

# DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured  

Xoserve to fill out all of the information in the sections coloured  

## A1: General Details

Change Reference:	XRN 5614		
Change Title:	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations		
Date Raised:	26/01/2023		
Sponsor Representative Details:	Organisation:	Brookfield Utilities UK	
	Name:	Kundai Matiringe	
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	Telephone:	n/a	
Xoserve Representative Details:	Name:	Paul Orsler	
	Email:	<a href="mailto:Paul.orsler@xoserve.com">Paul.orsler@xoserve.com</a>	
	Telephone:	n/a	
	Business Owner:		
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Other - Supplier
Justification for Customer Class(es) selection	IGTs, Shippers and Supplier organisation are the primary parties that undertake IGT Supply Meter Point Creation and Registration activities, in accordance with the existing regulatory arrangements and obligations.	

### A3: Proposer Requirements / Final (redlined) Change

<p>Problem Statement:</p>	<p>Creation and registration of IGT Supply Meter Points is a complex, coordinated activity that takes place between IGTs, Shippers, CDSP, Suppliers and the Retail Energy Code Central Switching Service Provider.</p> <p>Shipper organisations and their related Supplier partners use the data that is supplied via the IGT Supply Meter Point Creation process to undertake registration activities in accordance with their Retail Energy Code obligations.</p> <p>IGTs similarly have a critical role in providing the necessary datasets that Shipper and Supplier organisations rely upon to create End Consumer accounts within their related IT systems, which in turn are understood to trigger the associated registration activities.</p> <p>The data supplied in this process flows through IGTs from the respective Property Developer, who reaches an agreement with a Shipper to take responsibility for the associated offtake at the appointment premises before notifying the IGT of any changes to their previously nominated Shipper.</p> <p>Where this data becomes inaccurate or outdated it can lead to delay in ensuring accurate registration details are recorded against IGT Supply Meter Points.</p> <p>In circumstances where a Supplier has enacted a Switch Request with the REC Central Switching Service Provider, the CDSP receives this information and no longer recognises the site as being at a 'pre-registered' state.</p> <p>Consequently, the CDSP is unable to facilitate the notification to Shippers where IGTs are informed by Developers that Shipper and Supplier details have been amended.</p> <p>This can result in lengthy delays in resolving queries relating to Shipper and Supplier registration, and may negatively impact all parties that have involvement in the process.</p> <p>Additionally, IGTs note that any discrepancies relating to registered Shipper and Suppliers at new connection premises can lead to challenges in ensuring metering data and related organisation data (MAM / MAP) that is understood and recognised</p>
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	<p>between multiple industry parties being reflected in central industry systems.</p> <p>Any delays in resolving these discrepancies can present a challenge to billing of asset and IGT transportation charges, in addition to accuracy of settlement and switching processes.</p>	
Change Description:	<p>In circumstances where Shipper and / or Supplier details agreed with a Developer differ to those recorded within central industry systems, IGTs require a mechanism to ensure this information can be passed to the relevant Shipper organisations, allowing appropriate action to be taken.</p> <p>The provision of this information, tracking of relevant updates to central industry records and monitoring of performance can be used to assess realisation of intended benefits of this change and should be considered as an enduring requirement.</p>	
Proposed Release:	To be confirmed	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> Other [write specific here]

#### A4: Benefits and Justification

Benefit Description:	<p>The objective is to see less discrepancies between known Shipper / Supplier details held by Developers and IGTs vs those details held within central industry systems – improved accuracy of industry data</p>
	<p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
Benefit Realisation:	<p>Expected to be immediate following implementation – this should be measured following deliver to track improvements to the performance of parties that operate the process</p>
	<p><i>When are the benefits of the change likely to be realised?</i></p>
Benefit Dependencies:	<p>None Identified</p>
	<p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>

## A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

## A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service Area 3 – Manage Updates to Customer Portfolio Likely impacted Service Line - DS-CS-SA3-01 At this stage it is unclear whether this Service Line requires changing – to be confirmed during the change process.		
Level of Impact	Unclear		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix	Any proposed changes to existing UK Link Interfaces will be assessed and defined as part of the change process		
Level of Impact	Unclear		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input checked="" type="checkbox"/> Shipper	25 %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input checked="" type="checkbox"/> IGT	75 %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:	Proposed funding split agreed at ChMC 13/12/2024		
Funding Comments:	Following discussion with the change proposer it is recommended that a 50/50 Shipper/IGT change funding split be adopted – this is on the basis that both Shippers and IGTs equally benefitting from the making the recommended process improvements and are collectively responsible for ensuring that accurate registration data exists against IGT Supply Meter Points		

Please send the completed forms to: [uklink@xoserve.com](mailto:uklink@xoserve.com)

# Version Control

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## Document

Version	Status	Date	Author(s)	Remarks
0.1	Draft	19.12.22	P.Orsler	Initial Draft shared with IGTs for review ahead of ChMC submission
1.0	Approved	09.02.23	Kate Lancaster	Approved at February ChMC