# DSC Business Evaluation Report (BER)

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|---|---|
| Change Title: | Update to assess the replacement of Facsimile as a form of communication |
| Xoserve Reference Number (XRN): | XRN5702 |
| Xoserve Project Manager: | Karl Davidson |
| Email address: | Karl.davidson3@correla.com |
| Contact number: | N/A |
| Target Change Management Committee date: | 08/10/25 |

## Section 1: In Scope

| XRN | Title | Type | Description | Link to Change Proposal | Impacts |
|---|---|---|---|---|---|
| **5702** | Update to assess the replacement of Facsimile as a form of communication | Major | Facsimile is currently a Code Communication and is referenced in UNC and IGT UNC, there are several processes, files and reports that could include this as a communication method and data item.<br><br>With the facsimile being proposed to be updated within UNC (and IGT UNC) and the decommissioning of the PSTN, all references to 'facsimile' within | Xoserve Website – Change Proposal | Shipper, DNO, IGT, NGT |

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|---|---|---|---|---|---|
| | | | central systems and process must be identified and assessed in terms how these should be managed. | | |

# Section 2: Out of Scope

- Market Trials
- Any additional changes to the baseline customer requirements and approved detailed design
- Any additional change proposals (CP) added to the scope of the Release

# Section 3: Funding required to deliver the change

The following section outlines the proposed costs

| XRN Ref | HLSO/ROM £ | Design | Build | Test | Implementation PIS | Environment | 1st Year S & O | Delivery Total | Risk Margin | BER Total for Approval |
|---|---|---|---|---|---|---|---|---|---|---|
| XRN5702 | £230,000 | £ 22,730 | £ 49,979 | £ 65,687 | £ 27,132 | £ - | £ - | £ 142,797 | £ 15,000 | £ 157,797.37 |
| Total | | £ 22,730 | £ 49,979 | £ 65,687 | £ 27,132 | £ - | £ - | £ 142,797 | £ 15,000 | £ 157,797.37 |

| Shipper % | DN % | IGT % | NTS % | Shipper £ | DN £ | IGT £ | NTS £ | Total |
|---|---|---|---|---|---|---|---|---|
| 90% | 10% | 0% | 0% | £ 142,018 | £ 15,780 | £ - | £ - | £ 157,797 |
| | | | | £ 142,018 | £ 15,780 | £ - | £ - | £ 157,797 |

The funding split is as above because the change falls under; Service Area 3: Manage updates to customer portfolio.
Please note the BER delivery cost does not include the Design Cost include of £22,730 from the design factory investment.

Key

| Item | Description |
|---|---|
| **XRN** | The recognised reference of the change |
| **HLSO** | Cost of approved solution |
| **Design** | Design activities are pre-funded as part of Design Factory Model investment costs, as described in Business Plan |
| **Build** | Cost associated with building functional changes |
| **Test** | Is a total of all testing (excluding MT) to include UAT, System test, System Integration Test, Regression Test and Performance Test |
| **Market trials** | Costs associated with Market Trials – if none for the XRN then leave field blank |
| **S&O** | Costs associated with additional Service and Operate costs through to end of Financial Year |
| **Delivery Total** | Total costs per XRN minus related EQR costs, risk margin and contingency |
| **Risk Margin** | Costs associated with the mitigation of known risks relating to each XRN should they materialise during the project |

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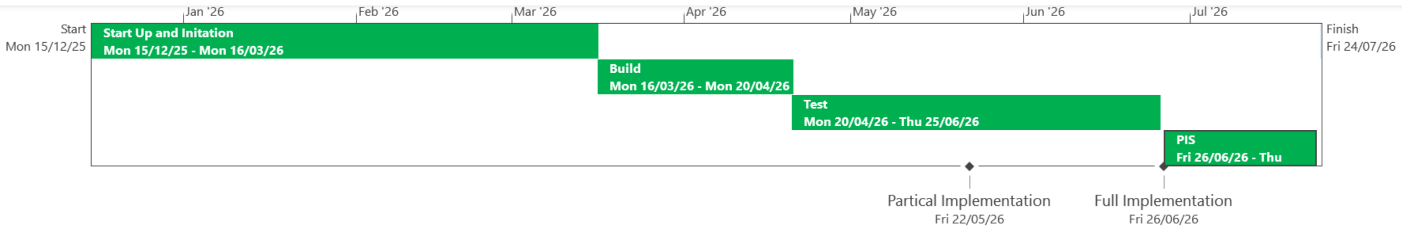
|---|---|
| **BER Total for approval** | Total costs per XRN minus related EQR costs (inclusive if risk margin and contingency) being requested for approval in ChMC |
| **Shipper £** | Costs being requested for approval via BER (BER Total for Approval Shipper % Share) |
| **DN £** | Costs being requested for approval via BER (BER Total for Approval DN % Share) |
| **IGT £** | Costs being requested for approval via BER (BER Total for Approval IGT % Share) |
| **NGT £** | Costs being requested for approval via BER (BER Total for Approval NGT % Share) |
| **Total** | Sum of all costs related to each change |

# Section 4: Estimated impact of the service change on service charges

There is no foreseen increase or decrease to the 1st year Service & Operate (S&O) costs for XRN5702.

