliver to provide a view of CDSP performance.	DSG (PO)	Closed	Confirmed that this is being progressed as a continuous improvement initiative by Xoserve Change team - Update to be provided to ChMC in April - no further DSG action necessary. PO presented this to ChMC in April and is being picked up in this workgroup and shared with CoMC.	25/03/2024	
24-0106	22/01/2024	Item 2a.i Raised by KD - XRN 5719 Provision of Consolidation Specific Services Invoices and Supporting Information Action: CDSP to review opt in opt out functionality and include options in Solution Pack	DSG (PO) & ChMC	Closed	Customers input and requested clarification on delivery mechanism, distribution lists and optionality of changes has been assessed during design phase and outlined via Detailed Design Change Pack - issued on 12th February for close-out on 26th February. No further DSG actions necessary	19/02/2024	
24-0107	22/01/2024	Item 3a.i. Raised by Lee Greenwood - CMS Rebuild 5556J – Change Pack – January 2024 Contract Management Service (CMS) Rebuild. Various questions raised around clarification of timeline from the presentation Second Point on Slide 17, asked a question relating to the Must-Read timeline, specifically ‘Update the Must reads on a daily basis’; and asked if it was the refresh against UK Link	DSG (PO)	Closed	Detailed Design Change Pack was reissued for information to provide more clarity on the question raised in relation to the timeline on 12th February 2024 with the opportunity if customers which to provide a representation by 26th February 2024. (3256.5 - LO - PO) - no further DSG Action necessary	19/02/2024	
24/0108	19/02/2024	2c.ii. XRN5616 – CSEP Annual Quantity Capacity Management (part A) ACTION: CDSP requested if TS could provide some scenarios of low pressure or capacity constraints to share at the next Joint IGT/DN working group on this change to support and allows us to demonstrate that this is managed well and discuss with relevant parties.	DSG (PO & TS)	Open		19/02/2024	
24/0109	19/02/2024	3.a.iii. XRN5573B – Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS) ACTION: CDSP to confirm with relevant business teams, if IGT’s should be identified as being an impacted party on this change proposal	DSG (PO)	Open		19/02/2024	
24/0110	25/03/2024	2a.i. XRN5732 Inclusion of IGT MPRNs into specified existing DSC Processes. KD requested that further clarification on assessing how CDSP know that there is no misalignment of portfolio to ensure all meter points are captured before getting into deep design.	DSG (PO)	Open		25/03/2024	

24/0111	25/03/2024	Item: c DDP Update KD requested an update on XRNN5200 and when this will be planned in.	DSG (PO)	Open	PO agreed in the March DSG Meeting that a plan is in place for the parts not migrated to DDP, so we have an agreement on what happens ext.	25/03/2024	
---------	------------	---	----------	------	--	------------	--