# Section 5: Project plan for delivery of the change




Complete

On Track

Planning (will not be baselined until delivery scope confirmed)

# Section 6: Additional information relevant to the proposed service change

Risk Margin

| XRN | Risk Margin | Description |
|---|---|---|
| **XRN5702** | £15,000 | This is a tentative risk margin based on 10% of the total cost, this is subject to change when |

| | | |
|---|---|---|
| | | included with the rest of June 26 Major Release scope, once approved.<br>Risk margin to be drawn down upon following justification and agreement between Xoserve and DSC customers, as per DSC Change Management Procedures. |

*Risks*

- Due to the role that the CDSP provides within the competitive gas market, priority regulatory changes (e.g. urgent UNC or REC Modifications) may require development and delivery at expedited timescales, which could lead to scope change of the Release, including an updated BER or delay to the proposed Release Implementation Date.

- If Customers request a scope change (decrease or increase); this will need to be formally requested, assessed and may result in an impact to cost and or timelines. It is noted that there is no known expectation for this to occur for this Release at this stage.

# Section 7: Cost Benefit Analysis

The calculation of costs versus benefits is a specific requirement of the Business Plan Information Rules as required under Mod 0841

**Investment Proposal / Area & Sub-Area**

Following approval of this Business Evaluation Report (BER), BP25 General Change, DSC Change Budget – will be utilised to support cost recovery from IGT customers – as per agreed DSC Change Management Procedures.

**Cost Benefit Analysis – Overview of Options**

To enable delivery of the change, a single solution option was considered which provides the following functional features:

- Identify and remove ‘facsimile’ and ‘FAX’ within UNC code, CDSP systems, processes and relevant documentation
- Email added where appropriate (i.e. where it is not currently listed) within UNC Code, CDSP systems, processes and relevant documentation
- Alternative approved UNC Code Communication added by exception

The solution meets the customer needs as it will access which UNC code, CDSP systems, processes and relevant documentation ‘FAX’ is a valid field and either replace this will ‘INT’  for email and remove the field entirely if there is already a valid field within the corresponding code, system, process or documentation for ‘INT’.

In addition to replacing 'FAX' with the required with 'INT', email validations and rejections codes will also be implemented to aid the industry in providing the correct 'INT' data in replacement of 'FAX' in the impacts areas, the reason codes as follows:

| Rejection ID | Rejection Reason Description | Applicable Files |
|---|---|---|
| CTT00049 | Invalid communication contact type | Rejection sent in segment S72 in The following response files: CFR,BRR,CRS,OCI, CTR |
| CTT00050 | Invalid contact email format | |

**<u>Cost Benefit Analysis – Options Assessed</u>**

• A 'Do Nothing' option has been assessed to support Cost Benefit Analysis. This option would see none of the changes that have been approved within the scope of June 2026 implemented.

• Alternatively, Option 1 assumes that the change above (XRN5702), which have been agreed with Change Management Representatives in September 2025 ChMC for delivery in June 2026 Major Release, are delivered as instructed

Cost Benefit Analysis:

XOSERVE

**CBA Appraisal**

**Supplementary Guidance**
Blue cells are for inputs
Options Summary Table with Risk Margin if applicable

| | |
|---|---|
| **Price year** | 24/25 |
| **BP** | 25 |
| **Finance Year Applicable** | 25/26 |
| **Risk margin to be applied where applicable** | 0% |
| **Worst Case Scenario (fixed across all CBAs)** | 25% |

| Option Label | Do Nothing | Deferral | Option 1 - BP25_XRN5702 Update to assess the replacement of Facsimile as a form of communication (Modification 0864S) | Option 2 - Name | Option 3 - Name |
|---|---|---|---|---|---|
| Benefits | N/A | N/A | 0 | 0 | 0 |
| Costs | N/A | N/A | 157979.37 | 0 | 0 |
| CBA Ratio - Baseline (Target > 1.00) | N/A | N/A | 0.00 | | |
| CBA Ratio - Risk Margin Applied (Target > 1.00) | N/A | N/A | 0.00 | | |
| CBA Ratio - Worst Case Scenario (Target > 1.00) | N/A | N/A | 0.00 | | |
| Un-monetisable Score (Target > 0) | -77 | 0 | 63 | 0 | 0 |
| Significant unmonetisable benefits (brief description, detail on relevant tab) | N/A | | Significant regulatory and reputational benefit, as CDSP can demonstrate compliance against contractual obligations set out within the Data Service Contract | | |
| Significant unmonetisable risks (brief description, detail on relevant tab) | Significant regulatory and reputational damage, due to CDSP non-compliance against contractual obligations set out within the Data Service Contract | | N/A | | |

The purpose of this workbook is not to discuss which option should be taken forward. The outputs of this workbook should be transferred back into the IP/BC and inform the option selection discussed in that document.

# Version Control

Document

| Version | Status | Date | Author(s) | Remarks |
| --- | --- | --- | --- | --- |
| 0.2 | Draft | 09/09/25 | Emily Evans | Drafted |
| 1.0 | For Approval | 25/09/25 | Paul Orsler | For Approval at October ChMC |